Selectboard Meeting Agenda
Anson Town Office, 5 Kennebec Street
June 10, 2026
Meeting begins at 6:00 p.m.

1. Call meeting to order.

2. Consent agenda:
    a. Review and approve the minutes of June.
    b. Review and approve Treasurer Warrants:

Warrant #55	Payroll #21		$10,217.18
Warrant #56	A/P		$29,891.75
Warrant #57	Payroll # 22		$12,762.79
Warrant #58	Sewer A/P		$4545.04
Warrant #59	A/P		$1,117,135.67
		Total	$1,174,552.43

3. Evan Bourget

4. Regular Agenda:
    a. Discuss and approve a request to implement a Town permit fee schedule.
    b. Discuss and approve a request to choose Town logo for branding.
    c. Discuss and approve a request to begin the process of transitioning from an Annual Budget Cycle to Fiscal Year Budget.
    d. Discuss and approve a request to purchase Adobe Creative Cloud for the Town Administrator.

5. Updates of Past Items:

6. Other Business:
    a. Items from the Board:
    b. Items from the Administrator:

7. Department Head Reports:
    a. Highway
    b. Fire
    c. Town Office

8. No Public Hearings

9. Items by the Public:

10. Adjourn

Selectboard Meeting Agenda
Anson Town Office, 5 Kennebec Street
June 10, 2026
Regular Meeting begins at 6:00 p.m.

1. Call meeting to order.

2. Consent agenda:
    a. Review and approve the minutes of May 26, 2026.
    b. Review and approve Treasurer Warrants:

Warrant #55	Payroll #21		$10,217.18
Warrant #56	A/P		$29,891.75
		Total	$40.108.93

3. No Presentations

4. Regular Agenda:
    a. Discuss and approve a request to implement a Town permit fee schedule.
    b. Discuss and approve a request to choose Town logo for branding.
    c. Discuss and approve a request to begin the process of transitioning from an Annual Budget Cycle to Fiscal Year Budget.
    d. Discuss and approve a request to purchase Adobe Creative Cloud for the Town Administrator.

5. Updates of Past Items:

6. Other Business:
    a. Items from the Board:
    b. Items from the Administrator:

7. Department Head Reports:
    a. Highway
    b. Fire
    c. Town Office

8. No Public Hearings

9. Items by the Public:

10. Adjourn

ANSON
10:47 AM

Payroll

Payroll Warrant
Pay Date: 06/03/2026

06/01/2026
Page 1

WARRANT: 55

Check	D / D	Check	Employee	Gross Pay
12236	1,092.25	0.00	150 Angelica Aguirre	1,528.80
12237	722.79	0.00	148 David P Hupper	966.00
12238	284.06	0.00	148 David P Hupper	312.50
12239	884.59	0.00	007 Floyd A Lane	1,422.00
12240	366.52	0.00	007 Floyd A Lane	400.00
12241	803.05	0.00	110 Henry R Mellows Jr.	1,100.00
12242	284.06	0.00	110 Henry R Mellows Jr.	312.50
12243	810.33	0.00	118 Kimberly J Moody	1,266.80
12244	779.58	0.00	035 Adam W Moore	1,100.00
12245	284.06	0.00	035 Adam W Moore	312.50
12246	732.10	0.00	105 Madison M Murray	988.80
12247	0.00	7,043.39	D / D 4 Camden National Bank	
12248	0.00	2,001.08	T & A 1 IRS	
62080	0.00	1,172.71	T & A 3 Mission Square (ICMA)	
Total	**7,043.39**	**10,217.18**		**9,709.90**

Put into A/P	**6,452.08**
Taken out of A/P	**(3,173.79)**
Total Payroll	**13,495.47**

Count	
Checks	14

To the Treasurer of the Town of Anson:
This is to certify that there is due & chargeable to the appropriations listed below the sum set against each name & you are directed to pay unto the parties deemed in this schedule.

James Smith, Chairman

Brenda L. Garland

Brenda L. Garland, Vice Chair

Sharon H Mellows

Sharon Mellows, Selectman

Leanne E. Dickey, Selectman

Larry McHugh, Selectman

TREASURER'S WARRANT

Town of Anson

Date: June 10, 2026

To the Treasurer of
Anson

This is to certify that there is due and chargeable to the appropriations listed below said sums. You are directed to pay to the parties named in this warrant.

