**Selectboard Meeting Agenda**
**Anson Town Office, 5 Kennebec Street**
**July 28, 2026**
**Regular Meeting begins at 6:00 p.m.**

1. Call meeting to order and Pledge Allegiance.

2. Consent agenda:
   a. Review and approve the minutes of July 14, 2026.
   b. Review and approve Treasurer Warrants:

| | | |
|---|---|---|
| Warrant #75 | Payroll #28 | $23,887.42 |
| Warrant #76 | Town A/P | $7,454.00 |
| Warrant #77 | Town A/P | $1,610.50 |
| Warrant #78 | Town A/P | $793.44 |
| Warrant #79 | Town A/P | $1,300.00 |
| Warrant #80 | Town Payroll #29 | $12,141.36 |
| Warrant #81 | Town A/P | $32,399.42 |
| Warrant #82 | Sewer A/P | $8,527.16 |
| | Total | $88,113.30 |

3. No Presentation

4. Regular Agenda:
   a. Discussion to determine the Mil Rate for 2026 Tax Commitment.
   b. Discussion to approve Special Town Meeting prior to election on Nov. 2, 2026.
   c. Discussion to approve Angel Aguirre to sign the Carrabec Community School Disaster/Emergency Shelter Plan.
   d. Discussion to select and approve the vendor for basement repairs.
   e. Discussion to approve Angel Aguirre to enter into a compact agreement between the Town of Anson and Harold Alfond Center.
   f. Discussion to approve Angel Aguirre to enter into an agreement with Government Windows for online payment options for residents.
   g. Discussion to approve the flyer to be put in with tax bills about 18 Month Budget for next year.
   h. Discussion to approve the purchase of a Zoom subscription for Town meetings.
   i. Discussion to approve the appointment of Marianne Ayotte to the planning board.

5. Updates of Past Items:
    a. Fountain
    b. Fee Schedule
    c. Sidewalk and ADA Compliance
    d. Veteran Flags
    e. Gun Policy

6. Other Business:
    a. Items from the Board:
    b. Items from the Administrator:

7. Department Head Reports:
    a. Highway
    b. Fire
    c. Town Office
    d. EMA Director

8. No Public Hearings

9. Items by the Public:

10. Adjourn

**Selectboard Meeting Agenda**
**Anson Town Office, 5 Kennebec Street**
**Meeting Minutes**
**July 14, 2026**

1. Call meeting to order.

2. Consent agenda:
   a. ***Motion to approve the minutes of June 23, 2026. Motion by Larry McHugh, seconded by Sharon Mellow with corrections. Approved 4-0.***
   b. ***Motion to approve Treasurer Warrant: Motion by Larry McHugh, seconded by Leann Dickey. Approved.***

| | | | |
|---|---|---|---|
| Warrant #70 | Payroll #26 | | $12,046.09 |
| Warrant #71 | Town A/P | | $9,645.00 |
| Warrant #72 | Payroll #27 | | $13,508.63 |
| Warrant #73 | Town A/P | | $1, 201,809.23 |
| Warrant #74 | Sewer A/P | | $4,984.60 |
| | | Total | $1,241,993.55 |

3. No Presentations

4. Regular Agenda:
   a. ***Motion to approve application for the Housing Opportunity Program Municipal Ordinance Development Grant: Round 2. Motion by Leann Dickey, seconded by Sharon Mellow. Approved 4-0.***

   b. ***Motion to approve the hanging of Veteran Flags from Town of Anson telephone poles. Motion Larry McHugh, seconded by Sharon Mellows. Approved 4-0 with confirmation of electric company approval.***

   c. ***Motion to approve the commitment of the North Anson Sewer User Rates. Motion by Leann Dickey, seconded by Larry McHugh. Approved 4-0.***

   d. ***Motion to approve Sewer Abatements for Acct. 29 for $236.10 and Acct. 149 for $153.34. Motion by Leann Dickey, seconded by Larry McHugh. Approved 4-0.***

   e. ***Motion to approve a Supplemental Sewer bill for Acct. 175 for $179.40. Motion by Sharon Mellow, seconded by Larry McHugh. Approved 4-0.***

f. Discussion and decision to approve Angel Aguirre to sign the Carrabec Community School Disaster/Emergency Shelter Plan. During the discussion, it was noted that the Carrabec Community School Disaster/Emergency Shelter Plan incorrectly identifies the facility as a warming shelter. It was clarified the facility is not designated or equipped to operate as a warming shelter. The plan should be reviewed and updated to accurately reflect the facility's intended emergency shelter designation and capabilities. (*Unable to locate who made motion or second, therefore being put back on the agenda for motion on July 28, 202g meeting.)*
g. ***Motion to approve Town of Ansons Support for AMS Ambulance Grant. Motion by Larry McHugh, seconded by Leann Dickey*** following discussion; **modified motion to table for more information or next meeting. Motion by Larry *McHugh, seconded by Sharon Mellows. Approved 4-0.***
h. Notification of Waste Management rate increase.
i. ***Motion to approve the Town Logo Contest and with a deadline submission date of September 1, 2026. Motion modified to September 11, 2026. Motion by Larry McHugh, seconded by Leann Dickey. Approved 4-0.***
j. ***Motion to take no action on the forgiveness of Real Estate interest on Real Estate Acct. 968. Motion by Leann Dickey, seconded by Sharon Mellows. Approved 4-0.***
k. ***Motion to put out to BID the Fire Station painting. Motion by Sharon Mellows, seconded by Larrry McHugh. Approved 4-0.***
l. ***Motion to approve Angel Aguirre to sign the lease agreement with Leaf and Kyocera for an upgraded printer at the rate of $109.89 a month. Motion by Sharon Mellow, seconded by Larry McHugh. Approved 4-0.***
m. ***Motion to table till Roger comes to answer question to determine the Mil Rate for 2026 Tax Commitment. Motion by Leann Dickey, seconded by Sharon Mellows. Approved 4-0.***

5. Updates of Past Items:
   a. Fountain: Peter brought photos when he came into the office and he is waiting for a quote from an electrician. No further action has been taken until the quote is received.
   b. Campground Rd. resident driveway concern: Staff connected with the resident by phone after initially missing each other. The resident reported that the driveway "looks fantastic".
   c. Fee Schedule: Little to no progress has been made, so the item remains on the agenda.

d. Sidewalk and ADA Compliance: A letter was submitted to the Maine DOT requesting a traffic study. Arty has requested the necessary signs, but there has been no response yet. No additional progress has been made.

6. Other Business:
   a. Items from the Board: A resident asked whether the board could begin each meeting with the Pledge of Allegiance. The request was brought forward for board discussion. Board members noted differing practices:

      Some said most municipal boards and councils in Maine begin meetings with the Pledge.

      Others said that, based on their experience serving on multiple boards, only one of those boards includes it.

   Overall, there was no significant opposition. One member stated they had no problem with adding the Pledge. ***Motion to approve saying Pledge of Allegiance before Selectboard Meetings. Motion Larry McHugh, seconded by Sharon Mellows. Approved 4-0.***

   b. Items from the Administrator:

      Cobra Recreation:
      The Select Board approved allowing the Town Administrator to sign a letter confirming that New Portland residents who wish to participate in Cobra Recreation programs will be responsible for paying their own participant fees. This decision is necessary because the Town of New Portland chose not to contribute funding to the regional recreation program, unlike the other participating towns. ***Motion by Leann Dickey, seconded by Larry McHugh. Approved 4-0.***

      2026 Spirit of America Award:
      The Select Board discussed participating in the 2026 Spirit of America Award program, which recognizes individuals or groups for outstanding volunteer service to the community. The Board voted to participate, advertise the nomination process on the town website, and accept nominations until August 28 at 3:00 p.m. The Select Board will review the nominations and choose the town's recipient at its September 8 meeting. ***Motion by Sharon Mellow, seconded by Leann Dickey. Approved 4-0.***

      The Town Administrator introduced monthly departmental reports that will be provided to the Select Board at the first meeting of each month to improve communication and transparency. The current packet includes reports from Administration, Code Enforcement, Animal Control, and BTS. Reports from the Clerk and Assessor will begin in August.

Board members were asked to review the reports over the next month and provide feedback on any additional information they would like included. The Town Administrator also noted plans to work with BTS to make its report more detailed by including specific work completed rather than only general program updates. Additionally, access to the iWorQ system was recently obtained, allowing for the generation of Code Enforcement reports in future monthly updates.

7. Department Head Reports:
    a. Highway: The Road Commissioner reported that the Highway Department continues grading gravel roads and working on driveway repairs despite very dry conditions, which have required two water trucks and additional effort to properly grade and compact the roads. Approximately half of the remaining road work has been completed, with the goal of finishing it during the week. An estimate of $6,711.13 was received to repair the second pump at Pump Station No. 3, which has been operating on a single pump for nearly a month while waiting for replacement parts.

        The Road Commissioner also presented a request from the school to partner on converting the former tennis courts into a community playground. The tennis courts were originally constructed through a federal grant, and converting the site into a playground will keep the property in compliance with grant requirements. The school will remove the fencing, relocate the existing playground equipment, install wood chips, and assume future maintenance. The town's contribution will be removing the asphalt from the tennis courts, a project expected to take about one day. The Select Board approved moving forward with the partnership. ***Motion by Larry McHugh, seconded by Leann Dickey. Approved 4-0.***

    b. Fire: The Fire Department reported that Engine 84 is due for its inspection sticker and an appointment will need to be scheduled. Jeremy submitted the quarterly payroll for approval, which must be approved before Kim can process the payroll. The department received a quote from Tire Queen in the amount of approximately $5,790 to replace the tires on Engine 83. The tires are the original tires from when the truck was purchased new, and the inspector indicated that replacement tires would likely be required before approving the next inspection. The department also discussed the need for an additional battery-operated exhaust/suction fan following a recent carbon monoxide call where Engine 82 was on scene, but the crew had to return to the station and bring Engine 83 because it was equipped with the required fan. The estimated cost of the new battery-operated fan is approximately $5,500. The department will review available funds after payroll and tire expenses are addressed and will determine whether the purchase can be made this fiscal year or should be considered during next year's budget process. Updated budget reports will be provided for review to assist with determining available funding. The scheduled Fire Department meeting was canceled due to a family medical issue and high temperatures at the station; no urgent matters required immediate attention.

c. Town Office: The Town Administrator provided additional updates, including continued efforts to obtain contractor quotes for the town office bathroom renovations, progress on the data center moratorium review by the Planning Board, and efforts to secure workforce training grant funding that could reimburse up to $1,200 per employee for eligible training. She also reported ongoing attempts to regain administrative access to the Town's inactive Facebook page and indicated that a new page may be created if access cannot be restored. ***Motion to pay the Fire Department payroll. Motion by Leann Dickey, seconded by Larry McHugh. Approved 4-0.***

d. EMA Director: No updates (Absent)

8. No Public Hearings

9. Items by the Public:

Residents raised concerns about firearms in the town office, the status of the employee handbook and related policies, website improvements, pest control in the municipal building, and shoulder work along Campground Road. The Road Commissioner explained that shoulder work is still in progress and assured residents that final grading and cleanup will be completed after the gravel road work is finished. Residents who wish to make minor adjustments to their lawns may do so, and the Highway Department will work around those areas when completing the project.

***10. Motion to adjourn. Motion by Larry McHugh, seconded by Sharon Mellows. Approved 4-0.***

Prepared by: Angel Aguirre, Town Administrator July 9, 2023

Approved and signed on ________________________.

___________________________________ ___________________________________

___________________________________ ___________________________________

___________________________________

# Important Notice to Town of Anson Property Owners

### Transition to a New Fiscal Tax Year

The Anson Select Board has approved moving forward with a transition from the Town's current annual tax cycle to a fiscal tax year. This change is intended to improve the Town's budgeting process, financial planning, and long-term fiscal management.

### What Does This Mean for Property Owners?

As the Town transitions to a new fiscal year, the tax billing schedule for 2027 will be different than in a typical year.

While annual property taxes have been one tax payment, Maine law allows municipalities to establish customized payment schedules during a transition year. This flexibility helps reduce the financial impact on taxpayers while the Town aligns its tax collection schedule with the new fiscal year.

The Select Board will determine the payment schedule as part of the transition process. Additional details, including payment schedule and due dates, will be shared well in advance of any bills being issued.

### Why Is the Town Making This Change?

Transitioning to a fiscal tax year will:

- Improve long-term financial planning and budgeting.
- Better align municipal operations with the budget cycle.
- Allow the Town to prepare budgets using more current financial information.
- Create a more consistent and efficient budget and tax collection process for future years.

### 18-Month Budget

To complete the transition, the Town will present an 18-month municipal budget to voters for approval at the March 2027 Town Meeting. This one-time budget will bridge the current budget cycle to the new fiscal year.

After this transition period, the Town will operate under its new fiscal year schedule.

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# Important Notice to Town of Anson Property Owners

**Learn More at a Community Information Session**

Town Administration will host informational meetings to explain the proposed transition, discuss the budgeting process, review the anticipated tax payment schedule, and answer questions from residents.

Location: Anson Town Office Meeting Room

Monday, August 24, 2026 – 10:00 a.m.

Wednesday, September 16, 2026 – 2:00 p.m.

Wednesday, October 21, 2026 – 6:00 p.m.

More sessions will be planned as needed

Residents are encouraged to attend the session that best fits their schedule.

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Questions?

Please contact the Town of Anson Town Office during regular business hours for additional information.

Thank you for your continued support as we work together to make this important financial transition.

# TREASURER'S WARRANT

Town of Anson

Date: July 22, 2026

To the Treasurer of
Anson

This is to certify that there is due and chargeable to the appropriations listed below said sums. You are directed to pay to the parties named in this warrant.

Chairman/Selectboard

Selectman

Vice Chairman/Selectboard

Selectman

Selectman

| Name | Warrant# | Account Name | Check# | Check Amount |
|---|---|---|---|---|
| | #75 | FY 2026<br>Payroll #28 | 62090 – 62101<br>12313 – 12324 | $23,887.42 |

**Total $23,887.42**

# Payroll Warrant

Pay Date: 07/22/2026



WARRANT: 75

| Check | D / D | Check | Employee | Gross Pay |
|---|---|---|---|---|
| 12313 | 1,092.25 | 0.00 | 150 Angelica Aguirre | 1,528.80 |
| 12314 | 445.81 | 0.00 | 129 Tyler M Curtis | 499.05 |
| 12315 | 620.71 | 0.00 | 039 Andrew P Hupper | 757.75 |
| 12316 | 722.79 | 0.00 | 148 David P Hupper | 966.00 |
| 12317 | 884.59 | 0.00 | 007 Floyd A Lane | 1,422.00 |
| 12318 | 803.05 | 0.00 | 110 Henry R Mellows Jr. | 1,100.00 |
| 12319 | 978.63 | 0.00 | 118 Kimberly J Moody | 1,456.82 |
| 12320 | 779.58 | 0.00 | 035 Adam W Moore | 1,100.00 |
| 12321 | 821.28 | 0.00 | 035 Adam W Moore | 1,095.92 |
| 12322 | 809.08 | 0.00 | 105 Madison M Murray | 1,100.04 |
| 62090 | 0.00 | 397.62 | 077 Stacy S Beane | 430.55 |
| 62091 | 0.00 | 777.15 | 041 Daniel E Caldwell | 841.52 |
| 62092 | 0.00 | 259.51 | 143 Liliana G Caldwell | 283.78 |
| 62093 | 0.00 | 921.73 | 037 Kari L Estes | 998.08 |
| 62094 | 0.00 | 533.17 | 038 Richard E Estes | 577.33 |
| 62095 | 0.00 | 72.29 | 043 T. Edward R Gower | 78.28 |
| 62096 | 0.00 | 768.10 | 130 Joshua R Leeman | 831.73 |
| 62097 | 0.00 | 1,807.30 | 061 Jeremy E Manzer | 1,957.01 |
| 62098 | 0.00 | 36.14 | 048 Patrick S Nichols | 39.14 |
| 62099 | 0.00 | 1,355.48 | 050 Gordon H Obert Jr | 1,467.76 |
| 62100 | 0.00 | 623.53 | 051 Daryel K Partridge | 675.18 |
| 12323 | 0.00 | 7,957.77 | D / D 4 Camden National Bank | |
| 12324 | 0.00 | 3,615.82 | T & A 1 IRS | |
| 62101 | 0.00 | 1,290.31 | T & A 3 Mission Square (ICMA) | |
| **Total** | **7,957.77** | **20,415.92** | | **19,206.74** |

| | |
|---|---|
| **Put into A/P** | **8,377.63** |
| **Taken out of A/P** | **(4,906.13)** |
| **Total Payroll** | **23,887.42** |

| **Count** | |
|---|---|
| Checks | 24 |

To the Treasurer of the Town of Anson:
This is to certify that there is due & chargeable to the appropriations listed below the sum set against each name & you are directed to pay unto the parties deemed in this schedule.

James Smith, Chairman

Sharon Mellows, Selectman

Brenda L. Garland, Vice Chair

Leanne E. Dickey, Selectman

Larry McHugh, Selectman

# TREASURER'S WARRANT

Town of Anson

Date: July 22, 2026

To the Treasurer of
Anson

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Chairman/Selectboard

Selectman

Vice Chairman/Selectboard

Selectman

Selectman

| Name | Warrant# | Account Name | Check# | Check Amount |
|---|---|---|---|---|
| | #76 | **FY 2026**<br><br>**A/P** | 62103 – 62104 | **$7,454.00** |

**Total $7,454.00**

# A / P Warrant



Warrant 76

| Jrnl / Description | Check | Month | Invoice Description / Account | Proj | Reference / Amount | Encumbrance |
|---|---|---|---|---|---|---|
| **00776 Burgess Technology Services** | | | | | | |
| 0482 | 62102 | 07 | | | Inv #139429 | |
| IT Services | | | E 10-10-25-05 Gen Gov't / Admin - Rep & Maint / Computer | | 1,180.00 | 0.00 |
| IT Services | | | E 30-10-25-05 Public Works / Highway - Rep & Maint / Computer | | 146.50 | 0.00 |
| IT Services | | | E 20-10-25-05 Public Safet / Fire - Rep & Maint / Computer | | 284.00 | 0.00 |
| | | | **Vendor Total-** | | **1,610.50** | |
| **00110 KVCOG** | | | | | | |
| 0482 | 62103 | 07 | | | Inv#1562 | |
| Anson-CEO | | | E 10-30-40-31 Gen Gov't / Sp Officer - Contract SVC / CEO | | 1,306.00 | 0.00 |
| | | | **Vendor Total-** | | **1,306.00** | |
| **00230 Treasurer, State of ME (BMV)** | | | | | | |
| 0482 | 62104 | 07 | | | Wk 7/9-7/16/26 | |
| BMV Reg | | | G 10-2100-00 General / BMV Reg | | 4,415.50 | 0.00 |
| BMV Sales Tax | | | G 10-2120-00 General / BMV Sales Tx | | 1,468.50 | 0.00 |
| BMV Titles | | | G 10-2110-00 General / BMV Title | | 264.00 | 0.00 |
| | | | **Vendor Total-** | | **6,148.00** | |
| | | | **Prepaid Total-** | | **1,610.50** | |
| | | | **Current Total-** | | **7,454.00** | |
| | | | **EFT Total-** | | **0.00** | |
| | | | **Warrant Total-** | | **~~9,064.50~~** | 7454,00 |

VOID

To the Treasurer of the Town of Anson:
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James Smith, Chairman

Sharon Mellows, Selectman

Brenda L. Garland, Vice Chair

Leanne E. Dickey, Selectman

Larry McHugh, Selectman

# TREASURER'S WARRANT

Town of Anson

Date: July 22, 2026

To the Treasurer of
Anson

This is to certify that there is due and chargeable to the appropriations listed below said sums. You are directed to pay to the parties named in this warrant.

