Selectboard Meeting Agenda
Anson Town Office, 5 Kennebec Street
September 22, 2026
Meeting MInutes

1. Call meeting to order and Pledge Allegiance.

2. Consent agenda:
   a. ***Motion to approve the minutes of September 8, 2026. Motion by Brenda Garland, seconded by Larry McHugh. Approved 5-0.***
   b. ***Motion to approve Treasurer Warrants. Motion by Brenda Garland, seconded by Sharon Mellows.*** Discussion ensued regarding concern with CMP bill discrepancies. Angel will investigate. ***Motion to approve Treasure Warrants with corrections to warrant 98. Motion by Brenda Garland, seconded by Sharon Mellows. Approved 5-0. Note:*** Warrant 96 from prior meeting has an error on Griswold invoice. Angel to investigate and correct.

Warrant #97	Payroll #36		$10,527.84
Warrant #98	Sewer A/P		$8,494.68
Warrant #100	Payroll #37		$10,686.01
Warrant #102	Town A/P		$13,607.96
		Total	$43,316.49

3. No Presentation

4. Regular Agenda:
   a. Main St Anson Pole Update Two leaning utility poles are scheduled for replacement and relocation to the opposite side of Main Street. The relocation will require significant trimming of the spruce tree currently used for holiday decorations, potentially making removal necessary. Since the tree is not on Town-owned property, the property owner will need to determine its future. The Board discussed considering an artificial tree as an alternative for holiday decorations.
   b. ***Motion to approve the selectboard chair signing the Application/Agreement/Certification Municipal/County Grant-In-Aid Program Application. Motion by Brenda Garland, seconded by Larry McHugh. Approved 5-0.***
   c. ***Motion to approve the sole application for the Town Logo Contest. Motion Brenda Garland, seconded Sharon Mellow. Approved 4-0-1. Leann Dickey abstained.***

d. Discussion to approve the purchasing of property acquired through Sheriff's Sale. ***Board said no.***
e. 2027 State Valuation Report: Given for information to the board.
f. Discussion regarding resident tax payment issues and foreclosure of acct: RE1441. The Selectboard discussed the foreclosure process for a manufactured home located on privately owned property. Recent changes to foreclosure laws require additional procedures, including identifying and notifying interested parties and addressing fair market value requirements. Ownership and potential inheritance must also be researched. The Town Administrator will begin reviewing the foreclosure process, including responsibilities for removal of the home, and provide updates to the Selectboard.

5. Updates of Past Items:
   a. Fire Department Volunteer Request Update -***Motion to expunge and move on. Motion by James Smith, seconded by Brenda Garland. Approved 5-0.***

      Resident Lien on Acct.199: ***The Selectboard reviewed legal counsel's guidance that the lien may be removed through payment in full or an approved hardship/poverty abatement. The Board voted to direct the Town Administrator to contact the resident and explain the available options. Motion by Brenda Garland, seconded by Larry McHugh. Approved 5-0.***

   b. Resident Lien on Acct. 1441: Discussed see 4.F.

      Sewer Rate Change Acct. 74 ***The Selectboard reviewed legal counsel's guidance that the lien may be removed through payment in full or an approved hardship/poverty abatement. The Board voted to direct the Town Administrator to contact the resident and explain the available options. Motion by Brenda Garland, seconded by Larry McHugh. Approved 5-0.***

   c. Fee Schedule on hold till Assessing Agent discussion: Further information needed from the Assessing Agent in regard to what is assessed.
   d. Bathroom Clean Up and ADA Remodel -***Motion to approve the cleaning of the bathroom by Octagon Cleaning & Restoration for the amount of $975.00 for black mold mitigation. Motion by Brenda Garland, seconded by Larry McHugh. Approved 5-0.***
   e. Security Camera Install -on hold

6. Other Business:

a. Items from the Board:

Municipal Mailing Services: A Selectboard member presented information on outsourcing tax bills, sewer bills, and other municipal mailings through Mailing Unlimited. Estimated processing and postage costs were approximately $1,028 for 1,252 bills. The Board discussed potential time savings and future consideration.

Personnel Policy: The Board discussed the status of the 2026 Personnel Policy and the omission of provisions regarding disciplinary record retention. ***A motion was made to restore the provisions from previous policies, update the handbook, and obtain signatures. Motion by Brenda Garland, seconded by Larry McHugh. Approved 5-0.***

b. Items from the Administrator:

Fuel Pricing Agreement: The Board reviewed negotiated fuel rates of $4.891 per gallon for diesel, $4.059 for heating oil, and $1.549 for propane. ***A motion was made and seconded to approve the fuel pricing agreement. Motion by Brenda Garland, seconded by Sharon Mellows. Approved 5-0.***

The Board approved purchasing concrete parking barriers at $78 each, contingent upon available funding. The barriers will help prevent parking on grassy areas and improve parking arrangements. Motion by Sharon Mellows, seconded by Larry McHugh. Approved 5-0.

7. Department Head Reports:
   a. Highway: Railroad crossing repairs and paving were completed. Pump Station #3 was repaired, and maintenance was performed on other stations. A deteriorating six-inch discharge pipe requires further inspection and repair. Highway Garage Repairs: The Board approved repairs to the highway garage totaling $5,334.20, with expenses covered through the department's existing budget.
   b. Fire Engine 84 received exhaust repairs and a replacement air dryer filter, with Engine 83 scheduled for similar maintenance. Fire station roof repairs were completed, fire prevention activities were being scheduled, and firefighters participated in training at HP Timber.

Fire Department Vehicle and Door Repairs: The Board approved proceeding with necessary fire truck repairs using available departmental funds. Garage door servicing and equipment insurance valuations were also discussed.

c. Town Office: The Board discussed approximately $11,000 in basement repairs and approved contacting the insurance provider to determine coverage. If coverage is unavailable, funding may be considered at the March Town Meeting.
d. EMA Director: The EMA Director reported receiving additional emergency drinking water and reviewing emergency supply inventories. Updated inventory records will be maintained, and a grant-funded water filtration system was discussed.

8. Public Hearings: General Assistance Maximums

   Updated General Assistance maximum allowances, effective October 1, were presented for the required public hearing and annual approval process.

9. Items by the Public:

   Fountain Pump: The fountain pump motor has an electrical issue. Repair and replacement costs will be evaluated to determine the most practical solution.

   Administrative Assistant Position: The Board clarified the Administrative Assistant title during discussion of personnel policy responsibilities.

   Board of Appeals Ordinance: A resident raised concerns regarding outdated ordinance information on the Town website, including an amendment approved in 2023 that had not been incorporated and an appeals application referencing Madison rather than Anson.

   North Station Security Cameras: Concerns were raised regarding the inability to access the North Station security camera system. The issue has been referred to the appropriate technical contact for follow-up.

10. Adjourn

Prepared by: Angel Aguirre, Town Administrator September 30, 2026.

Approved and signed on 10·27 2024.

Brenda L Gardner

Leanne E Dickey

Larry McFarland

Shane A Mellor