Chairman/Selectboard

Selectman

Vice Chairman/Selectboard

Selectman

Selectman

Name	Warrant#	Account Name	Check#	Check Amount
	#57	FY 2026	62081	$12,762.79
		Payroll# 22	12249 - 12258	

Total $12,762.79

TREASURER'S WARRANT

Town of Anson

Date: June 10, 2026

To the Treasurer of Anson

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Chairman/Selectboard

Selectman

Vice Chairman/Selectboard

Selectman

Selectman

Name	Warrant#	Account Name	Check#	Check Amount
	#58	FY 2026 Sewer A/P	3887 - 3888	$4545.04

Total $4545.04

A / P Warrant

Warrant 58

Jrnl / Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
00051 Central Maine Power						
0380	3887	06			May 26 Stmt	
Madison Rd L108605531			E 90-10-30-10 Sewer / Sewer - Utilities / Electric		804.29	0.00
Hinman Ln L108606541			E 90-10-30-10 Sewer / Sewer - Utilities / Electric		1,143.14	0.00
Madison Rd L108609692			E 90-10-30-10 Sewer / Sewer - Utilities / Electric		53.42	0.00
Madison St G051737034			E 90-10-30-10 Sewer / Sewer - Utilities / Electric		151.69	0.00
			Vendor Total-		**2,152.54**	
00544 Vortex Services, LLC						
0380	3888	06	clean pump station		Inv#321237	
clean pump station			E 90-10-70-35 Sewer / Sewer - Capital Proj / Sewer Maint		2,392.50	0.00
			Vendor Total-		**2,392.50**	
			Prepaid Total-		**0.00**	
			Current Total-		**4,545.04**	
			EFT Total-		**0.00**	
			Warrant Total-		**4,545.04**	

To the Treasurer of the Town of Anson:
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TREASURER'S WARRANT

Town of Anson

Date: June 10, 2026

To the Treasurer of
Anson

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Chairman/Selectboard

Selectman

Vice Chairman/Selectboard

Selectman

Selectman

Name	Warrant#	Account Name	Check#	Check Amount
	#59	FY 2026 Town A/P	54926 – 54967	$1,117,135.67

Total $1,117,135.67

Warrant 59

Jrnl	Check	Month	Invoice Description		Reference	
Description			Account	Proj	Amount	Encumbrance
				Prepaid Total-	**0.00**	
				Current Total-	**1,117,135.67**	
				EFT Total-	**0.00**	
				Warrant Total-	**1,117,135.67**	