Chairman/Selectboard

Selectman

Vice Chairman/Selectboard

Selectman

Selectman

| Name | Warrant# | Account Name | Check# | Check Amount |
|---|---|---|---|---|
| | #77 | FY 2026<br>A/P | 62105 | $1,610.50 |

**Total $1,610.50**

# A / P Warrant

Warrant 77

| Jrnl / Description | Check | Month | Invoice Description / Account | Proj | Reference / Amount | Encumbrance |
|---|---|---|---|---|---|---|
| **00776 Burgess Technology Services** | | | | | | |
| 0488 | 62105 | 07 | | | Inv #139429 | |
| IT Services | | | E 10-10-25-05<br>Gen Gov't / Admin - Rep & Maint / Computer | | 1,180.00 | 0.00 |
| IT Services | | | E 30-10-25-05<br>Public Works / Highway - Rep & Maint / Computer | | 146.50 | 0.00 |
| IT Services | | | E 20-10-25-05<br>Public Safet / Fire - Rep & Maint / Computer | | 284.00 | 0.00 |
| | | | **Vendor Total-** | | **1,610.50** | |
| | | | **Prepaid Total-** | | **0.00** | |
| | | | **Current Total-** | | **1,610.50** | |
| | | | **EFT Total-** | | **0.00** | |
| | | | **Warrant Total-** | | **1,610.50** | |

To the Treasurer of the Town of Anson:
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James Smith, Chairman

Sharon Mellows, Selectman

Brenda L. Garland, Vice Chair

Leanne E. Dickey, Selectman

Larry McHugh, Selectman

# TREASURER'S WARRANT

Town of Anson

Date: July 24, 2026

To the Treasurer of
Anson

This is to certify that there is due and chargeable to the appropriations listed below said sums. You are directed to pay to the parties named in this warrant.

Chairman/Selectboard

Selectman

Vice Chairman/Selectboard

Selectman

Selectman

| Name | Warrant# | Account Name | Check# | Check Amount |
|---|---|---|---|---|
| | #78 | FY 2026<br><br>A/P | 62106<br>-<br>~~62107~~<br>VOID | 793.44 |

**Total** ~~**$2,593.44**~~
793.44

Warrant 78

| Jrnl / Description | Check | Month | Invoice Description / Account | Proj | Reference / Amount | Encumbrance |
|---|---|---|---|---|---|---|
| **00175 Registry of Deeds** | | | | | | |
| ~~0547~~ | ~~62106~~ | ~~07~~ | | | Sewer Lien 2025 | |
| QC & town transfers | | | E 10-10-10-75 | | ~~1,800.00~~ | 0.00 |
| | | | Gen Gov't / Admin - Operate Cost / Deeds | | | |
| | | | **Vendor Total-** | | **1,800.00** VOID | |
| **00218 United States Postal Service** | | | | | | |
| 0547 | 62107 | 07 | | | Sewer Liens '25 | |
| Sewer Liens 2025 Cert. | | | E 10-10-30-30 | | 793.44 | 0.00 |
| | | | Gen Gov't / Admin - Utilities / Sewer | | | |
| | | | **Vendor Total-** | | **793.44** | |
| | | | **Prepaid Total-** | | **0.00** | |
| | | | **Current Total-** | | **2,593.44** | |
| | | | **EFT Total-** | | **0.00** | |
| | | | **Warrant Total-** | | **2,593.44** | |

To the Treasurer of the Town of Anson:

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James Smith, Chairman

Sharon Mellows, Selectman

Brenda L. Garland, Vice Chair

Leanne E. Dickey, Selectman

Larry McHugh, Selectman

# TREASURER'S WARRANT

Town of Anson

Date: July 24, 2026

**To the Treasurer of Anson**

This is to certify that there is due and chargeable to the appropriations listed below said sums. You are directed to pay to the parties named in this warrant.

Chairman/Selectboard

Selectman

Vice Chainnan/Selectboard

Selectman

Selectman

| Name | Warrant# | Account Name | Check# | Check Amount |
|---|---|---|---|---|
| | #79 | FY 2026<br>Town A/P | 62108 | $1,300.00 |

**Total $1,300.00**

# A / P Warrant



Warrant 79

| Jrnl / Description | Check | Month | Invoice Description / Account | Proj | Reference / Amount | Encumbrance |
|---|---|---|---|---|---|---|
| **00175 Registry of Deeds** | | | | | | |
| 0548 | 62108 | 07 | Sewer Liens 2025 (2) | | | |
| QC & town transfers | | | E 10-10-10-75 | | 1,300.00 | 0.00 |
| | | | Gen Gov't / Admin - Operate Cost / Deeds | | | |
| | | | | **Vendor Total-** | **1,300.00** | |
| | | | | **Prepaid Total-** | **0.00** | |
| | | | | **Current Total-** | **1,300.00** | |
| | | | | **EFT Total-** | **0.00** | |
| | | | | **Warrant Total-** | **1,300.00** | |

To the Treasurer of the Town of Anson:

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James Smith, Chairman

Sharon Mellows, Selectman

Brenda L. Garland, Vice Chair

Leanne E. Dickey, Selectman

Larry McHugh, Selectman

# TREASURER'S WARRANT

Town of Anson

Date: July 29, 2026

To the Treasurer of
Anson

This is to certify that there is due and chargeable to the appropriations listed below said sums. You are directed to pay to the parties named in this warrant.

Chairman/Selectboard

Selectman

Vice Chairman/Selectboard

Selectman

Selectman

| Name | Warrant# | Account Name | Check# | Check Amount |
|---|---|---|---|---|
| | #80 | **FY 2026** | 62109 - 62110 | 12,141.36 |
| | | **Payroll#29** | 12325 - 12333 | |

**Total $12,141.36**

# Payroll Warrant

Pay Date: 07/29/2026



WARRANT: 80

| Check | D / D | Check | Employee | Gross Pay |
|---|---|---|---|---|
| 12325 | 1,092.25 | 0.00 | 150 Angelica Aguirre | 1,528.80 |
| 12326 | 722.80 | 0.00 | 148 David P Hupper | 966.01 |
| 12327 | 884.59 | 0.00 | 007 Floyd A Lane | 1,422.00 |
| 12328 | 803.05 | 0.00 | 110 Henry R Mellows Jr. | 1,100.00 |
| 12329 | 847.16 | 0.00 | 118 Kimberly J Moody | 1,266.80 |
| 12330 | 779.58 | 0.00 | 035 Adam W Moore | 1,100.00 |
| 12331 | 789.83 | 0.00 | 105 Madison M Murray | 1,072.23 |
| 12332 | 0.00 | 5,919.26 | D / D 4 Camden National Bank | |
| 12333 | 0.00 | 1,827.77 | T & A 1 IRS | |
| 62109 | 0.00 | 1,132.65 | T & A 3 Mission Square (ICMA) | |
| 62110 | 0.00 | 482.50 | T & A 4 TOWN OF ANSON | |
| **Total** | **5,919.26** | **9,362.18** | | **8,455.84** |

| | |
|---|---|
| **Put into A/P** | **6,222.10** |
| **Taken out of A/P** | **(3,442.92)** |
| **Total Payroll** | **12,141.36** |

| **Count** | |
|---|---|
| Checks | 11 |

To the Treasurer of the Town of Anson:
This is to certify that there is due & chargeable to the appropriations listed below the sum set against each name & you are directed to pay unto the parties deemed in this schedule.

James Smith, Chairman

Sharon Mellows, Selectman

Brenda L. Garland, Vice Chair

Leanne E. Dickey, Selectman

Larry McHugh, Selectman

# TREASURER'S WARRANT

Town of Anson

Date: July 29, 2026

To the Treasurer of
Anson

This is to certify that there is due and chargeable to the appropriations listed below said sums. You are directed to pay to the parties named in this warrant.

Chairman/Selectboard

Selectman

Vice Chairman/Selectboard

Selectman

Selectman

| Name | Warrant# | Account Name | Check# | Check Amount |
|---|---|---|---|---|
| | #81 | FY 2026<br>Town A/P | 55042<br>-<br>55054 | $32,399.42 |

**Total $32,399.42**

Warrant 81

| Jrnl / Description | Check | Month | Invoice Description / Account | Proj | Reference / Amount | Encumbrance |
|---|---|---|---|---|---|---|
| **00002 AFLAC** | | | | | | |
| 0562 | 55042 | 07 | July Billing | | Inv#529669 | |
| Acct #DLT80 | | | G 10-2780-00 | | 314.25 | 0.00 |
| | | | General / AFLAC | | | |
| | | | **Vendor Total-** | | **314.25** | |
| **00407 Allied Equipment, LLC** | | | | | | |
| 0562 | 55043 | 07 | Hwy-Grader Blade | | Inv#16459 | |
| Hwy-Grader Blade | | | E 30-10-25-20 | | 472.00 | 0.00 |
| | | | Public Works / Highway - Rep & Maint / Equipment | | | |
| | | | **Vendor Total-** | | **472.00** | |
| **00023 Bob's Cash Fuel** | | | | | | |
| 0562 | 55044 | 07 | Hwy-Gas | | Acct#16989 | |
| Hwy-Gas | | | E 30-10-20-40 | | 392.65 | 0.00 |
| | | | Public Works / Highway - Equipment / On Rd Diesel | | | |
| | | | **Vendor Total-** | | **392.65** | |
| **00114 Floyd Lane** | | | | | | |
| 0562 | 55045 | 07 | Reimbursement | | 7/16/26 | |
| Reimbursement | | | E 30-10-25-20 | | 11.98 | 0.00 |
| | | | Public Works / Highway - Rep & Maint / Equipment | | | |
| | | | **Vendor Total-** | | **11.98** | |
| **00350 Grainger** | | | | | | |
| 0562 | 55046 | 07 | FD-First Responder Kit | | Inv#9678992513 | |
| FD-First Responder Kit | | | E 20-10-20-10 | | 228.72 | 0.00 |
| | | | Public Safet / Fire - Equipment / Purchases | | | |
| | | | **Vendor Total-** | | **228.72** | |
| **00107 Kennebec Region Dev Authority** | | | | | | |
| 0562 | 55047 | 07 | Annual Assessment FY27 | | Inv#874 | |
| Annual Assessment FY27 | | | E 14-10-60-70 | | 8,237.00 | 0.00 |
| | | | KRDA / KRDA - Unclassified / KRDA-1stPark | | | |
| | | | **Vendor Total-** | | **8,237.00** | |
| **00138 Maine Mun Employee Health Trust** | | | | | | |
| 0562 | 55048 | 07 | | | August 2026 | |
| Health Inc | | | G 10-2740-00 | | 10,337.11 | 0.00 |
| | | | General / Health Ins | | | |
| IPP | | | G 10-2820-00 | | 536.94 | 0.00 |
| | | | General / Income Prot | | | |
| Vision | | | G 10-2760-00 | | 49.76 | 0.00 |
| | | | General / Vision Ins | | | |
| Dental | | | G 10-2750-00 | | 559.26 | 0.00 |
| | | | General / Dental Ins | | | |
| | | | **Vendor Total-** | | **11,483.07** | |
| **00196 Skowhegan Equipment & Tool** | | | | | | |
| 0562 | 55049 | 07 | Track Skid Steer | | Inv#18966 | |
| Track Skid Steer | | | E 37-01-70-52 | | 625.00 | 0.00 |
| | | | Capital / Capital - Capital Proj / Paving Bond | | | |
| | | | **Vendor Total-** | | **625.00** | |
| **00569 Somerset Disposal Service-Chris Roy** | | | | | | |
| 0562 | 55050 | 07 | Spring Clean-up Event | | Inv#5/1/26 | |

Warrant 81

| Jrnl / Description | Check | Month | Invoice Description / Account | Proj | Reference / Amount | Encumbrance |
|---|---|---|---|---|---|---|
| Spring Clean-up Event | | | E 35-20-40-70 | | 5,095.00 | 0.00 |
| | | | Recy-Waste / Solid Waste - Contract SVC / Solid Waste | | | |
| | | | **Vendor Total-** | | **5,095.00** | |
| **00402 Stacy Beane** | | | | | | |
| 0562 | 55051 | 07 | Mowing Contract Pymt#3 | | July 2026 | |
| Mowing Contract Pymt#3 | | | E 34-10-40-55 | | 1,166.67 | 0.00 |
| | | | Cem Etc / Cemetery - Contract SVC / Mowing | | | |
| | | | **Vendor Total-** | | **1,166.67** | |
| **00208 Tim's Trash** | | | | | | |
| 0562 | 55052 | 07 | July Trash | | Inv#8434-8 | |
| Admin | | | E 10-10-40-70 | | 28.00 | 0.00 |
| | | | Gen Gov't / Admin - Contract SVC / Solid Waste | | | |
| Highway | | | E 30-10-25-30 | | 24.00 | 0.00 |
| | | | Public Works / Highway - Rep & Maint / Building | | | |
| ATV Trail Trash Can | | | E 40-10-10-90 | | 20.00 | 0.00 |
| | | | Rec / Summer Rec - Operate Cost / Program/Misc | | | |
| | | | **Vendor Total-** | | **72.00** | |
| **00230 Treasurer, State of ME (BMV)** | | | | | | |
| 0562 | 55053 | 07 | | | wk#7/16-7/23/26 | |
| BMV Reg | | | G 10-2100-00 | | 2,774.50 | 0.00 |
| | | | General / BMV Reg | | | |
| BMV Sales Tax | | | G 10-2120-00 | | 1,113.75 | 0.00 |
| | | | General / BMV Sales Tx | | | |
| BMV Titles | | | G 10-2110-00 | | 231.00 | 0.00 |
| | | | General / BMV Title | | | |
| | | | **Vendor Total-** | | **4,119.25** | |
| **00215 Unifirst Corp.** | | | | | | |
| 0562 | 55054 | 07 | | | Hwy-Uniforms | |
| Inv#1054104948 | | | E 30-10-10-42 | | 90.04 | 0.00 |
| | | | Public Works / Highway - Operate Cost / Uniforms | | | |
| Inv#1054103215 | | | E 30-10-10-42 | | 91.79 | 0.00 |
| | | | Public Works / Highway - Operate Cost / Uniforms | | | |
| | | | **Vendor Total-** | | **181.83** | |
| | | | **Prepaid Total-** | | **0.00** | |
| | | | **Current Total-** | | **32,399.42** | |
| | | | **EFT Total-** | | **0.00** | |
| | | | **Warrant Total-** | | **32,399.42** | |

To the Treasurer of the Town of Anson:
This is to certify that there is due & chargeable to the appropriations listed below the sum set against each name & you are directed to pay unto the parties deemed in this schedule.

James Smith, Chairman

Sharon Mellows, Selectman

Brenda L. Garland, Vice Chair

Leanne E. Dickey, Selectman

Larry McHugh, Selectman

# TREASURER'S WARRANT

Town of Anson

Date: July 29, 2026

To the Treasurer of
Anson

This is to certify that there is due and chargeable to the appropriations listed below said sums. You are directed to pay to the parties named in this warrant.

Chairman/Selectboard

Selectman

Vice Chairman/Selectboard

Selectman

Selectman

| Name | Warrant# | Account Name | Check# | Check Amount |
|---|---|---|---|---|
| | #82 | FY 2026<br><br>Sewer A/P | 3899<br>– | $8527.16 |

**Total $8527.16**

# A / P Warrant



Warrant 82

| Jrnl / Description | Check | Month | Invoice Description / Account | Proj | Reference / Amount | Encumbrance |
|---|---|---|---|---|---|---|
| **00010 Anson Madison Sanitary District** | | | | | | |
| 0563 | 3899 | 07 | North Anson Sewer Flow | | Inv#July 26 | |
| Monthly Sewer Flow | | | E 90-10-40-60 | | 8,527.16 | 0.00 |
| | | | Sewer / Sewer - Contract SVC / Sewer | | | |
| | | | | **Vendor Total-** | **8,527.16** | |
| | | | | **Prepaid Total-** | **0.00** | |
| | | | | **Current Total-** | **8,527.16** | |
| | | | | **EFT Total-** | **0.00** | |
| | | | | **Warrant Total-** | **8,527.16** | |

To the Treasurer of the Town of Anson:
This is to certify that there is due & chargeable to the appropriations listed below the sum set against each name & you are directed to 'pay unto the parties deemed in this schedule.

James Smith, Chairman

Sharon Mellows, Selectman

Brenda L. Garland, Vice Chair

Leanne E. Dickey, Selectman

Larry McHugh, Selectman

0 Articles

This is What I was Given

Info Needed For Tax Commitment

2025 Tax Commitment 7/28/2025

Admin

Sp. of. planning

Fire Dept.

