Selectboard Meeting Agenda
Anson Town Office, 5 Kennebec Street
August 11, 2026
Meeting Minutes

1. Call meeting to order and Pledge Allegiance.

2. Consent agenda:
   a. ***Motion to approve the minutes of July 28, 2026 and July 30, 2026. Motion by Leann Dickey, seconded by Brenda Garland. Approved 5-0.***

   b. ***Motion to approve Treasurer Warrants with benefits amount added to payroll #31. Motion by Leann Dickey, seconded by Larry McHugh. Approved 5-0.***

Warrant #84	Payroll #30	$13,863.31
Warrant #85	Town A/P	$4,815.21
Warrant #86	Payroll #31	$12,263.08
Warrant #87	Town A/P	$308,600.13
Warrant #88	Sewer A/P	$806.82
	Total	$340,388.55

3. No Presentation

4. Regular Agenda:
   a. ***Motion to accept Finance Officer position at starting pay of $28.00. Motion by Leann Dickey, seconded by Larry McHugh. Approved 5-0.*** The Board discussed the proposed administrative organizational structure, updated job descriptions, and pay scale. Board members discussed the distinction between a policy, plan, and job description, as well as the scope of the proposed structure. It was clarified that the proposal applied only to the Town Office administrative positions and did not include the Highway or Fire Departments. The Board agreed that additional discussion and revisions could take place at future workshops.

   b. ***Motion to disregard filing proof of claim against Dish Network for $46.44. Motion by Larry McHugh, seconded by Brenda Garland. Approved 5-0.***

c. Discussion to approve Fineline Pavement Striping for the amount of $10,290.00. The Board discussed the proposal by Fine Line to do road striping work and a resident's request for additional reflective striping on Town roads. The Road Commissioner explained that striping had been completed and has primarily been limited to curves and hills because of the significant cost of reflective road striping. The possibility of obtaining additional estimates and considering expanded striping in the future was discussed.

d. Discussion regarding the appointment of Marianne Ayotte to the planning board. It was determined that the Town's ordinance must specifically authorize alternate positions before an appointment can be made. The Town Administrator will continue researching the Planning Board ordinance and take the appropriate steps based on the findings. Suggestion was made to check election books for the warrant article.

e. 2025 Bridge Inspection Reports were given to Arty, Road Commissioner. The Board reviewed the 2025 bridge inspection reports received from the Maine Department of Transportation. The Road Commissioner explained that the reports are used to identify needed maintenance and repairs and to assist with future budget planning.

f. Discussion to select and approve a website design provider for the new Municipal website with ADA compliance. The Board discussed proposals for a new Town website, including options from several website providers. The vendors were compared based on services, costs, municipal experience, ADA compliance, and mass notification capabilities. The Board determined that additional discussion and review were needed before deciding. Tabled for next meeting.

5. Updates of Past Items:
    a. Fountain: No further update
    b. Fee Schedule: The ongoing review of the Town's fee schedule was discussed. The committee has been working to determine which services should have fees and plans to continue reviewing appropriate fee amounts and structure.
    c. Sidewalk and ADA Compliance: The Board received updates regarding sidewalk accessibility and road safety. Handicap parking or accessibility signs had been installed, and the Road Commissioner discussed

recommendations from the State regarding additional curve signs and speed limit adjustments on several roads.

d. Veteran Flags: The Board received an update regarding the placement of veteran flags on utility poles. The Town received information indicating that the utility company would allow the use of certain poles provided the flags are installed temporarily and removed seasonally. Additional coordination and funding efforts are ongoing.

6. Other Business:
    a. Items from the Board: None
    b. Items from the Administrator: The Town Administrator reported that regular department reports would be provided at the next Selectboard meeting. An apology was made regarding the temporary closure of the Town Office due to staffing limitations and required training. The Town Administrator also addressed a concern regarding comments made at a previous meeting and clarified that the comments were not directed at any specific resident.

7. Department Head Reports:
    a. Highway: The Road Commissioner reported on recent road maintenance, including shoulder work, ditching, driveway repairs, drainage improvements, and tree removal. Updates were also provided on sewer-related equipment and ongoing pump issues.
    b. Fire: The Fire Department provided updates on apparatus maintenance, including tire replacement and exhaust work. The department also discussed participation in upcoming community events, including activities for children, local gatherings, parades, and the Maine Firefighters Muster.
    c. Town Office: The Town Administrator reported that regular department reports would be provided at the next Selectboard meeting. An apology was made regarding the temporary closure of the Town Office due to staffing limitations and required training. The Town Administrator also addressed a concern regarding comments made at a previous meeting and clarified that the comments were not directed at any specific resident.
    d. EMA Director: The EMA Director reported on the shortage of water resources and explained that replacement water would be ordered. Selectboard member Larry McHugh offered to pick up the water once it was available. The EMA Director also discussed efforts to secure a suitable location for the water supply.

8. No Public Hearings

9. Items by the Public: A resident addressed the Board regarding concerns about unpaid taxes, notification of a lien, communication with the Town Office, and the need for additional information regarding the matter.

10. 7:26 pm. Motion to adjourn by Sharon Mellows, seconded by Brenda Garland. Approved 5-0.

Prepared by: Angel Aguirre, Town Administrator August 20, 2026.

Approved and signed on August 28, 2026.