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Sharon Mellows, Selectman

Brenda L. Garland, Vice Chair

Leanne E. Dickey, Selectman

Larry McHugh, Selectman

Warrant 59

Jrnl / Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
00008 AMS Ambulance Service						
0381	54926	06	Subsidy Charge		June 2026	
Subsidy Charge			E 20-20-40-20		4,391.08	0.00
			Public Safet / Ambulance - Contract SVC / Ambulance			
			Vendor Total-		**4,391.08**	
00657 AT&T Mobility						
0381	54927	06	FD-Wireless Tablets		#287318524186	
FD-Wireless Tablets			E 20-10-30-35		238.38	0.00
			Public Safet / Fire - Utilities / Telephone			
			Vendor Total-		**238.38**	
00021 Bernstein, Shur, Sawyer & Nelson						
0381	54928	06	Gen Obligation Bond		Inv#4112949	
Gen Obligation Bond			E 10-10-10-07		3,578.48	0.00
			Gen Gov't / Admin - Operate Cost / Legal			
			Vendor Total-		**3,578.48**	
00023 Bob's Cash Fuel						
0381	54929	06			Stmt June 1 26	
Acct#16989			E 30-10-20-40		461.40	0.00
			Public Works / Highway - Equipment / On Rd Diesel			
Acct#2653			E 30-10-20-40		425.12	0.00
			Public Works / Highway - Equipment / On Rd Diesel			
Acct#34935			E 37-01-70-30		28.15	0.00
			Capital / Capital - Capital Proj / Mun Bldg			
Acct#3864			E 30-10-20-40		2,005.56	0.00
			Public Works / Highway - Equipment / On Rd Diesel			
			Vendor Total-		**2,920.23**	
00738 Brownies Janitorial Service Inc.						
0381	54930	06	May Monthly Cleanong Chg		Inv#206930	
May Monthly Cleanong Chg			E 10-10-40-37		575.00	0.00
			Gen Gov't / Admin - Contract SVC / Janitorial			
			Vendor Total-		**575.00**	
00776 Burgess Technology Services						
0381	54931	06			Inv#140339	
IT Services			E 10-10-25-05		1,180.00	0.00
			Gen Gov't / Admin - Rep & Maint / Computer			
IT Services			E 30-10-25-05		146.50	0.00
			Public Works / Highway - Rep & Maint / Computer			
IT Services			E 20-10-25-05		284.00	0.00
			Public Safet / Fire - Rep & Maint / Computer			
			Vendor Total-		**1,610.50**	
00216 Camden National Bank						
0381	54932	06			May 2026 Stmt	
Indeed			E 10-10-10-01		502.25	0.00
			Gen Gov't / Admin - Operate Cost / Advertising			
Adobe			E 10-10-25-05		10.54	0.00
			Gen Gov't / Admin - Rep & Maint / Computer			
Indeed			E 10-10-10-01		112.75	0.00
			Gen Gov't / Admin - Operate Cost / Advertising			
office supplies			E 10-10-15-10		284.90	0.00
			Gen Gov't / Admin - Supplies / Office			

Jrnl / Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
Wix			E 10-10-40-85		10.00	0.00
			Gen Gov't / Admin - Contract SVC / Website			
Office			E 10-10-15-10		14.99	0.00
			Gen Gov't / Admin - Supplies / Office			
Adobe			E 10-10-25-05		10.54	0.00
			Gen Gov't / Admin - Rep & Maint / Computer			
			Vendor Total-		**945.97**	
00141 Carparts Dist. Ctr, Inc.						
0381	54933	06			Stmt 5/31/26	
Inv#1454GB6466			E 30-10-25-20		91.36	0.00
			Public Works / Highway - Rep & Maint / Equipment			
Inv#1454GB6467			E 30-10-25-30		92.86	0.00
			Public Works / Highway - Rep & Maint / Building			
Inv#1454GB6515			E 30-10-25-20		59.23	0.00
			Public Works / Highway - Rep & Maint / Equipment			
			Vendor Total-		**243.45**	
00051 Central Maine Power						
0381	54934	06			May 2026 Stmt	
St Lights 3501-1477-227			E 20-40-30-10		803.34	0.00
			Public Safet / St Lights - Utilities / Electric			
River Rd 3501-2451-486			E 34-60-30-10		46.38	0.00
			Cem Etc / Fountain - Utilities / Electric			
Solon Rd 3501-2454-365			E 20-10-30-10		452.71	0.00
			Public Safet / Fire - Utilities / Electric			
			Vendor Total-		**1,302.43**	
00403 Charter Communications						
0381	54935	06			May Stmt 26	
Office-Internet			E 10-10-30-40		223.67	0.00
			Gen Gov't / Admin - Utilities / Internet			
Office Phone			E 10-10-30-35		210.45	0.00
			Gen Gov't / Admin - Utilities / Telephone			
Hwy-Internet			E 30-10-30-40		80.00	0.00
			Public Works / Highway - Utilities / Internet			
Hwy-Phone			E 30-10-30-35		35.68	0.00
			Public Works / Highway - Utilities / Telephone			
FD-North-Phone/Internet			E 20-10-30-40		185.80	0.00
			Public Safet / Fire - Utilities / Internet			
FD Main St-Internet			E 20-10-30-41		109.54	0.00
			Public Safet / Fire - Utilities / Internet			
FD-Main St-Phone			E 20-10-30-35		66.71	0.00
			Public Safet / Fire - Utilities / Telephone			
			Vendor Total-		**911.85**	
00071 Falls Road Veterinary Clinic						
0381	54936	06	HuskyX		Inv#491161	
HuskyX			E 10-30-10-90		25.50	0.00
			Gen Gov't / Sp Officer - Operate Cost / Program/Misc			
			Vendor Total-		**25.50**	
00400 Fastenal						
0381	54937	06			Stmt 5/31/2026	
Inv#MEEAS129077			E 30-10-25-20		45.99	0.00
			Public Works / Highway - Rep & Maint / Equipment			
			Vendor Total-		**45.99**	