Forest

| Article # | Approved Amount | Taxation | Surplus | Other Funding | Account |
|---|---|---|---|---|---|
| 5 | $507,200 | $507,200 | $0 | | |
| 6 | $23,035 | $22,302 | $0 | $733 | Dog ACO fees |
| 7 | $7,918 | $0 | $0 | $7,918 | 1st Park Revenues |
| 8 | $333,111 | $333,111 | $0 | $0 | |
| 9 | $4,800 | $4,800 | $0 | | Dept of Forestry? |
| 12 | $50,402 | $50,402 | $0 | | |
| 13 | $3,455 | $3,455 | | | |
| 14 | $32,000 | $32,000 | $0 | | |
| 15 | $10,000 | $10,000 | $0 | | |
| 16 | $145,000 | $145,000 | | | |
| 17 | $5,000 | $0 | $5,000 | | |
| 18 | $697,636 | $56,888 | $0 | $640,748 | Excise Tax;LRAP |
| 19 | $36,240 | $36,240 | $0 | | |
| 20 | $7,885 | $7,885 | | | |
| 21 | $6,186 | $6,186 | $0 | | |
| 22 | $16,000 | $16,000 | $0 | | |
| 23 | $13,000 | $13,000 | | | |
| 24 | $3,150 | $0 | $3,150 | | |
| 25 | $6,000 | $6,000 | | | |
| 26 | $16,489 | $16,489 | $0 | | |
| 27 | $16,900 | $16,900 | $0 | | |
| 28 | $50,510 | $50,510 | $0 | | |
| 29 | $150,000 | $150,000 | $0 | | |
| 30 | $424,291 | $288,403 | $0 | $135,888 | Fire Cap'l Reserves |
| 31 | $11,000 | $0 | $6,000 | $5,000 | CTCL Grant |
| 32 | $6,000 | $6,000 | $0 | | |
| 33 | $150,000 | $125,000 | $0 | $25,000 | Parking Lot Revs |
| 34 | $121,194 | $121,194 | | | |
| 35 | $20,235 | $20,235 | | | |
| | $2,874,637.00 | $2,045,200.00 | $14,150.00 | $815,287.00 | $2,874,637.00 |

18.40

18.48 — last years

18.55

2025 Tax Commitment Data

| | | |
|---|---|---|
| Municipal | $2,874,637.00 | Approved 3/8/25 and 06/18/25 |
| County | $410,172.55 | Approved 06/2025 |
| School : | | |
| Jan-Jun | $1,213,380.00 | Approved 6/24 |
| Jul-Dec | $1,326,331.00 | Approved 6/25 |
| Total | $2,539,711.00 | |
| Total Appro | $5,824,520.55 | |

| | |
|---|---|
| Total Approp: | $5,824,520.55 |
| Less Revenues: | $1,240,437.00 |
| Total to raise by taxation | $4,584,083.55 |

Revenue Sharing:

| | | |
|---|---|---|
| Jan-Jun | $211,000.00 | actual |
| Jul-Dec | $200,000.00 | estimated |
| Total | $411,000.00 | |

Other Revenues:

| | |
|---|---|
| Surplus | $14,150.00 |
| Other | $815,287.00 |
| Total | $829,437.00 |

AP Plans 10th w/ Roger

2026 Tax Commitment 7/8/2026

| Article # | Approved Amount | Taxation | Fund Bal / Surplus | Other Funding | |
|---|---|---|---|---|---|
| 6 | $483,930 | $483,930 | $0 | | |
| 7 | $39,281 | $39,281 | $0 | $965 | ACO Fees |
| 8 | $40,693 | $40,639 | $0 | | |
| 9 | $8,800 | $0 | $0 | $8,800 | 1st Park Revenues |
| 10 | $530,287 | $530,287 | $0 | | |
| 11 | $772,100 | $772,100 | $0 | $ 605,314 | Excise Tax |
| 12 | $38,488 | $38,488 | $0 | | |
| 13 | $3,000 | $3,000 | $0 | | |
| 14 | $10,350 | $3,105 | $0 | $7,245 | |
| 15 | $35,084 | $35,084 | $0 | | |
| 16 | $29,450 | $29,450 | $0 | | |
| 17 | $66,204 | $66,204 | $0 | | |
| 18 | $170,000 | $170,000 | $0 | | |
| 19 | $458,241 | $458,241 | $0 | | |
| 20 | $30,907 | $30,907 | $0 | $15,000 | Matching Grant |
| 21 | $50,000 | $50,000 | $0 | | |
| 22 | $20,000 | $20,000 | $0 | | |
| 23 | $29,000 | $29,000 | $0 | | |
| 24 | $59,125 | $59,125 | $0 | | |
| 26 | $74,000 | $0 | $0 | $65,000 | Fire Reserves/Embden Revenues |
| 27 | $50,324 | $50,324 | $0 | $0 | |
| | | | | | |
| | $2,999,264 | $2,909,165 | $0 | $702,324 | $3,611,489.00 |

2026 Tax Commitment Data

| | | |
|---|---|---|
| Municipal | $2,999,264.00 | Approved 3/7/26 |
| County | $445,807.00 | Approved 06/2026 |
| School : | | |
| Jan-Jun | $1,326,306.00 | Approved 6/25 |
| Jul-Dec | $1,301,380.00 | Approved 7/26 |
| Total | $2,627,686.00 | |
| Total Approp: | $6,072,757.00 | |
| Revenue Sharing: | | |
| Jan-Jun | $281,754.64 | actual |
| Jul-Dec | $286,891.76 | estimated |
| Total | $568,646.40 | |
| Other Revenues: | | |
| Surplus | $0.00 | |
| Other | $702,324.00 | |
| Total | $702,324.00 | |

| | |
|---|---|
| Total Approp: | $6,072,757.00 |
| Less Revenues: | $1,270,970.40 |
| Total to raise by taxation | $4,801,786.60 |

**MAINE REVENUE SERVICES - 2026 ENHANCED BETE MUNICIPAL TAX RATE CALCULATION FORM**

*Municipality:* ANSON

**BE SURE TO COMPLETE THIS FORM BEFORE FILLING IN THE TAX ASSESSMENT WARRANT**

| | | | | |
|---|---|---|---|---|
| 1. Total taxable valuation of real estate | 1 | 225,578,210 (must match MVR Page 1, line 6) | | |
| 2. Total taxable valuation of personal property | 2 | 11,343,710 (must match MVR Page 1, line10) | | |
| 3. Total taxable valuation of real estate and personal property (Line 1 plus line 2) | | | 3 | 236,921,920 (must match MVR Page 1, line 11) |
| 4. (a) Total exempt value for all homestead exemptions granted | 4(a) | 14,935,920 (must match MVR Page 1, line 14f) | | |
| (b) Homestead exemption reimbursement value | 4(b) | 11,351,299 (Line 4(a) multiplied by 0.76) | | |
| 5. (a) Total exempt value of all BETE qualified property | 5(a) | 2,701,690 (must match MVR Page 2, line 15c) | | |
| (b) Enhanced BETE exemption reimbursement value | 5(b) | 1,475,123 | | |
| 6. Total valuation base (Line 3 plus line 4(b) plus line 5(b)) | | | 6 | 249,748,342 |
| **Assessments** | | | | |
| 7. County tax | 7 | 445,807.00 | | |
| 8. Municipal appropriation | 8 | 2,999,264.00 | | |
| 9. TIF Financing plan amount | 9 | 0.00 (must match MVR Page 2, line 16c +16d) | | |
| 10. Local education appropriation **(local share/contribution)** (Adjusted to municipal fiscal year) | 10 | 2,627,686.00 | | |
| 11. Total Appropriation (Add lines 7 through 10) | | | 11 | 6,072,757.00 |
| **ALLOWABLE DEDUCTIONS** | | | | |
| 12. Anticipated state municipal revenue sharing | 12 | 568,646.40 | | |
| 13. Other revenues: (All other revenues that have been formally appropriated to reduce the commitment such as excise tax revenue, T.G. reimbursement, renewable energy reimbursement, trust fund or bank interest income, appropriated surplus revenue, etc. (Do Not Include any homestead or BETE Reimbursement) | 13 | 702,324.00 | | |
| 14. Total deductions (Line 12 plus line 13) | | | 14 | 1,270,970.40 |
| 15. Net to be raised by local property tax rate (Line 11 minus line 14) | | | 15 | 4,801,786.60 |

| | | | | | | |
|---|---|---|---|---|---|---|
| 16. | 4,801,786.60 (Amount from line 15) | X | 1.05 | = | 5,041,875.93 | Maximum Allowable Tax |
| 17. | 4,801,786.60 (Amount from line 15) | / | 249,748,342 (Amount from line 6) | = | 0.019227 | Minimum Tax Rate |
| 18. | 5,041,875.93 (Amount from line 16) | / | 249,748,342 (Amount from line 6) | = | 0.020187 | Maximum Tax Rate |
| 19. | 236,921,920 (Amount from line 3) | X | 0.019330 (Selected Rate) | = | 4,579,700.71 (Enter on MVR Page 1, line 13) | Tax for Commitment |
| 20. | 4,801,786.60 (Amount from line 15) | X | 0.05 | = | 240,089.33 | Maximum Overlay |
| 21. | 11,351,299 (Amount from line 4b) | X | 0.019330 (Selected Rate) | = | 219,420.61 (Enter on line 8, Assessment Warrant) | Homestead Reimbursement |
| 22. | 1,475,123 (Amount from line 5b) | X | 0.019330 (Selected Rate) | = | 28,514.12 (Enter on line 9, Assessment Warrant) | BETE Reimbursement |
| 23. | 4,827,635.44 (Line 19 plus lines 21 and 22) | - | 4,801,786.60 (Amount from line 15) | = | 25,848.84 (Enter on line 5, Assessment Warrant) | Overlay |

(If Line 23 exceeds Line 20 select a lower tax rate.)

Results from this completed form should be used to prepare the Municipal Tax Assessment Warrant, Certificate of Assessment to Municipal Treasurer and Municipal Valuation Return.

**MAINE REVENUE SERVICES - 2026 ENHANCED BETE MUNICIPAL TAX RATE CALCULATION FORM**

*Municipality:* ANSON

**BE SURE TO COMPLETE THIS FORM BEFORE FILLING IN THE TAX ASSESSMENT WARRANT**

| | | | | | |
|---|---|---|---|---|---|
| 1. | Total taxable valuation of real estate | 1 | 225,578,210 (must match MVR Page 1, line 6) | | |
| 2. | Total taxable valuation of personal property | 2 | 11,343,710 (must match MVR Page 1, line10) | | |
| 3. | Total taxable valuation of real estate and personal property (Line 1 plus line 2) | | | 3 | 236,921,920 (must match MVR Page 1, line 11) |
| 4. | (a) Total exempt value for all homestead exemptions granted | 4(a) | 14,935,920 (must match MVR Page 1, line 14f) | | |
| | (b) Homestead exemption reimbursement value | 4(b) | 11,351,299 (Line 4(a) multiplied by 0.76) | | |
| 5. | (a) Total exempt value of all BETE qualified property | 5(a) | 2,701,690 (must match MVR Page 2, line 15c) | | |
| | (b) Enhanced BETE exemption reimbursement value | 5(b) | 1,475,123 | | |
| 6. | Total valuation base (Line 3 plus line 4(b) plus line 5(b)) | | | 6 | 249,748,342 |

**Assessments**

| | | | | | |
|---|---|---|---|---|---|
| 7. | County tax | 7 | 445,807.00 | | |
| 8. | Municipal appropriation | 8 | 2,999,264.00 | | |
| 9. | TIF Financing plan amount | 9 | 0.00 (must match MVR Page 2, line 16c +16d) | | |
| 10. | Local education appropriation **(local share/contribution)** (Adjusted to municipal fiscal year) | 10 | 2,627,686.00 | | |
| 11. | Total Appropriation (Add lines 7 through 10) | | | 11 | 6,072,757.00 |

**ALLOWABLE DEDUCTIONS**

| | | | | | |
|---|---|---|---|---|---|
| 12. | Anticipated state municipal revenue sharing | 12 | 568,646.40 | | |
| 13. | Other revenues: (All other revenues that have been formally appropriated to reduce the commitment such as excise tax revenue, T.G. reimbursement, renewable energy reimbursement, trust fund or bank interest income, appropriated surplus revenue, etc. (Do Not Include any homestead or BETE Reimbursement) | 13 | 702,324.00 | | |
| 14. | Total deductions (Line 12 plus line 13) | | | 14 | 1,270,970.40 |
| 15. | Net to be raised by local property tax rate (Line 11 minus line 14) | | | 15 | 4,801,786.60 |

| | | | | | | |
|---|---|---|---|---|---|---|
| 16. | 4,801,786.60 (Amount from line 15) | X | 1.05 | = | 5,041,875.93 | Maximum Allowable Tax |
| 17. | 4,801,786.60 (Amount from line 15) | / | 249,748,342 (Amount from line 6) | = | 0.019227 | Minimum Tax Rate |
| 18. | 5,041,875.93 (Amount from line 16) | / | 249,748,342 (Amount from line 6) | = | 0.020187 | Maximum Tax Rate |
| 19. | 236,921,920 (Amount from line 3) | X | 0.019350 (Selected Rate) | = | 4,584,439.15 (Enter on MVR Page 1, line 13) | Tax for Commitment |
| 20. | 4,801,786.60 (Amount from line 15) | X | 0.05 | = | 240,089.33 | Maximum Overlay |
| 21. | 11,351,299 (Amount from line 4b) | X | 0.019350 (Selected Rate) | = | 219,647.64 (Enter on line 8, Assessment Warrant) | Homestead Reimbursement |
| 22. | 1,475,123 (Amount from line 5b) | X | 0.019350 (Selected Rate) | = | 28,543.63 (Enter on line 9, Assessment Warrant) | BETE Reimbursement |
| 23. | 4,832,630.42 (Line 19 plus lines 21 and 22) | - | 4,801,786.60 (Amount from line 15) | = | 30,843.82 (Enter on line 5, Assessment Warrant) | Overlay |

(If Line 23 exceeds Line 20 select a lower tax rate.)

Results from this completed form should be used to prepare the Municipal Tax Assessment Warrant, Certificate of Assessment to Municipal Treasurer and Municipal Valuation Return.

**MAINE REVENUE SERVICES - 2026 ENHANCED BETE MUNICIPAL TAX RATE CALCULATION FORM**

*Municipality:* ANSON

**BE SURE TO COMPLETE THIS FORM BEFORE FILLING IN THE TAX ASSESSMENT WARRANT**

| | | | | |
|---|---|---|---|---|
| 1. Total taxable valuation of real estate | 1 | 225,578,210<br>(must match MVR Page 1, line 6) | | |
| 2. Total taxable valuation of personal property | 2 | 11,343,710<br>(must match MVR Page 1, line10) | | |
| 3. Total taxable valuation of real estate and personal property (Line 1 plus line 2) | | | 3 | 236,921,920<br>(must match MVR Page 1, line 11) |
| 4. (a) Total exempt value for all homestead exemptions granted | 4(a) | 14,935,920<br>(must match MVR Page 1, line 14f) | | |
| (b) Homestead exemption reimbursement value | 4(b) | 11,351,299<br>(Line 4(a) multiplied by 0.76) | | |
| 5. (a) Total exempt value of all BETE qualified property | 5(a) | 2,701,690<br>(must match MVR Page 2, line 15c) | | |
| (b) Enhanced BETE exemption reimbursement value | 5(b) | 1,475,123 | | |
| 6. Total valuation base (Line 3 plus line 4(b) plus line 5(b)) | | | 6 | 249,748,342 |

**Assessments**

| | | | | |
|---|---|---|---|---|
| 7. County tax | 7 | 445,807.00 | | |
| 8. Municipal appropriation | 8 | 2,999,264.00 | | |
| 9. TIF Financing plan amount | 9 | 0.00<br>(must match MVR Page 2, line 16c +16d) | | |
| 10. Local education appropriation **(local share/contribution)**<br>(Adjusted to municipal fiscal year) | 10 | 2,627,686.00 | | |
| 11. Total Appropriation (Add lines 7 through 10) | | | 11 | 6,072,757.00 |

**ALLOWABLE DEDUCTIONS**

| | | | | |
|---|---|---|---|---|
| 12. Anticipated state municipal revenue sharing | 12 | 568,646.40 | | |
| 13. Other revenues: (All other revenues that have been formally appropriated to reduce the commitment such as excise tax revenue, T.G. reimbursement, renewable energy reimbursement, trust fund or bank interest income, appropriated surplus revenue, etc. (Do Not Include any homestead or BETE Reimbursement) | 13 | 702,324.00 | | |
| 14. Total deductions (Line 12 plus line 13) | | | 14 | 1,270,970.40 |
| 15. Net to be raised by local property tax rate (Line 11 minus line 14) | | | 15 | 4,801,786.60 |

| | | | | | | |
|---|---|---|---|---|---|---|
| 16. | 4,801,786.60<br>(Amount from line 15) | X | 1.05 | = | 5,041,875.93 | Maximum Allowable Tax |
| 17. | 4,801,786.60<br>(Amount from line 15) | / | 249,748,342<br>(Amount from line 6) | = | 0.019227 | Minimum Tax Rate |
| 18. | 5,041,875.93<br>(Amount from line 16) | / | 249,748,342<br>(Amount from line 6) | = | 0.020187 | Maximum Tax Rate |
| 19. | 236,921,920<br>(Amount from line 3) | X | 0.019380<br>(Selected Rate) | = | 4,591,546.81<br>(Enter on MVR Page 1, line 13) | Tax for Commitment |
| 20. | 4,801,786.60<br>(Amount from line 15) | X | 0.05 | = | 240,089.33 | Maximum Overlay |
| 21. | 11,351,299<br>(Amount from line 4b) | X | 0.019380<br>(Selected Rate) | = | 219,988.17<br>(Enter on line 8, Assessment Warrant) | Homestead Reimbursement |
| 22. | 1,475,123<br>(Amount from line 5b) | X | 0.019380<br>(Selected Rate) | = | 28,587.88<br>(Enter on line 9, Assessment Warrant) | BETE Reimbursement |
| 23. | 4,840,122.86<br>(Line 19 plus lines 21 and 22) | - | 4,801,786.60<br>(Amount from line 15) | = | 38,336.26<br>(Enter on line 5, Assessment Warrant) | Overlay |

(If Line 23 exceeds Line 20 select a lower tax rate.)

Results from this completed form should be used to prepare the Municipal Tax Assessment Warrant, Certificate of Assessment to Municipal Treasurer and Municipal Valuation Return.

Final Pricing
4/22/26

**Maine Municipal Bond Bank - Loan Schedules**
**MMBB Series 2026A**

| Town of Anson | Fiscal Yr. : | 12/31/2026 |
|---|---|---|
| Debt Service Schedule - Project Loan | Amortization : | Level Principal |

| Date | Tax-Exempt Principal | Tax-Exempt Coupon | Tax Exempt Interest | Tax-Exempt Debt Service | Annual Net Debt Service |
|---|---|---|---|---|---|
| 5/21/2026 | | | | | |
| 11/1/2026 | 0.00 | | 24,855.11 | 24,855.11 | 24,855.11 |
| 5/1/2027 | 0.00 | | 27,962.00 | 27,962.00 | 0.00 |
| 11/1/2027 | 410,000.00 | 2.670% | 27,962.00 | 437,962.00 | 465,924.00 |
| 5/1/2028 | 0.00 | | 22,488.50 | 22,488.50 | 0.00 |
| 11/1/2028 | 410,000.00 | 2.650% | 22,488.50 | 432,488.50 | 454,977.00 |
| 5/1/2029 | 0.00 | | 17,056.00 | 17,056.00 | 0.00 |
| 11/1/2029 | 410,000.00 | 2.680% | 17,056.00 | 427,056.00 | 444,112.00 |
| 5/1/2030 | 0.00 | | 11,562.00 | 11,562.00 | 0.00 |
| 11/1/2030 | 410,000.00 | 2.780% | 11,562.00 | 421,562.00 | 433,124.00 |
| 5/1/2031 | 0.00 | | 5,863.00 | 5,863.00 | 0.00 |
| 11/1/2031 | 410,000.00 | 2.860% | 5,863.00 | 415,863.00 | 421,726.00 |
| 5/1/2032 | | | | | |
| 11/1/2032 | | | | | |
| 5/1/2033 | | | | | |
| 11/1/2033 | | | | | |
| 5/1/2034 | | | | | |
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| 11/1/2055 | | | | | |
| 5/1/2056 | | | | | |
| 11/1/2056 | | | | | |
| | 2,050,000.00 | | 194,718.11 | 2,244,718.11 | 2,244,718.11 |

**Bond Statistics**

| | |
|---|---|
| Average Life: | 3.4444 |
| TE Proceeds: | 2,050,000.00 |
| Net Interest Cost: | 2.7576% |
| True Interest Cost: | 2.7565% |
| Max Coupon: | 2.8600% |
| Min Coupon: | 2.6500% |
| TE Arb Yield: | 3.628318% |

# Disaster/Emergency Shelter Plan for

# **Carrabec Community School**

56 N. Main Street

Anson, Maine

# Carrabec Community School
# Disaster/Emergency Shelter Plan

### Introduction

On October 23, 2025 a Disaster/Emergency Shelter Survey was conducted by Somerset County Emergency Management Agency in collaboration with the Anson Fire/EMA, Representatives from the Town of Anson and the Superintendent of RSU #74. Those participating in the assessment included the following:

| | |
|---|---|
| Mike Smith | Director<br>Somerset County Emergency Management Agency |
| Sara Bickford | Deputy Director<br>Somerset County Emergency Management Agency |
| Brenda Garland<br>Stacey Bean<br>Daryl Partridge | Anson Fire Department |
| Larry McHugh | Town of Anson Selectman |
| Mark Campbell | Superintendent of Schools<br>RSU # 74 |
| Christopher Roux | Director of Operations<br>RSU # 74 |

The Disaster/Shelter Plan was created in collaboration with the Somerset County EMA. This plan provides a tool for utilizing the facility for Sheltering or Evacuation Center Purposes and shall be amended as needed during an annual review.

The Carrabec Community School use as a Disaster/Emergency Shelter or Evacuation Center shall be at the request of the Anson EMA with ability to use with the approval of the Superintendent of Schools

# Carrabec Community School
# Disaster/Emergency Shelter Plan

**General Information:**

Carrabec Community School, 56 N. Main Street, North Anson, Maine 04958

GPS Coordinates: Latitude: 44.936344° N Longitude: -69.870065° W.

- Person responsible for updates to the Shelter Plan: (Contact information, facility changes Etc.): Town of Anson EMA with RSU # 74 Superintendent of Schools
- Person responsible for making the decision to use the facility for a Disaster/Emergency Shelter when requested by the Anson EMA Director: Superintendent of Schools and Anson Fire Department

    Appendix A: Flow Chart of Command
- 24-Hour Emergency Contacts for the facility: (Names, Phone, and Email Contact information)

    Appendix B: Contact list of individuals that will be responsible for Shelter operations.
- Are there any dates of the year where the facility may not be available if needed? To be determined by the Superintendent of Schools.

Request for Disaster/Emergency Shelter and Evacuation Center use shall be by the Local EMA only:

To be determined by the Anson EMA Director.

**Facility:**

(Ariel View) Appendix C

(Floor Plan) Appendix D

# Carrabec Community School
# Disaster/Emergency Shelter Plan

The Front Entrance, Lobby, Gymnasium, Kitchen, and Locker Rooms have been identified as accessible for Sheltering and Evacuation Center purposes.

- The entire Facility is ADA Accessible.
- Congregate Shelter Capacity is (87) individuals at 40. sq ft. per person in non-COVID-19 and COVID-19 is (31) Individuals at 110 sq ft. per person. The Evacuation Center in the Gymnasium capacity is (175) individuals at 20 sq ft. per person. (The capacity was determined by measuring the usable space of the Gymnasium floor with the wooden bleachers rolled out for Shelter Resident use.)
- The dormitory will be set up in the gymnasium divided in the following areas: individual/couple, family, and isolation. Mats shall be placed on the gymnasium floor before placement of cots to protect the floor.
- This facility is heated by Pellets/Oil. There is a propane generator on site designated areas of the facility.
- There are sufficient Bathrooms and Showers which include ADA Accessibility that are sufficient for the maximum Shelter capacity.
- Shelter Supplies may be delivered at the main entrance door to the school.

**Service Delivery:**

- Disaster/Emergency Sheltering, Evacuation Center, and Emergency Feeding.

**Important Note:**

Suspension of normal programs and services will be determined by the Superintendent of schools to operate as a Disaster/Emergency Shelter to ensure the safety and security of Students/Staff and Shelter Residents. If it is determined that school can be held, evacuation of the shelter will happen. The shelter and school will never operate at the same time for the safety and well being of the children and staff.

# Carrabec Community School
# Disaster/Emergency Shelter Plan

**Registration:**

Registration will be set up in the lobby near the primary entrance of the school by local partners. The MEMA Shelter Handbook has forms for registering shelter residents. (See Attached MEMA Shelter Handbook)

**Cots and Bedding:**

Cots and Blankets may be requested from Local, County, and State Emergency Agencies and partners. There are no cots and blankets stored on site. Cots and Blankets will need to be transported on site when needed by Anson Fire or EMA.

**Feeding:**

If use of the kitchen is required, a Food Service staff member of the school must be present for use of this facility. Food may be prepared on site in a full-service kitchen. Feeding for Shelter Residents and Staff should be delivered in the Cafeteria adjacent to Kitchen and Gymnasium. The Cafeteria has a maximum occupancy of 68 individuals.

Feeding is not permitted in the Gymnasium. Arrangements for food acquisition, preparation, and reimbursement of food expenses should be discussed with the Town of Anson. Food deliveries can be made at the kitchen door at the back of the facility.

**Pet Sheltering:**

No pets except for Service Animals are permitted in the facility. Documentation (Proof of vaccinations and licensing) of Service animals is required. Sheltering of Pets should be coordinated utilizing local or county resources such as the Skowhegan Humane Society or Somerset County Animal Rescue Team.

**Safety**:

- Fire, EMS, and Law Enforcement resources are available by calling 911 (Somerset County Regional Communications Center.)
- On-site staff will be responsible for facility safety. There will be 1 staff member for every 10 persons. 1 male staff for 10 males and 1 female staff for 10 females.
- Facility has an automatic fire alarm and sprinkler system with smoke alarms with 24-Hour monitoring by a private vendor
- Fire Extinguisher locations and evacuation routes are posted throughout the facility.

- AED and First Aid Kits are stored in the primary entrance hallway next to the office .

**Child Services:**

Childcare services for Disaster Survivors are not available on site.

**Medical:**

Local EMS providers can be requested via 911 when needed but will not be on site. AED and First Aid Kits are located on site near the front lobby.

**Behavioral Health:**

No immediate resources are available in the community. Longer-term events will require resources through Local, County, or State Agencies and Partners.

Maine CDC Disaster, Behavioral Health, American Red Cross and Mental Health resources may be available upon request.

**Supplementary Resources:**

A Washer and Dryer is located on site but with limited capacity.

The playground is located behind the school.

**Donations Site:**

Donations should not be collected on site but off site at an alternate location in the Town of Anson determined by local officials.

**Transportation:**

Shelter residents will arrive in personal vehicles which will be parked in the designated parking area in front of the facility.

Town residents requiring transportation may make arrangements with Kennebec Valley Community Action program or other providers for assistance. The drop-off area is located in front of the main entry to the facility.

**Operations:**

Shelter Operations will be managed by the Town of Anson and the Anson Fire Department.

The decision to open the Shelter or Evacuation Center will be made in collaboration with Local and County EMA and the Superintendent of Schools.

# Carrabec Community School
# Disaster/Emergency Shelter Plan

# Carrabec Community School
# Disaster/Emergency Shelter Plan

**Costs for Operations:**

There are a few known costs associated with the Emergency Shelter Operation.

1. Propane - used to power generators and kitchen for cooking.
2. Electricity - if available for the daily operation of the facility.
3. Oil/Pellets - used for the heat source.
4. RSU #74 Staffing - RSU#74 will be reimbursed at the hourly rate per the Bargaining Agreement for the staff that is needed on site for cleaning the facility and use of the kitchen.
5. Any other commodities used on site that were originally purchased by the school but utilized.

Costs for the shelter will be determined in the following manner. The amount of time/days that the shelter is opened for use to the public. Costs will be determined by the resources that are being used/consumed at the time of the shelter. Example: If the shelter is open due to loss of power, (generator, oil/pellets, and staffing costs would be factored for that day. Should power return and the shelter remain open, costs would shift from generator to electricity costs for consumption.) All costs will be calculated and reviewed by the Superintendent, Director of Operations and Town of Anson Administrative Assistant. Costs for the shelter will then be forwarded to the Town of Anson for reimbursement.

Please refer to Appendix E for estimated costs for Shelter Operations. Please note that if costs increase or decrease, the costs for the daily operations will also reflect that increase/decrease.

**Command Structure:**

The shelter will be managed by the Anson Fire Department by a predetermined list of individuals determined by the Town of Anson and Superintendent of Schools.

**Communications:**

On site internet and cell phone resources will be utilized but may not be available during power outages. There is no Wi-Fi on site.

Ham Radio Operators may be deployed at the request of the Town of Anson Emergency Management Agency as needed to ensure communications with local officials.

**Shelter Closing:**

The decision to close the Shelter or Evacuation Center will be made in collaboration with Local and County EMA and the Superintendent of Schools.

**Staffing:**

To be determined by the Town of Anson EMA. The availability of shelter staff and support may be limited for the first 24 hours of an event. No less than 2 staff (one male and one female) should be on site at all times.

Assistance from the Red Cross, Salvation Army or other organizations may be requested as needed subject to their availability.

Note: The shelter will not be opened unless appropriate staffing is provided and maintained during the time it is opened.

**Insurance Requirements:**

RSU # 74 requires that it be listed as an additional insured for the Town of Anson under its liability insurance. The minimum amounts required are: Commercial General Liability each occurrence, $3,000,000. This certificate will also include a line item showing coverage for Abuse and Molestation, each occurrence $1,000,000 for an aggregate of $3,000,000. The town will also provide a copy of their workman's comp Certificate to cover any and all persons working at the shelter with a minimum of $1,000,000. This binder is to be provided to the School prior to the use of the facility for records.

# Carrabec Community School
# Disaster/Emergency Shelter Plan

**Term of Agreement:**

The term of this agreement shall be for one year. This contract will be reviewed annually by the RSU #74 Board of Directors in September. The Town of Anson will agree to review and approve this plan on a yearly basis as well. An agreement must be met and prices agreed upon between the parties before the shelter can open.

This Agreement shall terminate upon: (a) mutual written agreement; (b) expiration of the term; or (c) failure to meet other terms and conditions of this agreement.

RSU # 74 reserves the right to terminate this agreement at any time

Date Plan Approved: _______ by: ________________________________

Date Plan Approved: _______ by: ________________________________

Printed Name: __________________________ Town Administrator, Anson

Signature: _____________________________ Date: ______________________

Printed Name: __________________________ Anson Fire Representative

Signature: _____________________________ Date: ______________________

Printed Name: __________________________ Superintendent of RSU #74 Schools

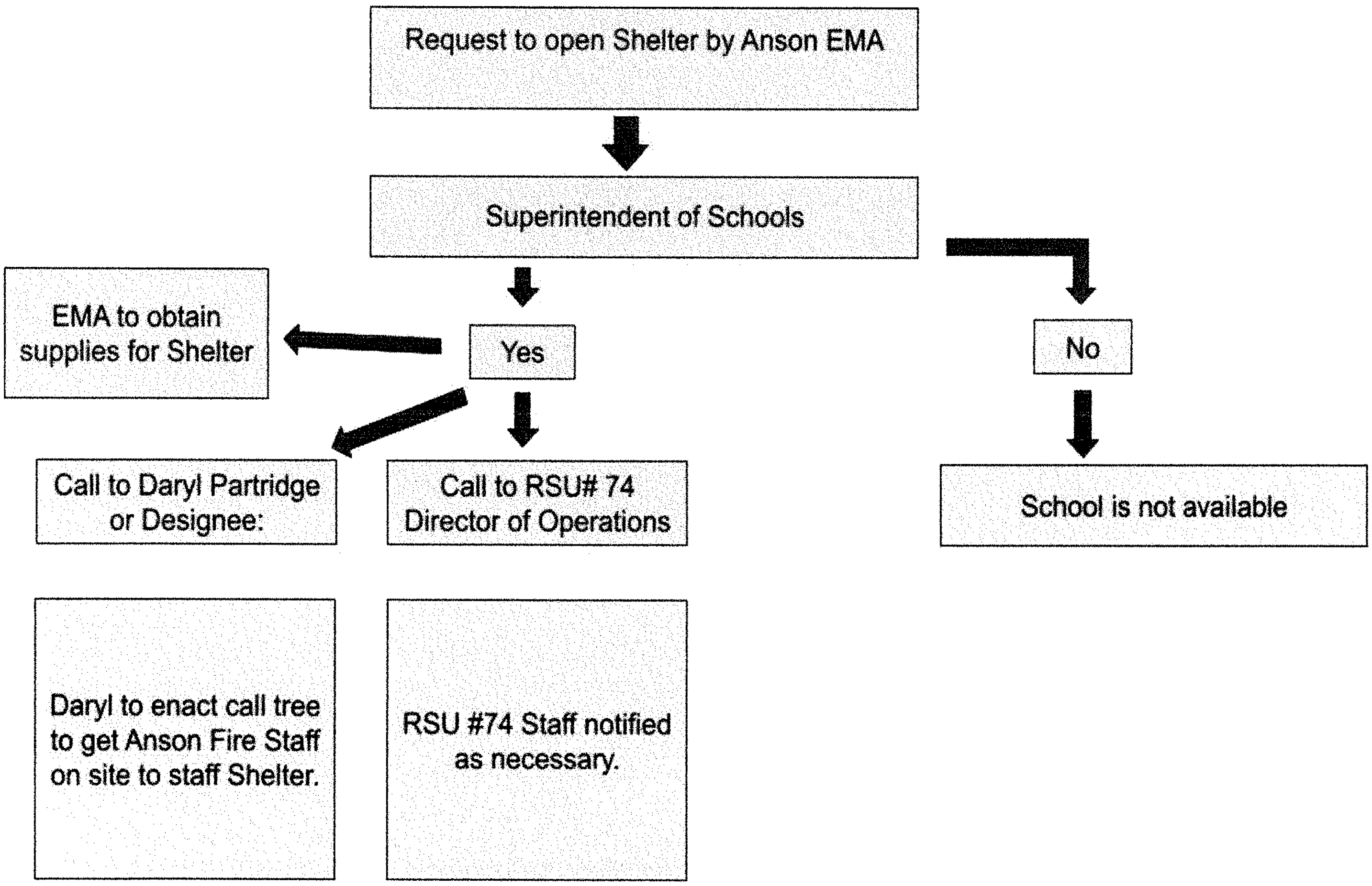
Signature: _____________________________ Date: ______________________

# Carrabec Community School
# Disaster/Emergency Shelter Plan

# Carrabec Community School
# Disaster/Emergency Shelter Plan

## Appendix A

### Flow Chart of Command



# Carrabec Community School
# Disaster/Emergency Shelter Plan

## APPENDIX B

**Contact List:**

| Name: | Agency: | Phone Number: |
|---|---|---|
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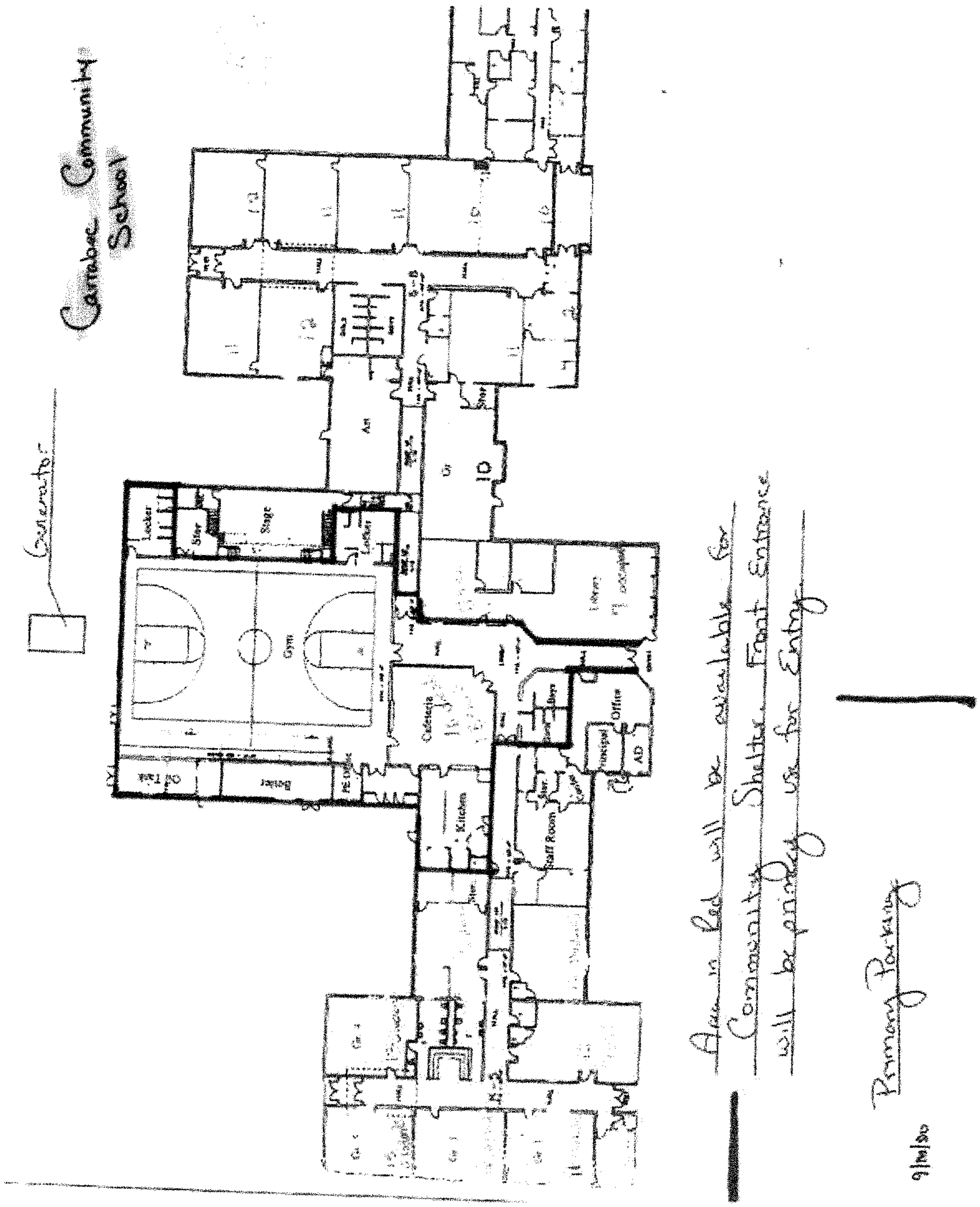
# Carrabec Community School
# Disaster/Emergency Shelter Plan

## APPENDIX D

# Carrabec Community School
# Disaster/Emergency Shelter Plan




**Appendix E**

**2025/2026 Estimated Shelter Costs**

# Carrabec Community School
# Disaster/Emergency Shelter Plan

The following is a breakdown of the approximate cost to run this facility for a day. This includes the maximum costs to include all services running at the same time. The numbers are generated from past history of the facility during winter months. All costs are estimated based on "anticipated" 2025-2026 heating season costs. ** Prices are subject to change and estimates are based on current market prices on November 3, 2025. **

- Oil Furnace: Approximately:
  - 100 gallons of heating fuel a day.
  - Estimated Oil price is $3.40
  - $340.00 per day for heating oil.
- Power Supply for CCS:
  - Average 1312 KWH per day.
  - Estimated KWH per day is $0.18
  - $236.16 per day for Electricity
- Pellet Consumption for CCS:
  - 2 Pellet Boilers running at max capacity would consume 900 lbs per day.
  - Estimated cost per lb. is $0.2095
  - $188.55 per day for pellet consumption
- Propane for C
- CS:
  - Generator running at max capacity would consume - 428.4 gallons of propane.
  - Estimated cost per gallon is $3.39
  - $1,455.27 per day for propane consumption.
- RSU# 74 Kitchen Help:
  - 8 Hour day for (1) Cook Staff
  - Contracted rate for 25-26 school year is $25.00 per hour
  - $200.00 per day for kitchen staff.
- RSU# 74 Custodian Help:
  - 8 Hour day for (1) Custodial Staff
  - Contracted rate for 25-26 school year is $25.00 per hour
  - $200.00 per day for Custodial staff.