Warrant 59

Jrnl / Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
00073 Fine Line Paving & Grading						
0381	54938	06	Preble Ave Tracks		Inv#11279	
Preble Ave Tracks			E 37-01-25-50		8,940.00	0.00
			Capital / Capital - Rep & Maint / Roads			
			Vendor Total-		**8,940.00**	
00078 Frank Martin Sons Inc.						
0381	54939	06			Stmt 5/31/26	
Inv#MC106246			E 30-10-25-20		57.85	0.00
			Public Works / Highway - Rep & Maint / Equipment			
Inv#MC106135			E 30-10-25-20		11.80	0.00
			Public Works / Highway - Rep & Maint / Equipment			
			Vendor Total-		**69.65**	
00466 Freightliner of Maine-Bangor						
0381	54940	06			Inv#04P50538	
Equipment Mtnc			E 30-10-25-20		577.17	0.00
			Public Works / Highway - Rep & Maint / Equipment			
			Vendor Total-		**577.17**	
00627 Hamlin's Marine						
0381	54941	06	general service for boat		stmt 5/15/26	
general service for boat			E 20-10-25-20		428.55	0.00
			Public Safet / Fire - Rep & Maint / Equipment			
			Vendor Total-		**428.55**	
00542 Heavy Machines, Inc.						
0381	54942	06			TOWNO022	
Equipment Mtnc			E 30-10-25-20		71.18	0.00
			Public Works / Highway - Rep & Maint / Equipment			
			Vendor Total-		**71.18**	
00736 Henry Mellows						
0381	54943	06	50 Bales of Much Hay		Hwy	
50 Bales of Much Hay			E 30-10-25-50		250.00	0.00
			Public Works / Highway - Rep & Maint / Roads			
			Vendor Total-		**250.00**	
00098 Industrial Protection Services						
0381	54944	06			Inv#213900-00	
Battery NIMH tracker			E 20-10-20-10		180.00	0.00
			Public Safet / Fire - Equipment / Purchases			
			Vendor Total-		**180.00**	
00251 John Deere Financial						
0381	54945	06	JD Grader		Inv#3162349	
JD Grader			E 75-20-80-12		72,301.90	0.00
			- Bonds / Grader			
			Vendor Total-		**72,301.90**	
00110 KVCOG						
0381	54946	06	Membership Dues		Inv#1427	***** SEPARATE *****
Membership Dues			E 10-10-10-31		3,073.00	0.00
			Gen Gov't / Admin - Operate Cost / KVCOG			
			Invoice Total-		**3,073.00**	