Total Estimated cost for daily shelter expenses is $2,619.98

**CRACK-X™**
**Foundation Welding & Waterproofing**
**800 Turnpike St. Suite 300**
**North Andover, MA 01845**
**P: 877-727-2259**
**Team@crackxmv.com**

***DATE: 7/15/26***
***SUBMITTED TO:*** ***SITE ADDRESS (if different):***

Angel Aguirre
5 Kennebec St
Anson, ME 04911
1 (602) 292-0397

Email: ansonadmin@ansonmaine.gov

***SPECIFICATIONS:***

**STRUCTURAL CRACK REPAIR:**

**Drill ½" holes at 45-degree angle intersecting diagonal crack every 12" or less on center as needed**
**Clean with vacuum and compressed air**
**Insert +/- 1' long 3/8" structural pins and secure with high mod epoxy resin injection**
**Repair one diagonal wall crack with 2-part epoxy resin injection process** **$3,295.00**

**10 YEAR TRANSFERABLE WARRANTY AGAINST TREATED CRACKS RE-CRACKING**

***WE PROPOSE hereby to finish material and labor – complete in accordance with above specifications, and pricing:***

**$3,295.00**

***PAYMENT to be made as follows:*** C.O.D

**NOTE: All credit card payments to be charged additional 3% convenience fee**

All work over $3,000.00 is to be 1/3 deposit down and the balance would be due upon completion. We have 3 options for paying the 1/3 deposit. The first option is you could mail a check to the address listed at the top of the proposal. The second option is to send a Zelle payment to team@crackxmv.com (if you use Zelle) This is for deposits only and not final payments. The memo line must state the site address. We will never ask you to send it to another Zelle account, please be wary of schemes asking to send it to someone else. The third option is we can take a credit card over the phone.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

***Authorized***
***Signature:*** ______________________________
***Douglas Chirichiello***

Note: We may alter this proposal if not accepted within thirty days.

***ACCEPTANCE OF PROPOSAL:***

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of acceptance: ______________________________

Signature: ______________________________

Invoices not paid within thirty (30) days are subject to a finance charge of 1.5% per month, 18% per annum. If collection efforts are required, you agree to pay our reasonable attorney's fees and costs, as well as court fees, in addition to any other amounts otherwise due hereunder.

Basement Proposal

**EMR Project #26-6800B**

**Eastern Basements**

a division of Eastern Mold Remediation, Inc.

PO Box 952 Ellsworth ME 04605

(207) 667-9909

24 July 2026

CUSTOMER(S): Anson Town Office – Attn. Angel Aguirre

MAILING ADDRESS:

TELEPHONE: (207) 266-6975, (207) 696-3979

E-MAIL: Ansonadmin@ansonmaine.gov

SITE ADDRESS: 5 Kennebec Street, Anson, ME 04911

PROPERTY OWNER(S): Town of Anson

**Prerequisites** *excluded from proposed mold remediation*
The following work must be performed by others prior to the start of proposed work:

- Move basement contents to create minimum 6'-8' work area around foundation walls being repaired.

Eastern Basements proposes to furnish labor, equipment, and materials to perform basement work as follows:
PROTOCOL
**Carbon fiber installation**
Basement

- Basement will be accessed through interior entrance stairwell.
- Kennebec Street will be referenced as east elevation.
- Carbon fiber installation includes:

  One 7'3" long by 1' wide vertical strap on crack in north elevation foundation wall under basement stairwell opening around 9'6" to right of electrical panel.
  One 8'6" long by 1' wide vertical/diagonal strap on crack near center of north elevation foundation wall.
  One 10' long by 2' wide diagonal strap on crack in north elevation foundation wall extending to northeast corner.
  One 7'3" long by 2' wide vertical strap in southwest elevation corner of basement section #2 where poured concrete foundation walls meet concrete block foundation wall to right of existing sump well.

1) Cover 1st floor traffic areas with floor protection.
2) Cover contents near work area as necessary with protective plastic.
3) Temporarily install one HEPA 1000CFM air scrubbing unit in work area for dust management.
4) Disconnect/remove interior entrance staircase to access crack being repaired in north elevation foundation wall and label prior to storing in a designated location.
5) Remove any existing coatings in areas of walls where carbon fiber straps will be installed with 4" angle grinder with HEPA vacuum attachment.
6) HEPA vacuum areas where coatings were removed to remove any dust and debris.
7) Measure and cut carbon fiber straps to desired length.
8) Mark/chalk-line edges of where each vertical and diagonal carbon fiber strap will be installed.
9) Fill any cracks and imperfections in foundation walls where carbon fiber straps will be installed with two-part epoxy.
10) Apply bonder on areas of foundation walls where carbon fiber straps will be installed one at a time.
11) Unroll carbon fiber straps vertically and diagonally along walls in the designated locations.
12) Roll all air bubbles out of carbon fiber straps.
13) Apply coating of bonder over each entire carbon fiber strap.
14) Repeat rolling process over each entire carbon fiber strap to remove any remaining air bubbles.
15) Repeat process for all four carbon fiber straps being installed.
16) Remove/bag/discard protective plastic.
17) HEPA vacuum traffic areas.

**PAYMENT SCHEDULE AGREEMENT**

Eastern Mold Remediation, Inc. will perform the work as described under "**PROPOSAL**" for the price set forth below; the quoted price includes labor, materials, supplies, and specialized equipment.

**Total $6,941.60**

Upon receipt of the accepted, signed proposal, Eastern Mold Remediation, Inc. will send an invoice for 50% of the total amount, $3,470.80, to be paid no later than seven (7) days prior to the scheduled work commencement. The remaining balance, $3,470.80 will be due and payable in full on the day the work is complete.

*Amounts not paid by the due date will be subject to a late fee of 18.0% per annum (1.5% per month) on unpaid balances.*

**Seen and Agreed:**

______________________________ Date:______________________________

Angel Aguirre Admin

**Eastern Mold Remediation, Inc.**

By____________________________ Date:______________________________

Robert Tracy, President

INITIALS ____________

**TC Hafford Basement Systems**
Responsible Waterproofing
**Basement Environment Specialists®**

**Prepared by:**
Craig Ziegenbein
craig@tchafford.com

TC Hafford Basement Systems
www.tchaffordbasementsystems.com
TF (800) 734-6151
O 207-641-8600
F (207) 641-8602

**Prepared on:**
7-22-26

**Prepared for:**
Town of Anson -
ansonadmin@ansonmaine.gov
W (207) 387-2904
P (207) 387-2904
PR160352

**Job location:**
5 Kennebec Street
Anson, ME 04911

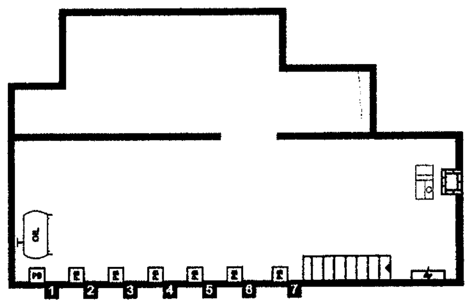
**Proposal**

# Product List

PowerBrace, 8', Lever Bracket - 2"x6" ....... 7

# Project Summary

| | |
|---|---|
| My Basement | $10,458.00 |
| Total Investment | $10,458.00 |
| **Total Contract Price** | **$10,458.00** |
| Deposit Required - 30% | $3,137.40 |
| Deposit Paid | $0.00 |
| **Amount Due Upon Installation** | **$10,458.00** |




# Customer Consent

Any alteration from the above specifications and corresponding price adjustment (if necessary) will be made only at the Customer's request or approval. Completing the work in this Proposal at the time scheduled is contingent upon accidents or delays beyond our control. This Proposal is based primarily on the Customer's description of the problem. This Proposal may be withdrawn if not accepted by the Customer within 30 days.

**Authorized Signature** Craig Ziegenbein **Date** 7/22/2026

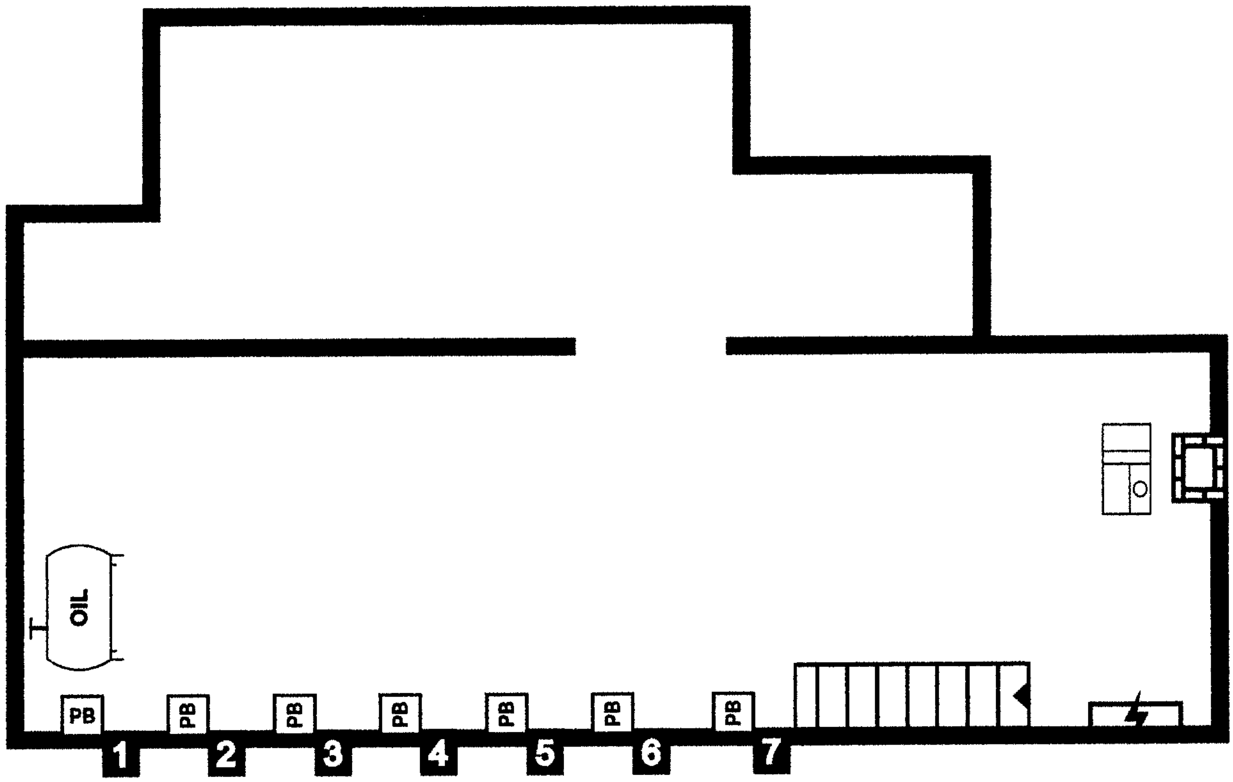
Acceptance of Contract— I am/we are aware of and agree to the contents of this Proposal, the attached Job Detail sheet(s), and the attached Limited Warranty, (together, the "Contract"). You are authorized to do the work as specified in the Contract. I/we will make the payment set forth in this Contract at the time it is due. I/we will pay your service charge of 1-1/3% per month (16% per annum) if my/our account is 30 days or more past due, plus all attorney's fees and costs to collect and enforce this Contract.

**Customer Signature** ______________________ **Date** ____________

I/We understand that 30% deposit must be paid prior to scheduling. **Initial** ____________

I/We understand that final payment is due at time of installation. **Initial** ____________

# Job Details




**Type of Wall** ........ Poured Concrete
**Existing Wall Finish** ........ Plain
**Existing Floor Finish** ........ Concrete
**Wall Height ft** ........ 7.5

# Job Details (Continued)

**Specifications**
**1)** Install PowerBrace(s) as indicated on job drawing using an 8' brace. Final location of brace(s) is subject to field conditions.Includes Lever Bracket - 2"x6".

**Contractor Will**

1.) Remove and replace concrete as necessary in the workplace.

**Customer Will**

1.) Move items at least 10 feet away from the work area and cover items to protect from dust.

**Additional Notes**
7 Power Braces on front wall

# Limited Warranty

Standard Exclusions Permitted By State Law - This Foundation Limited Warranty ("Warranty") is made in lieu of and excludes all other warranties, express or implied, and all other obligations on the part of TC Hafford Basement Systems ("Contractor") to the customer ("Customer"). There are no other verbal or written warranties and no warranties that extend beyond the description on the face hereof, including NO WARRANTIES OF EXPRESS OR IMPLIED MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

General Terms - For the applicable time periods indicated below, this Warranty is transferable at no charge to future owners of the structure on which the work specified in this Contract is completed, provided we are notified within 30 days of the real estate transfer. This Warranty is in effect if the job specified in this Contract is completed and paid in full and, alternatively, is null and void if full payment is not received. Contractor does not warrant products not mentioned below, but some of such products may be covered by a manufacturer's warranty. All material used is warranted to be as specified in this Contract. All work will be completed in a workmanlike manner according to the standard practices of the industry.

**PowerBrace**

PowerBraces™ - Contractor hereby warrants that the PowerBraces™ will stop further inward movement of the wall(s) repaired for 25 years from the date of installation, or else Contractor will provide the labor and materials, at no cost to Customer, to correct the problem with the PowerBraces™. Walls that do not have PowerBraces™ installed entirely from corner to corner, by Contractor, are not warranted. PowerBraces™ are warranted only to stabilize the affected wall(s) and not straighten them. If Customer desires further outward movement in the wall(s) repaired, Customer may tighten the installed PowerBraces™ as recommended by the manufacturer, but assumes all liability for damages due to over-tightening of the PowerBraces™.

Exclusions - THIS WARRANTY DOES NOT COVER, CONTRACTOR SPECIFICALLY DISCLAIMS LIABILITY FOR, AND CUSTOMER HOLDS CONTRACTOR HARMLESS FROM: 1) exterior waterproofing; 2) plumbing damage; 3) Customer-caused damage; 4) dust from installation; 5) damage to real or personal property such as walls, countertop, or floor coverings, framing, sheetrock, exterior materials, cabinets, appliances, and so on, including any damage alleged to have been done by the Contractor's use of heavy equipment necessary to complete the job; 6) any injury or damage caused by mold to property or person; 7) failure or delay in performance or damage caused by acts of God (flood, fire, storm, methane gas, etc.), acts of civil or military authority, or any cause outside Contractor's control; 8) damage from a lifting operation; 9) basement water seepage; and 10) damage from heave, lateral movements/forces of hillside creep, land sliding, or slumping of fill soils. While Contractor assumes responsibility for utility damage that occurs as a result of Contractor's installation, such protection is limited to replacing/repair the area Contractor damaged and does not include any upgrades to utilities for code compliance or other reasons.

Items For Which Customer Is Responsible - Customer shall: 1) make full payment to the crew leader upon completion of work; 2) prepare the work area for installation; 3) be responsible for any finish carpentry, painting, paneling, landscaping, etc. that may be necessary after Contractor's work is finished; 4) mark private lines (satellite, propane, sprinkler, etc.) 5) maintain positive drainage away from the repaired wall(s); 6) keep gutters clean and in good working order; 7) direct downspouts a sufficient distance away from the repaired wall(s); 8) maintain proper expansion joints in concrete slabs that are adjacent to the repaired wall(s); and 9) any items mentioned in this Contract under "Customer Will" or "Additional Notes."

# Limited Warranty (Continued)

**Basement/Crawl Space**
Warranty is in effect when job is completed and paid in full.

If water from the walls or floor wall joint passes through the perimeter water control system and onto the basement floor we will provide the additional labor and materials to fix the leak at no additional charge to the homeowner. This warranty applies to WaterGuard, and DryTrak systems, along the specific areas where the system is installed. Said warranty will be in effect for the lifetime of the structure. This warranty may be transferred to future homeowners provided we are notified within 30 days of the real estate transfer. The water control system shall not rust, rot or corrode for as long as you own the home.

If the entire perimeter of the basement was not treated, then additional work at additional charge could be necessary to extend the system or treat other areas or other problems not addressed by this work. In addition, a pump or power failure is possible, therefore this warranty is not a guarantee of a dry basement, as the scope of this work cannot guarantee that in all circumstances.

This warranty shall not apply to: condensation, or any system that has been altered in any way, water vapor transmission, concrete discoloration from capillary action, water squirting out of the walls over the system, window well flooding, plumbing leaks, surface water flooding, leaks from chimneys or garages, or efflorescence (white powder) on concrete. Contractor cannot be responsible for peeling paint, water once pumped from the house, dust created from installation, damage to hidden fuel lines or plumbing, or frozen discharge lines without an IceGuard. A DryTrak system alone will not eliminate seepage from floor cracks. Floor cracks are not warranted against leakage with full perimeter WaterGuard systems, unless included in a new slab pour.

Primary AC operated sump pumps are covered by a separate 3 year manufacturer's warranty and DC back-up pumps carry a 12 months from date of installation. Failure of any pump for any reason is outside the scope of this warranty. Back-up pumps that run off a battery, if not maintained, or that are called on to run beyond the current life of the battery, can fail. These systems are very much recommended, but cannot be relied upon to work in every situation. Annual maintenance is recommended, to find potential problems, but not required for this warranty to be in effect. Electrical work is not included in the contract and problems from electrical connections or lack thereof are disclaimed.

Systems that drain to daylight cannot be warranted by the contractor if such drain: does not drain enough water, does not drain water from under the floor, clogs or freezes. While drainage systems clogging or malfunctioning from iron ochre, iron gel or iron bacteria from the soil are rare, the contractor cannot be responsible for these situations, and that system will require cleaning, flushing or other service as necessary to keep it functioning for that particular situation. Wall cracks repaired with FlexiSpan are warranted against leakage for 5 years.