Warrant 59

Jrnl / Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
0381	54947	06	CEO-May Payment		Inv#1525	*** SEPARATE ***
CEO-May Payment			E 10-30-40-31		1,306.00	0.00
			Gen Gov't / Sp Officer - Contract SVC / CEO			
			Invoice Total-		**1,306.00**	
			Vendor Total-		**4,379.00**	
00677 LEAF						
0381	54948	06	Kyocera Contract		Inv#20373110	
Kyocera Contract			E 10-10-40-35		95.65	0.00
			Gen Gov't / Admin - Contract SVC / Copier Contr			
			Vendor Total-		**95.65**	
00254 LegalShield						
0381	54949	06			Gr#0148425	
10132589895			G 10-2830-00		18.95	0.00
			General / Legal Shield			
10157353680			G 10-2830-00		23.95	0.00
			General / Legal Shield			
70062503456			G 10-2830-00		8.95	0.00
			General / Legal Shield			
			Vendor Total-		**51.85**	
00244 Maine Welfare Directors Association						
0381	54950	06	Membership Dues		GA Admin/Deputy	
Membership Dues			E 10-10-10-30		140.00	0.00
			Gen Gov't / Admin - Operate Cost / Dues			
			Vendor Total-		**140.00**	
00515 Manzer's Fine Grade & Earthwork						
0381	54951	06			Paving	
Inv#1528-Hilton Hill			E 30-10-80-10		183,446.05	0.00
			Public Works / Highway - Bonds / Highway			
Inv#1526-Horseback Rd			E 30-10-80-10		571,684.65	0.00
			Public Works / Highway - Bonds / Highway			
			Vendor Total-		**755,130.70**	
00129 Mattingly Products						
0381	54952	06	FD-Inspection		Stmt 6/1/26	
Inv#050726			E 20-10-25-10		200.00	0.00
			Public Safet / Fire - Rep & Maint / Trucks			
			Vendor Total-		**200.00**	
00794 Northeast Coffee Company						
0381	54953	06	Office-Water		Stmt May 2026	
Office-Water			E 10-10-30-20		64.72	0.00
			Gen Gov't / Admin - Utilities / Water			
			Vendor Total-		**64.72**	
00731 Radio Communications MGMT, Inc						
0381	54954	06	FD-Radio		Inv#106854	
FD-Radio			E 20-10-25-20		416.49	0.00
			Public Safet / Fire - Rep & Maint / Equipment			
			Vendor Total-		**416.49**	
00174 RJD Appraisal						
0381	54955	06	Pymt 12 of 12		Inv#1100	

Jrnl / Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
Pymt 12 of 12			E 10-10-40-10 Gen Gov't / Admin - Contract SVC / Assessing		1,500.00	0.00
			Vendor Total-		**1,500.00**	
00185 RSU #74						
0381	54956	06			June Pymt	
Education			E 15-10-60-50 Public Educa / RSU 74 - Unclassified / SAD 74		221,051.00	0.00
			Vendor Total-		**221,051.00**	
00196 Skowhegan Equipment & Tool						
0381	54957	06			Stmt 5/27/26	
Inv#20218			E 30-10-25-50 Public Works / Highway - Rep & Maint / Roads		93.75	0.00
Inv#20235			E 30-10-25-50 Public Works / Highway - Rep & Maint / Roads		172.50	0.00
Inv#20063			E 30-10-20-60 Public Works / Highway - Equipment / St Sweep		2,300.00	0.00
			Vendor Total-		**2,566.25**	
00402 Stacy Beane						
0381	54958	06	Portable Pumps		Reimbursement	
Portable Pumps			E 20-10-25-20 Public Safet / Fire - Rep & Maint / Equipment		47.28	0.00
			Vendor Total-		**47.28**	
00209 Tire Queen						
0381	54959	06			Inv#06362	
Inv#06362			E 30-10-25-15 Public Works / Highway - Rep & Maint / Tires		2,159.00	0.00
			Vendor Total-		**2,159.00**	
00750 Town of Solon						
0381	54960	06	Rec Program Sports		Inv#6	
23 Basebal			E 40-30-10-47 Rec / Cobra Rec - Operate Cost / Prog Costs/F		1,265.00	0.00
18 Softball			E 40-30-10-47 Rec / Cobra Rec - Operate Cost / Prog Costs/F		990.00	0.00
13 T-Ball			E 40-30-10-47 Rec / Cobra Rec - Operate Cost / Prog Costs/F		715.00	0.00
			Vendor Total-		**2,970.00**	
00231 Treasurer, State of Maine (IF&W)						
0381	54961	06			May Report	
Lic & Reg Fees			G 10-2200-00 General / IFW Fees		3,391.00	0.00
Sales Tax			G 10-2210-00 General / IFW Sales Tx		401.50	0.00
			Vendor Total-		**3,792.50**	
00230 Treasurer, State of ME (BMV)						
0381	54962	06			wk#5/28-6/4/26	
BMV Reg			G 10-2100-00 General / BMV Reg		7,198.50	0.00
BMV Sales Tax			G 10-2120-00 General / BMV Sales Tx		687.50	0.00