A CleanSpace, crawl space encapsulation system will isolate the home from the earth. The humidity level in the air will be lowered, reducing moisture needed for mold growth, however the encapsulation system does not claim to be a mold mitigation system. Wet crawl spaces require a drainage system, and a SmartSump system to remedy the problem with water below the CleanSpace liner. CleanSpace has a transferable 25 year warranty — there will be no charge for service calls on any tears or holes in the CleanSpace liner, in the unlikely event this occurs. Sump pumps are covered under a separate manufacturer warranty. Installation of the system does not include extending discharge lines, or electrical work unless specified. Contractor is not responsible for frozen discharge lines without an IceGuard, water once pumped from house, or condensation.

THIS WARRANTY DOES NOT COVER, AND THE CONTRACTOR SPECIFICALLY DISCLAIMS LIABILITY FOR WATER DAMAGE TO FLOOR COVERINGS, FURNITURE, STORED ITEMS, FINISHED WALLS AND OTHER OBJECTS INSIDE THE FOUNDATION. Contractor will not be responsible for any damages caused by mold, to include but not be limited to property damage, personal injury, loss of income, emotional distress, death, loss of use, loss of value, and adverse health effects, or any other effects. Homeowner agrees to keep area dry and report all other obligations on contractor's part. There are no other warranties verbal or written.

**Dispute Resolution -**
Customer Initials: ______

If a dispute arises concerning the provisions of this contract or the performance by the parties that may not be resolved through a small claims action, then the parties agree to settle this dispute by jointly paying for one of the following (check only one):

A. Binding arbitration under the Maine Uniform Arbitration Act, in which the parties agree to accept as final the arbitrator's decision (___);

B. Nonbinding arbitration, with the parties free to reject the arbitrator's decision and to seek a solution through other means, including a lawsuit (___);

C. Mediation, in which the parties negotiate through a neutral mediator in an effort to resolve their differences in advance of filing a lawsuit (_XXX_).

If the parties decide not to choose one of the dispute resolution options above, check here: (___).

**Work Dates –**
Estimated date of project commencement is approximately 12-16 weeks from executed and accepted contract.
Estimated date of substantial completion is 30 days after date of commencement.
Start dates will be provided after scheduling has been completed.

**Change Orders -**
Any alteration or deviation from the above contractual specifications that results in a revision of the contract price will be executed only upon the parties entering into a written change order.

# Limited Warranty (Continued)

**Warranty Statement -**
In addition to any additional express warranties agreed to by the parties, the contractor warrants that the work will be free from faulty materials; constructed according to the standards of the building code applicable for this location; constructed in a skillful manner and fit for habitation or appropriate use. The warranty rights and remedies set forth in the Maine Uniform Commercial Code apply to this contract.

**The Maine Uniform Building and Energy Code -**
Customer Initials: ______

The Maine Uniform Building and Energy Code (the "MUBEC") and New Hampshire International Energy Conservation Code (the IECC) set the minimum energy efficiency standards for new residential construction, including additions, alterations, renovations or repairs to an existing building.
Choose one:
A. The construction done by the contractor will meet MUBEC's/IECC's standards (_XXX_);
or
B. The construction done by the contractor will exceed MUBEC's/IECC's standards (____).

**Consumer Protection Warning -**
This contract must include as an addendum a copy of the Attorney General's consumer protection information on home construction, which is available on the Attorney General's website at: https://www.maine.gov/ag/consumer/housing/home_construction.shtml and is attached as an addendum.

**Notice to Homeowner or Lessee -**
You are strongly advised to call the Attorney General's Office at 207-626-8800 or to visit the Attorney General's website at: http://www.maine.gov/ag/consumer/index.shtml to obtain current information on how to enforce your rights when constructing or repairing your home.
If the construction includes installation of insulation in an existing home, you must include the disclosures required by Title 10, chapter 219 for insulation contractors in this contract.

# Limited Warranty (Continued)

**STATUTORY ADDENDUM-**
Customer Initials: ______

If you are thinking about building a new home or repairing your existing home, here are some things you should know.
Contractors Are Not Licensed - Buyer Beware!
While there are a great many competent, ethical home contractors in Maine, it is up to you, the consumer, to find one. Home contractors are not licensed or regulated by the State of Maine. The old saying "Buyer Beware" applies. You should also keep in mind that the lack of state licensing allows the worst contractors to compete for your business alongside the best. The Attorney General's Consumer Mediation Program ranks home contractors among the top three most complained about businesses every year.
Although home construction contractors are not licensed, some building trades are licensed. Architects, engineers, plumbers, electricians, oil burner technicians, manufacturers, dealers and installers of mobile and modular homes are licensed in Maine. For more information on these licensed trades, go to www.maine.gov/pfr/.
When hiring a contractor, we recommend that you:
• Seek referrals and keep good notes. The best source of references may be:
o friends
o co-workers
o independent trade contractors
o engineers
o family
o building material suppliers
o neighbors
o architects
o home inspectors
o local lenders
o banks
o contractor's existing customers
• When meeting with a builder, be sure to ask for:
o Number of years in business
o Permanent business location
o Proof of general liability insurance
o Professional affiliations
o Educational designations
o List of last 5 customers
o Proof of workers' compensation insurance for employees and liability insurance
We strongly recommend that you ask any contractor you are considering hiring for several references and that you follow up on them.
Building Codes
While some towns and cities have adopted building codes and enforced them, others have not. We recommend that you talk to your town's code officials before you begin construction.
Written Contracts Are Required
For all home construction and home improvement projects over $3,000, Maine law requires a written contract with a specific provision that prohibits payment up front of more than one third of the contract price. When a contractor asks you for any money up front, make sure that the money is being used to purchase materials for your project. Ask for receipts and for a lien waiver from subcontractors. A model home construction contract and a model change order that meet State law can be found in Chapter 17 of the Maine Attorney General's Consumer Law Guide.
Be Careful with Construction Loans
If a lender is financing your construction project, make sure that you know your lender and that you understand how your loan proceeds will be disbursed and how subcontractors will be paid.
Home Contractor Complaints Received by the Attorney General
You can find out if a particular contractor has been the subject of a consumer complaint that the Attorney General attempted to mediate by contacting the Attorney General's Consumer Protection Division at 1-800-436-2131 or at consumer.mediation@maine.gov. Keep in mind that just because the Attorney General has accepted a complaint for mediation does not necessarily mean the consumer was right and the contractor was wrong.
Home Contractors the State Has Sued
In the recent past the State has successfully sued the following home contractors for poor workmanship or failure to complete jobs.:
• State of Maine v. Daniel B. Tucci, a/k/a Dan the Handyman, and TPDF, LLC : Judgement
• State of Maine v. Daniel B. Tucci, a/k/a Dan the Handyman, and TPDF, LLC : Complaint
• In re: Thomas J. Hutchinson Contractor, Inc. and Thomas J. Hutchinson: Assurance of Discontinuance
• State of Maine v. Joel David Poirier: Complaint
• State of Maine v. Joel D. Poirier and Poirier Construction Company, Inc.: Judgement by Default
• State of Maine v. Maine Coast Log Homes, Timber Pine Construction, and Mark A. Holmes: Order Granting Judgement
• State of Maine v. Maine Coast Log Homes, Timber Pine Construction, and Mark A. Holmes: Complaint
• State of Maine v. CBS Enterprises (Kimberly Mark Smith and David J. Blais),
• Default Judgement in CBS Enterprises,
• State of Maine v. Frederic Weinschenk d/b/a Ric Weinschenk Builders, Inc.,
• State of Maine v. Stephen Lunt d/b/a Lakeview Builders, Inc.,
• State of Maine v. Albert H. Giandrea d/b/a AG's Home Quality Improvements, Inc.,
• State of Maine v. Al Verdone,
• State of Maine v. Mikal W. Tuttle, d/b/a MT Construction, DMI Industries, Inc., and MT Construction, Inc.
• State of Maine v. Jeffrey C. Scott, d/b/a Molunkus Stream Construction

# Limited Warranty (Continued)

The Androscoggin County District Attorney has obtained theft convictions against home contractors Harold Soper (State of Maine v. Harold Soper) and Mikel Tuttle (State of Maine v. Mikel W. Tuttle). Even when our law suits have been successful, we have been unable to collect a significant portion of the judgements because the builders are bankrupt, judgement proof, or have left the state. We strongly recommend that you research a contractor's record before you begin any construction project.
Your Home Construction Rights
Chapter 17 of the Maine Attorney General's Consumer Law Guide explains your rights when constructing or repairing your home. It includes a model home construction contract that meets the statutory requirements for any home construction contract over $3,000..
As of September 1, 2006 this entire statement must be an addendum to any home construction contract for more than $3,000, as required by 10 M.R.S.A. §§1486-1490.

Attorney General's Website: https://www.maine.gov/ag/
Attorney General's Office Phone: 207-626-8800

The undersigned customer has reviewed and accepted the terms of the limited warranty.

| | |
|---|---|
| Customer Signature | Date |
| Customer Signature | Date |

# Notice of Right to Cancel

You are entering into a contract. If that contract is a result of, or in connection with a salesman's direct contact with, or call to you at your residence without your soliciting the contract or call, then you have a legal right to void the contract or sale by notifying us within three business days from whichever of the following events occurs last:

1. The date of the transaction, which is: ____________________ or

2. The date you received this notice of cancellation.

**How to Cancel**
If you decide to cancel this transaction, you may do so by signing below and sending to:

**TC Hafford Basement Systems**
**TF** (800) 734-6151
**O** 207-641-8600
**F** (207) 641-8602
www.tchaffordbasementsystems.com
12 Homestead Drive
Wells, ME 04090
You may use any written statement that is signed and dated by you and states your intentions to cancel, or you may use this notice by dating and signing below. Keep one copy of the notice because it contains important information about your rights.

**I wish to cancel.**

______________________________________________________________________

**Owner's Signature** **Date**

______________________________________________________________________

**Owner's Signature** **Date**

**I understand my right to cancel.**

______________________________________________________________________

**Owner's Signature** **Date**

______________________________________________________________________

**Owner's Signature** **Date**

HAROLD ALFOND CENTER FOR THE ADVANCEMENT OF MAINE'S WORKFORCE

Maine Community College System

**THE MAINE WORKFORCE DEVELOPMENT COMPACT**

**Memorandum of Agreement**

**Between**

**Harold Alfond Center for the Advancement of Maine's Workforce A division of the Maine Community College System**

**&**

______________________________________

**Purpose and Background**

Maine is facing, and is projected to continue to face, a skilled worker shortage. The Maine Workforce Development Compact (MWDC) offers a coordinated and comprehensive approach to ensure investments are made in Maine's workforce. The goals of the MWDC are to improve frontline workers' skills so they may find employment, upgrade their skills while employed, and/or enroll in community college courses to earn a degree.

MWDC will benefit workers looking to advance their careers and wanting greater job security while also assisting businesses to succeed in a competitive marketplace. The MWDC will target Maine's frontline workers, who represent 86% of Maine's workforce. Frontline workers are defined as those directly involved in or supporting production or services of an organization, including part-time supervisors engaged in such tasks. However, Executive-level staff, elected officials, and board members are not eligible. National research shows that only 19% of non-managerial personnel receive professional development opportunities, a gap this program aims to address.

**Eligible Funding Requests**

Professional development provides frontline workers with opportunities to enhance their skills and advance their careers. Eligible training can occur through Maine's community college, in-house training programs, or with third-party training vendors. The goal is to upskill workers in their current roles, making them more effective and prepared for future advancement, while ensuring that businesses remain competitive in a rapidly changing market.

Ineligible funding requests include but are not limited to the following: reimbursement for travel expenses (airfare, hotels, food, mileage), employee wages, publication subscriptions, and non-professional development training.

**Memorandum of Agreement**

This Memorandum of Agreement (MOA) is not intended to be a legally binding agreement, but rather a document explaining a collaborative arrangement that is mutually beneficial for both parties.

Funding is based on availability. The Center reserves the right to limit or adjust the allocation of training funds based on its annual projections and training goals. An annual cap of $250,000 will apply to each Compact Member.

All data collected is for the use of the grant and reported only in aggregate. To view MCCS's data policy, please visit **https://www.mccs.me.edu/privacy-policy/**.

**Terms and Conditions**

**The Center agrees to:**

- Online Application Process: Offer an online application process allowing employers to submit a request for training.
- Financial Support: Support 50% of MWDC members' training program expenses up to $1,200 per trainee per calendar year, including up to 10% in administrative fees, while funding is available (1/1/2025 – 6/30/2030).
- All funding requests must be submitted before the start of training.
- Scholarship Opportunities: Offer scholarships of up to $212 per course (max of two scholarships per semester and six classes per year) for frontline employees toward Maine community college courses. Eligibility requirements apply. Compact funding cannot be used to pay for the remainder of the course.
- Training and College Course Management: Create and manage a website that posts details of available training and scholarships.
- Maintain a comprehensive learner record for trainees and records of compact-member funding requests for employers.
- **Evaluation and Feedback:** o Evaluate the training offered and provide feedback to both training providers and employers.
- Disbursement of Payments: Disburse payments, based on the approved funding amount, to Compact Members at the end of training pending the submission of required documentation, including student demographics, registration, course completion data, and exit surveys.
- Communication: Communicate with employers and employees about grant benefits, changes, and additional regional or industry opportunities.
- Support: Workforce coordinators will provide regional support to Compact Members. o Registration and finance teams will provide support for funding requests and payments.

## {{OrganizationName }}

**agrees to:**

Company Liaisons: Appoint an organization official to communicate with the Center on all matters related to this MOA and a billing contact for approved training.

- Funding Requests: Submit funding and requests before the start of training or course enrollment. o Revisions to funding requests must be submitted via the funding request portal.

- Completion information must be submitted within 45 days of the last day of training. Failure to provide information within 45 days will result in nonpayment of training, and the program will be considered unfunded and closed.

- Participant Information: Provide The Center with required demographic information, contact details, course completion documentation, and participation in exit and follow-up surveys.

- Employee Communication: Inform employees that funding is provided by The Center and ensure that they complete exit surveys and follow-up surveys three to six months after training.

- Records Maintenance: Maintain records of each approved training program for three years after completion.

- Billing and Match Requirements: Authorize invoicing for approved community college training courses that require an employer match when an outstanding balance exists.

**Agreement**

The Center and the Company/Organization agree to explore best practices to enhance the professional and skill development of new hires and incumbent workers. The terms and conditions accepted by the

Company/Organization in the program application are incorporated into this agreement. Any modifications to this agreement must be made in writing between the parties.

This MOA will remain in effect until the grant expires or either party wishes to terminate the agreement.

GOVERNMENT WINDOW

## Government Window Terms of Service

These Terms of Service (these "**Terms**"), together with each Order Form that references these Terms, form the agreement (collectively, the "**Agreement**") between Agency and Government Window. If Agency is entering into the Agreement on behalf of a company or other legal entity, Agency represents that it has the authority to bind such entity and its Affiliates to the Agreement. If Agency does not have such authority, or if Agency does not agree with the Agreement, Agency may not use the Services.

### 1. DEFINITIONS

1.1 "**Affiliate**" means any entity that directly or indirectly controls, is controlled by, or is under common control with a party, where "control" means the ownership of more than fifty percent (50%) of the voting securities or equivalent ownership interest of such entity.

1.2 "**Agency**" means the entity identified in the Order Form.

1.3 "**Agency Data**" means all data or information that is uploaded into the Services by Agency or on its behalf by the provider of a Third-Party Service.

1.4 "**Applicable Law**" means all local, state, and federal laws, regulations, rules, and ordinances applicable to the parties' performance under the Agreement.

1.5 "**Card Reader Equipment**" means any physical payment acceptance device, including magnetic stripe readers, EMV chip readers, and contactless readers, provided by Government Window to Agency under the Agreement.

1.6 "**Confidential Information**" means all non-public and proprietary information disclosed by a party (the "Disclosing Party") to the other party (the "**Receiving Party**"), whether orally, in writing, or by inspection, that is designated as confidential or that reasonably should be understood to be confidential given the nature of the information and the circumstances of disclosure, including technical data, trade secrets, know-how, research, product plans, software, developments, inventions, processes, formulas, technology, designs, drawings, engineering, marketing, finances, business plans, customer lists, pricing information, and other business information. Without limiting the foregoing, Government Window's Confidential Information includes the Transaction Data.

1.7 "**Documentation**" means all user manuals, technical manuals, and training materials provided by Government Window relating to the Services, as may be updated by Government Window from time to time.

1.8 "**Effective Date**" means (a) with respect to any Order Form, the effective date as set forth in such Order Form; and (b) with respect to the Agreement generally, the date Agency first executes an Order Form.

1.9 "**End User**" means an individual that accesses or uses the Services for the purpose of completing a payment to Agency.

1.10 "**Government Window**" means Government Window, LLC, a limited liability company, or its Affiliate that executes an Order Form incorporating these Terms.

1.11 "**Government Window Technology**" means the Services, Documentation, Transaction Data, and any other materials, information, technology, software, processes, methodologies, inventions, improvements, modifications, and derivative works that are created by or on behalf of Government Window, and all Intellectual Property Rights in each of the foregoing.

GOVERNMENT WINDOW

1.12 "**Intellectual Property Rights**" means any and all intellectual property and industrial rights of any kind or nature, whether arising under the laws of the United States or any other jurisdiction, whether registered or unregistered, including: (i) patents and patent applications (including continuations, divisionals, continuations-in-part, reissues, reexaminations, and extensions thereof); (ii) trademarks, service marks, trade names, trade dress, logos, and all goodwill associated therewith; (iii) copyrights and works of authorship (including software and databases); (iv) trade secrets and other confidential or proprietary information and know-how; (v) mask works and industrial design rights; and (vi) all other intellectual property rights, including all registrations, applications, renewals, extensions, restorations, and equivalents of any of the foregoing throughout the world.

1.13 "**Order Form**" means an ordering document that references these Terms and specifies the Services to be provided, the Order Term, and any other commercial term.

1.14 "**Order Term**" means, with respect to each Order Form, the term set forth in such Order Form, including any renewal periods.

1.15 "**Services**" means the services to be provided to Agency as set forth in the applicable Order Form.

1.16 "**Transaction Data**" means all data provided or made available to Government Window by an End User in connection with the payment processing services provided to such End User and all transactions and other data generated by the provision of such services.

1.17 "**Third-Party Services**" means any products, platforms, services, or infrastructure provided by or on behalf of Agency or third parties.

## 2. SERVICES

2.1 **Provision of Services.** Subject to Agency's performance of its duties and obligations under the Agreement (including any additional terms set forth in the applicable Order Form), Government Window will provide Agency with access to the Services on a non-exclusive, non-transferable, and non-sublicensable (except as expressly permitted herein) basis. Government Window will have no obligation to provide any services or perform any tasks not specifically set forth in the Agreement.

2.2 **Stored Transaction Data.** Government Window may enable functionality in the Services that allows End Users to store and reuse Transaction Data. Transaction Data may be stored on an End User's behalf. If Transaction Data is stored on an End User's behalf, then Agency may not use such data to initiate a transaction without the express authorization of the applicable End User. Agency is not entitled to use Transaction Data other than as specified in this section, and Agency will never be entitled to directly access or export Transaction Data.