Jrnl / Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
BMV Titles			G 10-2110-00		198.00	0.00
			General / BMV Title			
			Vendor Total-		**8,084.00**	
00215 Unifirst Corp.						
0381	54963	06			Hwy-	
Inv#1054093992			E 30-10-10-42		91.15	0.00
			Public Works / Highway - Operate Cost / Uniforms			
Inv#1054092333			E 30-10-10-42		107.00	0.00
			Public Works / Highway - Operate Cost / Uniforms			
Inv#1054092346			E 30-10-10-42		87.37	0.00
			Public Works / Highway - Operate Cost / Uniforms			
			Vendor Total-		**285.52**	
00224 Waste Management of Crossroads Land						
0381	54964	06			Inv#June 1 26	
Landfill			E 35-20-40-70		14,240.05	0.00
			Recy-Waste / Solid Waste - Contract SVC / Solid Waste			
			Vendor Total-		**14,240.05**	
00265 WHITTEMORE & SONS						
0381	54965	06			Stmt 5/30/26	
Iinv#95804497			E 20-10-25-20		14.00	0.00
			Public Safet / Fire - Rep & Maint / Equipment			
Inv#95805226			E 30-10-25-20		25.35	0.00
			Public Works / Highway - Rep & Maint / Equipment			
			Vendor Total-		**39.35**	
00119 William Lynds						
0381	54966	06	Hay Bales		Inv#691111	
Hay Bales			E 30-10-25-50		165.00	0.00
			Public Works / Highway - Rep & Maint / Roads			
			Vendor Total-		**165.00**	
00494 Your Designs Unlimited						
0381	54967	06	FD-Hosting		Inv#1082	
FD-Hosting			E 20-10-10-90		150.00	0.00
			Public Safet / Fire - Operate Cost / Program/Misc			
			Vendor Total-		**150.00**	

Town of Anson
Administrator Update
June 10, 2026

1. Getting Acquainted with Town Operations
    a. Continuing to learn Town operations, personnel, infrastructure, and ongoing projects.
    b. Met with the Road Commissioner and toured Town roads and current roadwork projects.
    c. Met with the Code Enforcement Officer.
    d. Have not yet met with the Town's contracted assessor but plan to do so soon.
    e. Still need to visit the Highway Garage and the Town's Fire Departments to become more familiar with their operations, facilities, equipment, and needs.
    f. Access to certain Town facilities is still being established, and I am working with staff to ensure appropriate access is in place to support administrative responsibilities.

2. Road Projects and Public Works
    a. Recently paved roads include Campground Road, Horseback Road, Hilton Hill Road, and portions of roads within the village area.
    b. Road crew continues work on restoring and grading shoulders and ensuring driveway access for residents.
    c. Appreciation for residents' patience as work continues.

3. Resident Concerns and Legal Consultation

    a. Working with a resident to address ongoing concerns.
    b. Consulted with legal counsel to ensure actions are in the best interest of both the resident and the Town.
    c. Will continue following legal guidance as the matter progresses. A concern was raised regarding pedestrian accessibility and whether certain areas of Town roads may require sidewalk improvements or shoulder paving to improve accessibility for residents.
    d. Reviewing the matter, including potential Americans with Disabilities Act (ADA) considerations and obligations.
    e. Legal counsel has been asked to provide guidance regarding the Town's responsibilities and any potential requirements before recommendations are presented to the Select Board.

4. Town Office Organization and Improvements
    a. Working to improve organization and efficiency within the Town Office

   b. Reviewing records, files, and administrative processes to improve accessibility and consistency.
   c. Identifying opportunities to streamline operations and improve workflow.
   d. Focusing on better organization, documentation, and record retention practices.
   e. Goal is to establish systems that support staff, improve customer service, and ensure continuity for future administrations.
   f. Currently awaiting a revised quote for remediation of mold issues in the Town Office bathroom.
   g. Also awaiting pricing for modifications to open an existing hallway doorway to improve access to the meeting room.
   h. This improvement would allow residents attending meetings to access the meeting space directly without having to enter the Town Office during non-office hours, improving both public accessibility and security of Town Office operations.

5. Department Reporting Improvements
   a. Implementing written department reports for Select Board meetings.
   b. Improve communication, documentation, accountability, and transparency.

6. Financial and Administrative Updates
   a. Property tax liens have been processed.
   b. Sewer lien process will be the next phase of collections work.