2.3 **ACH and eCheck Processing Services.** Agency authorizes Government Window to initiate automated clearing house (ACH) credit and debit entries to and from Agency's designated bank account(s) as specified by documentation on file (including voided checks and bank letters). ACH transaction fees and per-module limits are as specified in the applicable Order Form. Government Window reserves the right to adjust ACH fees upon sixty (60) days' written notice to the Agency consistent with Section 4.6. In connection with payment processing under the Agreement, the Parties agree to maintain the security of all transaction data in accordance with the Payment Card Industry Data Security Standard (PCI-DSS), all applicable card network rules, and other compliance requirements. For the avoidance of doubt, Agency is responsible for all chargebacks, refunds, returned items, ACH reversals, and similar adjustments arising from transactions processed for Agency, together with any related card-network fees, fines, or assessments, and Agency authorizes Government Window to deduct or offset such amounts from the funds otherwise payable to Agency or to invoice Agency for them.

GOVERNMENT WINDOW

2.4 **Limited Payment Agent Appointment.** Agency hereby appoints Government Window as its limited agent solely for the purpose of receiving payments from End Users on Agency's behalf in connection with the Services. Agency acknowledges and agrees that Government Window is held out to End Users as accepting payments on Agency's behalf and is hereby authorized to represent to End Users that it may accept payments on Agency's behalf, including through Government Window's End User-facing terms of service and payment interfaces. Upon Government Window's receipt of funds from an End User in respect of any amount owed by such End User to Agency, the End User's payment obligation to Agency for such amount shall be deemed satisfied, and the End User shall bear no risk of loss in the event Government Window fails to remit such funds to Agency. For the avoidance of doubt, any service fees, convenience fees, or other charges that Government Window separately collects from End Users for Government Window's own payment processing services provided to the End User are not amounts owed to Agency and are retained by Government Window as compensation for such services. Government Window's collection of such fees constitutes a direct transaction between Government Window and the End User for payment facilitation services. In connection with the payment collection services described in this Section, Government Window acts solely as the agent of Agency (as the payee) and does not act as an agent of, or on behalf of, any End User (as the payor). Government Window does not hold funds received from End Users in escrow or in any custodial capacity. Agency acknowledges that Government Window settles funds through third-party payment processors and that settlement timing is subject to the operational requirements of such processors. Government Window shall remit funds to Agency promptly in accordance with its standard settlement schedule, without conditioning such remittance on any contingency or future event other than the completion of standard payment processing. Government Window shall not be liable to Agency for any delay in settlement caused by such third-party processors, provided that Government Window uses commercially reasonable efforts to remit funds in accordance with its standard settlement schedule. Notwithstanding the foregoing or Section 11.2 (Independent Contractor), this limited agency appointment does not create a general agency, partnership, joint venture, or employment relationship between the Parties, and Government Window's authority is strictly limited to the payment collection functions described in this Section.

2.5 **Modifications to Services.** Government Window may modify, update, or enhance the Services from time to time, provided that such modifications do not materially diminish or degrade the core functionality of the Services during the applicable Order Term.

2.6 **Third-Party Services.** The Services may interoperate with certain Third-Party Services. If Agency chooses to use a Third-Party Service with the Services, Agency grants Government Window permission to allow the Third-Party Service and its provider to access any data (including, without limitation, data that may constitute Confidential Information) provided to Government Window in connection with the Services as required for the interoperation of that Third-Party Service with the Services. Government Window makes no representations or warranties regarding, and disclaims all liability arising from, any Third-Party Service, including any failure, unavailability, or performance issues. Government Window is not responsible for any disclosure, modification, or deletion of Agency Data resulting from access by any Third-Party Service or its provider. Agency is solely responsible for maintaining all necessary accounts, credentials, and compliance with Third-Party Service provider terms. Government Window may modify or cease integrations with Third-Party Services at any time without liability, and Government Window cannot guarantee the continued availability of any Service features that interoperate with Third-Party Services.

**3. AGENCY OBLIGATIONS.**

3.1 **Use Restrictions.** Agency shall at all times use the Services in accordance with the Documentation. Without limiting the foregoing, Agency shall not (and shall not allow any third party to) directly or indirectly: (a) use the Services except for Agency's own benefit in accordance with the Agreement; (b) download, print, or otherwise obtain access to the Government Window Technology in whole or in part except for Agency's own benefit in accordance with the Agreement; (c) use the Services or Government Window Technology to build an application or product that is competitive with any of Government Window's products or services; (d) reverse engineer, decompile, disassemble, or otherwise attempt to derive the source code or underlying algorithms of the Services; (e) sublicense, transfer, distribute, or otherwise make available the Services or any component thereof to any third party; (f) interfere with or disrupt the integrity or performance of the Services; (g) attempt to gain unauthorized access to the Services; (h) copy the Services or any part, feature, function, or user interface thereof; or (i) frame or mirror any part of the Services. If there is an actual or suspected breach of this Section 3.1, Government Window may, in its sole discretion, suspend Agency from the Services.

3.2 **Agency Data.** Agency is solely responsible for the accuracy, completeness, and legality of any Agency Data provided in connection with the Services. Government Window is entitled to rely on the legality, accuracy and completeness of Agency Data without independent verification. To the maximum extent permitted by applicable law, Agency shall indemnify, defend, and hold harmless Government Window and its Affiliates from and against any and all Losses (as defined in Section 8.1) arising out of or relating to any inaccuracy, incompleteness, or deficiency in Agency Data, including any errors, delays, failures, or liabilities resulting therefrom. Government Window shall have no liability for any errors, omissions, delays, or other issues arising from or attributable to Agency Data that is inaccurate, incomplete, or untimely. Agency shall maintain an independent record of all necessary information and data for Government Window to provide the Services and for all transactions processed through the Services.

3.3 **Proprietary Notices.** Agency shall not remove, alter, or obscure any Government Window copyright notice, trademark, logo, or other proprietary notice on any materials provided by Government Window in connection with or otherwise related to the Services.

3.4 **Card Reader Equipment.** Certain of the Services, if purchased by Agency, involve the delivery and use of Card Reader Equipment. Except as expressly provided otherwise in an Order Form, any Card Reader Equipment provided by Government Window to Agency pursuant to the Agreement shall at all times remain the exclusive property of Government Window. Agency shall not pledge, encumber, or permit any lien or security interest to attach to any Card Reader Equipment. Agency shall hold all risk of loss in the Card Reader Equipment once delivered to it. Without limiting the foregoing, Agency shall ensure that: (a) the Card Reader Equipment is used solely with Services; (b) the Card Reader Equipment is maintained in good working order; (c) the Card Reader Equipment is not modified or tampered with; (d) the Card Reader Equipment is stored in a safe and secure location and is not moved, without Government Window's consent, to any other location from where the Agency owned, operated or controlled location at which it is first installed and used; and (e) promptly (and, in any event, no less than five (5) business days after becoming aware) notify Government Window of any malfunction, damage, or loss. Government Window reserves the right to replace any Card Reader Equipment in its discretion, including for PCI-DSS upgrades, changes to applicable service providers, card network mandates, or end-of-life. Government Window may, upon reasonable prior notice to Agency, inspect the Card Reader Equipment to verify Agency's compliance with this Section. Upon termination or expiration of the Agreement, Agency shall return all Card Reader Equipment to Government Window in good working order, ordinary wear and tear excepted. If Agency fails to return any Card Reader Equipment within [thirty (30) days], or returns equipment that is damaged beyond ordinary wear and tear, Agency shall pay Government Window the then-current replacement cost for such equipment.

**4. CONFIDENTIALITY.**

4.1 **Confidentiality Obligations.** The Receiving Party agrees to: (a) hold the Disclosing Party's Confidential Information in strict confidence; (b) not disclose any Confidential Information to any third party other than the Receiving Party's and its Affiliates' respective officers, directors, employees, independent contractors, consultants, agents, or advisors who have a need to know such information and who are bound by confidentiality obligations at least as protective as those set forth herein; and (c) not use Confidential Information for any purpose other than to exercise its rights or perform its obligations under the Agreement. The Receiving Party shall protect the confidentiality of the Disclosing Party's Confidential Information using at least the same degree of care that it uses to protect its own Confidential Information, but in no event less than a reasonable degree of care. The Receiving Party is liable for any breach by its officers, directors, employees, independent contractors, consultants, agents, or advisors of this Section 5.

4.2 **Exceptions.** The obligations set forth in Section 5.1 do not apply to any information that: (a) is or becomes generally available to the public through no fault of or breach of the Agreement by the Receiving Party; (b) was rightfully in the Receiving Party's possession without restriction prior to its disclosure by the Disclosing Party; (c) is independently developed by the Receiving Party without use of or reference to the Disclosing Party's Confidential Information; or (d) is rightfully obtained by the Receiving Party from a third party without restriction on disclosure and without breach of any obligation of confidentiality.

4.3 **Compelled Disclosure.** The Receiving Party may disclose Confidential Information to the extent required by applicable law, regulation, or court order, provided that the Receiving Party: (a) provides the Disclosing Party with prompt prior written notice of such requirement (to the extent legally permissible) so that the Disclosing Party may seek a protective order or other appropriate remedy; and (b) discloses only that portion of the Confidential Information that is legally required to be disclosed.

4.4 **Return or Destruction.** Upon termination or expiration of the Agreement, or upon the Disclosing Party's written request, the Receiving Party shall promptly return or destroy all Confidential Information of the Disclosing Party in its possession or control, including all copies, extracts, and summaries thereof, and shall certify such return or destruction in writing upon request. The Receiving Party may retain copies of Confidential Information to the extent required by applicable law or regulation, or as stored in automated backup systems in the ordinary course of business, subject to the continuing confidentiality obligations hereunder.

4.5 **Survival.** The obligations of confidentiality set forth in this Section 5 survive the termination or expiration of the Agreement for a period of five (5) years; provided, however, that with respect to any Confidential Information that constitutes a trade secret under applicable law, such obligations survive for so long as such information retains its trade secret status.

4.6 **Equitable Remedies.** Each party acknowledges and agrees that breach of the obligations set forth in this Section 5 may cause irreparable damage for which recovery of money damages would be inadequate, and that each party is therefore entitled to obtain timely injunctive relief to protect such party's rights under the Agreement in addition to any and all remedies available at law.

**5. DATA AND INTELLECTUAL PROPERTY**

5.1 **Agency Data.** As between the Parties, Agency retains all right, title, and interest in and to the Agency Data. Agency grants Government Window a non-exclusive, worldwide, royalty-free license during the Order Term to access, collect, use, process, store and display Agency Data for the purpose of providing the Services and performing Government Window's obligations under the Agreement. In addition, as long as data is anonymized and does not identify Agency or any individual person, Government Window may combine such data with the anonymized data of other subscribers to provide benchmarking, analytics, or to otherwise improve the Services; provided, however, Government Window may not and does not use Agency Data to improve or train any machine learning technologies, algorithms, or artificial intelligence.

5.2 **Government Window Technology.** As between the parties, Government Window retains all right, title, and interest in and to the Government Window Technology. Nothing in the Agreement conveys, in whole or in part, ownership of any right, title or interest in or to any Government Window Technology or any of the processes or methodologies used to perform the Services. No rights in Government Window Technology are granted other than as expressly set out in these Terms, and it is the intent of the parties that no rights are granted by implication or estoppel.

5.3 **Data Security.** Government Window implements and maintains commercially reasonable administrative, technical, and physical safeguards designed to protect Agency Data against unauthorized access, use, disclosure, alteration, or destruction. Such safeguards are no less protective than industry standard practices for software-as-a-service platforms. Each party shall promptly notify the other party in writing upon becoming aware of any unauthorized access, use, or disclosure of the other party's Confidential Information and each shall provide commercially reasonable cooperation with respect to mitigating and remediating any security incidents involving the Confidential Information of the other party.

5.4 **Feedback.** To the extent Agency or any person acting on its behalf provides any feedback, suggestions, enhancement requests, recommendations, corrections, or other input relating to the Services or any Government Window product, service or technology (collectively, "**Feedback**"), Agency grants to Government Window a royalty-free, worldwide, transferable, sublicensable (through multiple tiers), irrevocable, perpetual license to such Feedback. Government Window is free to use, reproduce, modify, distribute, and otherwise exploit such Feedback without restriction, attribution or compensation to Agency. Agency acknowledges that Government Window may develop features, products, or services that are similar to or competitive with any Feedback provided by Agency.

## 6. REPRESENTATIONS AND WARRANTIES

6.1 **Mutual Representations and Warranties.** Each party represents and warrants to the other party that: (a) it is duly organized, validly existing, and in good standing under the laws of its jurisdiction of organization; (b) it has the full right, power, and authority to enter into the Agreement and to perform its obligations hereunder; (c) the execution and performance of the Agreement does not and will not conflict with or violate any agreement to which it is a party or by which it is bound; and (d) it shall comply with all applicable laws, rules, and regulations in the performance of its obligations under the Agreement.

6.2 **Government Window Warranties.** Government Window represents and warrants that the Services will perform substantially in accordance with the Documentation under normal use during the applicable Order Term. Government Window's sole obligations, and Agency's sole and exclusive remedy, for breach of this warranty shall be to re-perform or correct the non-conforming Services. In the event Government Window determines that re-performance or correction is not commercially practicable, Government Window may terminate the affected Order Form.

6.3 **Agency Warranties.** Agency represents and warrants that: (a) Agency has the right and authority to grant Government Window access to and use of the Agency Data as contemplated by the Agreement; (b) the Agency Data, and the use of Agency Data as authorized under the Agreement, does not violate any applicable law or the rights of any third party, including intellectual property, privacy, publicity, contract or any other rights; and (c) Agency uses the Services and other Government Window Technology only in accordance with the Agreement.

6.4 **Disclaimer.** EXCEPT FOR THE EXPRESS WARRANTIES SET FORTH IN THIS SECTION 7, THE SERVICES ARE PROVIDED "AS IS" AND "AS AVAILABLE." GOVERNMENT WINDOW HEREBY DISCLAIMS ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE, INCLUDING WITHOUT LIMITATION ANY WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, NON-INFRINGEMENT, ACCURACY, RELIABILITY, SECURITY, LOSS OR CORRUPTION OF DATA, CONTINUITY, OR ABSENCE OF ERRORS. GOVERNMENT WINDOW DOES NOT GUARANTEE CONTINUOUS, UNINTERRUPTED, OR SECURE ACCESS TO THE SERVICES, AND OPERATION OF THE SERVICES MAY BE INTERFERED WITH BY NUMEROUS FACTORS OUTSIDE OF GOVERNMENT WINDOW'S CONTROL.

## 7. INDEMNIFICATION

7.1 **Indemnification by Government Window.** Government Window shall indemnify, defend, and hold harmless Agency and its Affiliates, and their respective officers, directors, employees, and agents (collectively, the "Agency Indemnified Parties") from and against any and all third-party claims, actions, suits, proceedings, losses, liabilities, damages, costs, and expenses (including, to the maximum extent permitted by applicable law, reasonable attorneys' fees) (collectively, "Losses") arising out of or relating to: (a) any claim that the Services, as provided by Government Window and used by Agency in accordance with the Agreement, infringe or misappropriate any third party's Intellectual Property Rights; (b) Government Window's gross negligence or willful misconduct in the performance of its obligations under the Agreement; or (c) Government Window's breach of law as applicable to Government Window's performance of its obligations under the Agreement.

7.2 **Intellectual Property Indemnification Exclusions.** Government Window has no obligation under Section 8.1(a) to the extent a claim arises from: (i) modifications to the Services made by or at the direction of Agency; (ii) Agency's combination of the Services with products, services, or data not provided by Government Window, where such claim would not have arisen but for such combination; (iii) Agency's use of the Services in a manner not authorized by the Agreement or the Documentation; or (iv) Agency's continued use of an infringing version of the Services after Government Window has provided a non-infringing alternative.

7.3 **Intellectual Property Infringement Claims.** If the Services are held to infringe any third party intellectual property rights, Government Window may, within a reasonable time, at Government Window's sole option, either: (a) secure for Agency the right to continue using the infringing item; (b) replace such item with a substantially equivalent non-infringing item; or (c) if Government Window determines that neither (a) nor (b) is commercially practicable, terminate the Agreement upon written notice to Agency. Sections 8.1, 8.2 and 8.3 set forth Government Window's entire liability, and Agency's sole and exclusive remedy, with respect to any infringement claims relating to the Services.

7.4 **Indemnification by Agency.** To the maximum extent permitted by applicable law, Agency shall indemnify, defend, and hold harmless Government Window and its Affiliates, and their respective officers, directors, employees, and agents (collectively, the "**Government Window Indemnified Parties**") from and against any and all Losses arising out of or relating to: (a) Agency's breach of the Agreement, including any breach of the representations, warranties, or obligations set forth herein; (b) Agency's misuse of the Services in violation of the Agreement or applicable law; (c) any claim by a third party arising from or relating to Agency Data, including any claim that Agency Data infringes or misappropriates any third party's Intellectual Property Rights or violates any applicable law; or (d) Agency's gross negligence or willful misconduct.

7.5 **Indemnification Procedures.** The indemnified party shall: (a) promptly notify the indemnifying party in writing of any claim for which indemnification is sought (provided that failure to provide prompt notice does not relieve the indemnifying party of its obligations except to the extent materially prejudiced by such failure); (b) grant the indemnifying party sole control of the defense and settlement of such claim (provided that the indemnifying party may not settle any claim that imposes any obligation or liability on the indemnified party or admits liability on behalf of the indemnified party without the indemnified party's prior written consent, not to be unreasonably withheld); and (c) provide reasonable cooperation and assistance to the indemnifying party in the defense of such claim, at the indemnifying party's expense. The indemnified party has the right to participate in the defense of any such claim at its own expense with counsel of its own choosing. The indemnified party's failure to perform any obligations under this Section 8.5 shall not relieve the indemnifying party of its obligations under Section 8 except to the extent the indemnifying party has been materially prejudiced by such failure.

## 8. LIMITATION OF LIABILITY

8.1 **Exclusion of Damages.** IN NO EVENT IS EITHER PARTY LIABLE TO THE OTHER PARTY FOR ANY INDIRECT, SPECIAL, PUNITIVE, INCIDENTAL, OR CONSEQUENTIAL DAMAGES (INCLUDING DAMAGES FOR LOST PROFITS, LOST REVENUE, LOST DATA, BUSINESS INTERRUPTION, OR LOSS OF GOODWILL) ARISING OUT OF OR RELATING TO THE AGREEMENT, WHETHER BASED ON WARRANTY, CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, OR ANY OTHER

LEGAL THEORY, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

8.2 **Limitation of Liability Cap.** EXCEPT FOR CLAIMS ARISING FROM: (A) A PARTY'S INDEMNIFICATION OBLIGATIONS HEREUNDER; (B) AGENCY'S BREACH OF SECTION 3.1 (USE RESTRICTIONS); OR (C) AGENCY'S PAYMENT OBLIGATIONS, IN NO EVENT WILL EITHER PARTY'S TOTAL AGGREGATE LIABILITY UNDER THE AGREEMENT EXCEED FIVE THOUSAND DOLLARS ($5,000).

**9. TERM AND TERMINATION**

9.1 **Term of Agreement.** The Agreement commences on the Effective Date and continues until all Order Forms have expired or been terminated in accordance with this Section 10.

9.2 **Order Term.** The initial term and any renewal terms of each Order Form are as set forth in such Order Form. Unless otherwise specified in the applicable Order Form, each Order Form automatically renews for successive periods equal to the initial term unless either party provides the other party written notice of its intent not to renew at least ninety (90) days prior to the end of the then-current Order Term.

9.3 **Termination for Cause.** Either party (the "**Non-Breaching Party**") may terminate an Order Form or the Agreement upon written notice if the other party materially breaches any provision of the Agreement and fails to cure such breach within thirty (30) days after receiving written notice of such breach from the Non-Breaching Party.

9.4 **Effect of Termination.** Upon termination or expiration of an Order Form or the Agreement: (a) all rights and licenses granted to Agency under the applicable Order Form (or all Order Forms, in the case of termination of the Agreement) immediately terminate; (b) Agency shall immediately cease all use of the Services under the applicable Order Form; (c) Agency shall return any Card Reader Equipment provided by Government Window to Agency pursuant to the Agreement no later than thirty (30) days after the effective date of termination; and (d) each party shall comply with its obligations under Section 5 with respect to Confidential Information. For any Card Reader Equipment that is not returned by Agency in accordance with this Section 10.4, Agency shall be charged replacement cost for each unreturned unit.

9.5 **Data Portability.** If Agency requests in writing within thirty (30) days after the effective date of termination or expiration of the Agreement, Government Window shall make Agency Data available to Agency for export or download. After that thirty (30) day period, Government Window shall have no obligation to maintain or provide any Agency Data, and may thereafter delete or destroy all copies of Agency Data in its systems or otherwise in its possession or control.

9.6 **Survival.** The following provisions survive the termination or expiration of the Agreement: Sections 1 (Definitions), 4 (Confidentiality), 5 (Data and Intellectual Property, to the extent applicable), 6.4 (Disclaimer), 7 (Indemnification), 8 (Limitation of Liability), 9.4 (Effect of Termination), 9.5 (Data Portability), 9.6 (Survival), and 10 (General Provisions), and any other provisions that by their nature should survive.

**10. GENERAL PROVISIONS**

10.1 **Governing Law.** The Agreement is governed by and construed in accordance with the internal laws of the State of Georgia, without regard to conflict of law principles that would result in the application of any law other than the law of the State of Georgia.

10.2 **Independent Contractor.** Except for the limited payment agent appointment expressly set forth in Section 2.4 above, the parties understand and acknowledge that the Services which Government Window provides to Agency are in the capacity of an independent contractor and not as an employee or agent of

Agency. Government Window controls the conditions, time, details, and means by which Government Window performs the Services.

10.3 **End User Relationship.** The Parties acknowledge and agree that Government Window maintains a direct and independent relationship with each End User as Government Window's own customer, distinct from any relationship between Government Window and Agency. Government Window's provision of payment processing services to End Users is undertaken in Government Window's own capacity and on its own behalf, and nothing in the Agreement shall be construed to make Government Window an agent, subcontractor, or representative of Agency with respect to any End User, except for the limited payment collection agency expressly described in Section 2.4 above. Government Window may enter into separate terms, agreements, or policies directly with End Users governing their access to and use of the Services, and Agency shall have no right to modify, waive, or interfere with any such terms, agreements, or policies between Government Window and any End User. Neither Government Window nor Agency shall be liable or responsible to the other Party for the acts or omissions of any End User.

10.4 **Publicity.** Except for Agency's use of any proprietary marks, logos, trade dress, and brand identifiers used by Government Window in the marketing of the Services or any other materials provided by Government Window in connection with the Services (the "**Government Window Marks**") in connection with any Card Reader Equipment, Agency may not use the Government Window Marks without Government Window's consent. Government Window may identify the Agency as a recipient of services and use the Agency's name and logo in sales presentations, marketing materials, and press releases. Government Window may develop a brief customer profile for use on its website for promotional purposes.

10.5 **Assignment.** Agency may not assign or transfer the Agreement or any of its rights or obligations hereunder without the prior written consent of Government Window. Government Window may assign the Agreement, in whole or in part, without the consent of Agency, including in connection with a merger, acquisition, corporate reorganization, or sale of all or substantially all of its assets. Any attempted assignment in violation of this Section is null and void. The Agreement is binding upon and inures to the benefit of the parties and their respective permitted successors and assigns.

10.6 **Force Majeure.** Neither party is liable for any failure or delay in performing its obligations under the Agreement (other than payment obligations) where such failure or delay results from events beyond the reasonable control of such party, including acts of God, natural disasters, epidemics, pandemics, terrorism, war, government actions, labor disputes, power failures, internet or telecommunications failures, or denial-of-service attacks (each, a "**Force Majeure Event**"). The affected party shall provide prompt written notice of the Force Majeure Event and use commercially reasonable efforts to resume performance as soon as practicable. If a Force Majeure Event continues for more than sixty (60) days, either party may terminate the Agreement upon written notice to the other party.

10.7 **Notices.** All notices, requests, demands, and other communications required or permitted under these Terms are in writing and are deemed duly given: (a) when delivered by hand; (b) one (1) business day after being sent by nationally recognized overnight courier; (c) upon confirmed receipt when sent by email to the email address specified in the applicable Order Form; or (d) three (3) business days after being mailed by certified or registered mail, return receipt requested, postage prepaid, to the address specified in the applicable Order Form or such other address as a party may designate by written notice to the other party.

10.8 **Entire Agreement.** The Agreement, including these Terms, all Order Forms, exhibits, and any other documents expressly referenced herein, constitutes the complete and exclusive statement of the agreement of the parties with respect to the subject matter hereof and supersedes all prior proposals, understandings, and agreements, whether oral or written, between the parties with respect to the subject matter hereof. Agency acknowledges that there were no representations or promises made by Government Window on which Agency has relied in entering into the Agreement that are not expressly stated herein.

10.9 **Amendments.** Government Window may update these Terms from time to time. If Government Window makes material changes to these Terms, Government Window will provide notice to Agency of any material changes to these Terms. Agency's continued use of the Services after such notice constitutes acceptance of the updated Terms. The Agreement may not otherwise be amended except by a written instrument signed by both parties.

10.10 **Severability.** If any provision of the Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, such provision shall be modified to the minimum extent necessary to make it valid and enforceable, or if it cannot be so modified, shall be struck, and the remaining provisions continue in full force and effect.

10.11 **Waiver.** The failure of either party to enforce any right or provision of the Agreement does not constitute a waiver of such right or provision unless acknowledged in writing by the waiving party. No waiver is deemed a waiver of any subsequent default under the same or any other term or provision contained herein.

10.12 **Third-Party Beneficiaries.** The Agreement is for the sole benefit of the parties and their respective permitted successors and assigns, and nothing herein, express or implied, is intended to or confers upon any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of the Agreement.

10.13 **Construction.** The headings in the Agreement are for reference purposes only and do not affect the meaning or interpretation of the Agreement. The word "including" means "including without limitation." Both parties have participated in the negotiation and drafting of the Agreement, and no presumption or burden of proof shall arise favoring or disfavoring either party by virtue of the authorship of any provision of the Agreement.

GOVERNMENT WINDOW

# Order Form

Order #

## CONTACT INFORMATION

| | Vendor | Agency |
|---|---|---|
| **Entity** | Government Window, LLC | Town of Anson |
| **Representative** | | Angel Aguirre |
| **Address** | 125 Townpark Drive, Suite #150, Kennesaw, GA 30144 | 5 Kennebec street, Anson, ME 04911 |
| **Phone** | 312-522-3529 | 207-696-3979 |
| **Email** | ganderberg@governmentwindow.com | ansonadmin@ansonmaine.gov |
| **Billing Contact** | | Angel Aguirre |

GOVERNMENT WINDOW

## SERVICES

**Special Stipulations.** Insert any special notes, conditions, or stipulations applicable to the selected Modules.

| Module / Service | Function / Pymt Channel | Reader Type | Reader Qty | CC Rate / Min | | AmEx Rate / Min | | E-Check/ACH Fee | |
|---|---|---|---|---|---|---|---|---|---|
| | | *Insert as Applicable* | *#* | *Service Fee %* | *Minimum Fee $* | *Service Fee %* | *Minimum Fee $* | *Standard Min Fee* | *Real Time Acct Validation Fee* |
| TAX | WEB | | | 3% | $1.50 | 3% | $1.50 | | |
| | POS | | | | | | | | |
| | IVR | | | | | | | | |
| DMV / TAGS | WEB | | | | | | | | |
| | POS | | | | | | | | |
| | IVR | | | | | | | | |
| COURT | WEB | | | | | | | | |
| | POS | | | | | | | | |
| | IVR | | | | | | | | |
| PERMITS | WEB | | | | | | | | |
| | POS | | | | | | | | |
| | IVR | | | | | | | | |
| LICENSES | WEB | | | | | | | | |
| | POS | | | | | | | | |
| | IVR | | | | | | | | |
| UTILITIES | WEB | | | | | | | | |
| | POS | | | | | | | | |
| | IVR | | | | | | | | |
| RECREATION | WEB | | | | | | | | |
| | POS | | | | | | | | |
| | IVR | | | | | | | | |
| | WEB | | | | | | | | |
| | POS | | | | | | | | |
| | IVR | | | | | | | | |
| | WEB | | | | | | | | |
| | POS | | | | | | | | |
| | IVR | | | | | | | | |

GOVERNMENT WINDOW

## TERM & BILLING

| | |
|---|---|
| **Order Term** | 36 months, commencing on the Order Form Effective Date |
| **Notice of Nonrenewal** | 90 days |
| **Billing Method** | Email |
| **Payment Method** | ☐ ACH ☐ Check |
| **Payment Terms** | Net 30 |

## ACH INFORMATION (if applicable)

Agency authorizes Government Window to initiate ACH credit and debit entries to and from Agency's designated bank account(s) as specified by documentation on file.

| | |
|---|---|
| **Bank Name** | |
| **Routing Number** | |
| **Account Number** | |
| **Per-Module ACH Transaction Limits** | |

## CARD READER EQUIPMENT (if applicable)

| | |
|---|---|
| **Number of Units** | 0 |
| **Delivery Location(s)** | |

## STANDARD TERMS

1. **Terms of Service; Agreement.** This Order Form is governed by the Government Window Terms of Service (the "Terms"), attached here to as Schedule A. Together with the Terms, this Order Form forms the Agreement between the parties. Capitalized terms used but not defined in this Order Form have the meanings given to them in the Terms. To the extent this Order Form expressly addresses a Module, pricing term, or implementation-specific term, this Order Form controls for that item unless the Terms expressly state otherwise.

2. **Term; Renewal.** The Order Term of this Order Form shall be for the period specified in the Term & Billing chart above as measured from the last date of signature below (the "Order Form Effective Date"). Upon completion of the initial Order Term, this Order Form shall automatically renew for consecutive periods each of equal duration as the initial term, unless either Government Window or Agency gives the other written notice of non-renewal at least ninety (90) days prior to the end of the then-current initial or renewal term.

3. **Fees.** Agency has no obligation to pay any fees or other charges for the provision of the Services.

4. **Card Reader Equipment Fees.** Agency acknowledges that the Card Reader Equipment is provided at no upfront or ongoing operating cost, and that Government Window expects to recoup the cost of such equipment over thirty-six (36) months from its first production use (the "Equipment Recoupment Period") through service fees collected from consumers for payment transactions processed through the Card Reader Equipment. If Agency terminates the Agreement, or the Agreement is otherwise terminated for any reason attributable to Agency, before the Equipment Recoupment Period expires, Agency shall pay Government Window an early termination fee (the "Early Termination Fee") equal to Government Window's actual total cost of the Card Reader Equipment multiplied by the number of full calendar months remaining in the Equipment Recoupment Period, divided by thirty-six (36). The parties acknowledge that (a) actual damages from early termination are difficult to estimate due to variability in transaction volume and consumer payment behavior; (b) the Early Termination Fee constitutes liquidated damages representing a reasonable pre-estimate of probable loss, not a penalty; and (c) the Early Termination Fee is the sole remedy for early termination damages with respect to the Card Reader Equipment. The Early Termination Fee is due within fifteen (15) days following the effective date of termination. Agency shall have no obligation to pay the Early Termination Fee if, on an equipment-by-equipment basis, termination occurs after the Equipment Recoupment Period or if Agency terminates for Government Window's material breach.

GOVERNMENT WINDOW

This Order Form is effective upon execution by the duly authorized representatives of each of the parties hereto.

**Government Window, LLC**

By:

Title: CEO

Date:

Town of Anson

By:

Title: Town Administrator

Date:

GOVERNMENT WINDOW

## Schedule A

## Government Windows Terms of Service

# ATTACH VOIDED CHECK & W-9

# Important Notice to Town of Anson Property Owners

**Transition to a New Fiscal Tax Year**

The Anson Select Board has approved moving forward with a transition from the Town's current annual tax cycle to a fiscal tax year. This change is intended to improve the Town's budgeting process, financial planning, and long-term fiscal management.

**What Does This Mean for Property Owners?**

As the Town transitions to a new fiscal year, the tax billing schedule for 2027 will be different than in a typical year.

While annual property taxes have been one tax payment, Maine law allows municipalities to establish customized payment schedules during a transition year. This flexibility helps reduce the financial impact on taxpayers while the Town aligns its tax collection schedule with the new fiscal year.

The Select Board will determine the payment schedule as part of the transition process. Additional details, including payment schedule and due dates, will be shared well in advance of any bills being issued.

**Why Is the Town Making This Change?**

Transitioning to a fiscal tax year will:

- Improve long-term financial planning and budgeting.
- Better align municipal operations with the budget cycle.
- Allow the Town to prepare budgets using more current financial information.
- Create a more consistent and efficient budget and tax collection process for future years.

**18-Month Budget**

To complete the transition, the Town will present an 18-month municipal budget to voters for approval at the March 2027 Town Meeting. This one-time budget will bridge the current budget cycle to the new fiscal year.

After this transition period, the Town will operate under its new fiscal year schedule.

# Important Notice to Town of Anson Property Owners

**Learn More at a Community Information Session**

Town Administration will host informational meetings to explain the proposed transition, discuss the budgeting process, review the anticipated tax payment schedule, and answer questions from residents.

Location: Anson Town Office Meeting Room

Monday, August 24, 2026 – 10:00 a.m.

Wednesday, September 16, 2026 – 2:00 p.m.

Wednesday, October 21, 2026 – 6:00 p.m.

More sessions will be planned as needed

Residents are encouraged to attend the session that best fits their schedule.

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Questions?

Please contact the Town of Anson Town Office during regular business hours for additional information.

Thank you for your continued support as we work together to make this important financial transition.

# TOWN OF ANSON, MAINE

5 Kennebec St. Anson, ME 04911 (P.O. Box 297)
TELEPHONE: (207) 696-3979 EMAIL: ansonadmin@ansonmaine.gov

## INITIAL APPLICATION FOR APPOINTMENT TO TOWN BOARDS OR COMMITTEES

NAME: Marianne Ayotte

RESIDENCE: North Anson

MAILING (if different) P.O. Box 56 North Anson, Me. 04958

E-MAIL ADDRESS: ayottes3@hotmail.com PHONE # (Home) ____________

WORK # ____________ CELL # (207) 431-7391

Occupation: ____________ Employer: ____________

YOU MUST BE AN ANSON RESIDENT TO PARTICIPATE

HOW LONG HAVE YOU BEEN AN ANSON RESIDENT: 39 yrs.

Please check your choice:

___Advisory Board
___Board of Appeals
_X_Planning Board
___Fee Structure Committee

RELATED EXPERIENCE (Including other Boards/Committees)

____________

____________

1. Express your interest as to why you want to serve:
I am interested to help ensure a future for economic growth for our Town without taking away Anson's small town Values or the Communities interests regarding development changes and its impact.
2. Give a brief reason(s) as to why the Selectboard should support your appointment.
I have the ability to spot potential issues and can help find a fair Compromise that respect both the rights of the applicant and our Communities long-term interests.
3. Give a brief summary as to how you will maintain unbiased participation on a regular and continuing basis throughout your term.
My interest is to serve as a neutral, independent voice by focusing on Compliance with local ordinances and regulations, ensuring my decisions are guided by facts rather than outside influences.

# TOWN OF ANSON, MAINE

5 Kennebec St. Anson, ME 04911 (P.O. Box 297)
TELEPHONE: (207) 696-3979 EMAIL: ansonadmin@ansonmaine.gov

3. Are you currently on any other Boards or Committees: ____YES _X_NO
   If yes, please list: ______________________________
   Do any relatives serve on any Town Boards or Committees: _No__________If yes, please list Board/Committee and relationship: ______________________________

4. Any other known conflict of interest: ____YES _X_NO if yes, please list
   ______________________________

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THE FOLLOWING:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board or Committee.
2. Your application will be reviewed to determine any potential conflict of interests.
3. This application will be forwarded to the Selectboard for consideration. Your application will be placed on the next available agenda.
4. Appointee agrees to take a sworn oath by Town Clerk.
5. It is the intent of the Town to stream proceedings of Boards/Committees.
6. Applicant agrees that if appointed they will attend all meetings, except for sickness or emergency, and will advise the Chairperson when unable to attend.

______________________________
SIGNATURE OF APPLICANT

July 17, 2026
DATE

Please return to: Anson Town Administrator

# Town of Anson

## Invitation to Bid

Roof Repairs

South Fire Station

33 Main St. Anson

Opening BID Date: July 28, 2026

Closing BID Date: August 11, 2026, by 4:00 p.m.

The Town of Anson is accepting bids to repair the roof at the Anson Fire Department South Station.

A copy of all bids must be received at the Town office by 4:00 pm on Tuesday, August 11, 2026.

The bid will be awarded at the regular Selectmen's meeting scheduled for Tuesday, August 11, 2026 at 6:00 pm.

The Board of Selectmen reserves the right to accept the proposal on one or more items of a proposal or

on all items of a proposal. The Town and Selectmen also reserve the right to waive any discrepancies in

a proposal, should it be deemed necessary for the best interest of the town.

Bid proposals shall be in a sealed envelope marked on the outside "Roof repair South Fire Station" and

addressed to:

Town of Anson

Town Administrator

3 Kennebec Street

Anson, ME 04911

**If you should have any questions, please contact the following:**

Fire Chief: Stacy Beane 207-399-7577

# Town of Anson

## Invitation to Bid

Roof Repairs

South Fire Station

33 Main St. Anson

Opening BID Date: July 28, 2026

Closing BID Date: August 11, 2026, by 4:00 p.m.

**Town of Anson**

**<u>2026 BID SPECIFICATIONS</u>**

Repairing roof, Anson Fire South Station.

**1.** Grind the whole ridge cap and all drip edge, along with gable ends of the Anson Fire Station (South Station) to remove all rust.

**2**. Prime all metal with Kem-Bond Industrial primer.

**3**. Apply 2 coats of finish paint to all the prepped surfaces.

**4.** Supply all tools needed to prep the surfaces.

**5.** Supply all paint for the job.