7. Ordinance and Policy Review
   a. Reviewing existing Town ordinances, policies, and administrative procedures.
   b. Identifying outdated policies and areas where updates may be needed to reflect current laws, regulations, and best practices.
   c. Evaluating whether existing policies provide adequate guidance for staff, boards, and committees.
   d. Working to ensure ordinances and policies are organized, accessible, and consistently applied.
   e. Will provide recommendations to the Select Board as reviews are completed.
   f. Exploring opportunities to develop additional policies where needed to improve efficiency, accountability, transparency, and risk management.

8. Professional Development and Training
   a. Attended MMA New Town Manager/Administrator Training.

b. Attended MMA Municipal Budgeting Training.
c. Will reschedule Maine Freedom of Access Act training.
d. Upcoming MMA Training Opportunities
    i. Elected Officials Workshop (In-Person)
        - June 24, 2026, 4:00 PM–8:30 PM
        - MMA, 60 Community Drive, Augusta
    ii. Elected Officials Webinar (Remote)
        - June 24, 2026, 4:30 PM–8:30 PM
        - Live Zoom Webinar
    iii. Local Planning Boards & Boards of Appeal Workshop
        - July 28, 2026, 4:00 PM–8:30 PM
        - Hilton Garden Inn, Bangor
        - Presented by MMA Legal Services attorneys

9. Information Technology and Email Concerns
    a. Continuing to experience challenges associated with using the same email account previously assigned to the former administrator.
    b. Recommend evaluating alternative solutions for security, accountability, and fraud prevention.

10. Workforce Development Opportunity – Harold Alfond Center & A4TD Program
    a. Program assists individuals age 55 and older seeking workforce re-entry or new career training.
    b. Legal review requested.
    c. Potential benefits include approximately 20 hours per week of assistance at no cost to the Town while supporting local workforce development.
    d. Will return to the selectboard with recommendations, along with any items requiring formal approval and execution of signatures.

11. Closing
    a. Continuing to build relationships with staff, contractors, and residents.
    b. Working to strengthen administrative processes and improve efficiency throughout Town operations.

Maine's Community Colleges

Workforce Training

We're stronger together!

Join the Maine Workforce Development Compact

The Harold Alfond Center for the Advancement of Maine's Workforce coordinates all short-term workforce training programs for Maine's community colleges, working closely with business and industry leaders statewide. Launched in 2021, the Alfond Center served over 27,000 Mainers in its first thirty months. A new, historic gift of $75.5 million from the Harold Alfond Foundation in June 2024 will enable the Center to train an additional 70,505 Mainers by 2030, significantly impacting Maine's workforce and economy through strategic private and public partnerships.

The Maine Workforce Development Compact is comprised of Maine businesses, associations, nonprofits, and municipalities who are committed to working together to solve Maine's workforce challenges. Joining is free and takes only minutes. Benefits include:

- Financial support of up to a $1,200 match per frontline worker.
- Community college scholarships for staff to continue acquiring skills in pursuit of a degree or credential of value.
- An advisor to assist employees with course selection, textbooks, tutoring services, and other resources to ensure their continued success.
- Maintenance of your employees' training records.

Training for Compact Members can occur at one of Maine's community colleges, by a third-party training vendor, or through your own company-based training. All Maine companies qualify and there are additional resources available to small- and mid-sized companies.

To be eligible for training, frontline workers must be 18 or older, a Maine resident, and have a high school diploma or equivalent.

Join the 1,800+ Maine employers and become a Compact Member by filling out the application form.

MR Matthew J. Rice<MRice@btsmaine.com>

To: Angel Aguirre

Fri 6/5/2026 2:29 PM

Some content in this message has been blocked because the sender isn't in your Safe senders list. Show content Report

You replied on Mon 6/8/2026 5:35 AM View conversatio

Quote Q-1001808 (1).pdf
198 KB

Hi Angel – here is a quote for Adobe Creative Cloud. We can only sell the enterprise agreements for business, its possible you could save a little and purchase a consumer license direct which is only $839.88 per year. The enterprise would be better as it would get listed and tracked in your Adobe enterprise console (which we can manage and assign licenses through).

[Adobe Creative Cloud Plans, Pricing, and Membership]

bts_logo4sig.png

Matthew Rice
Account Manager/Owner
telephone: 207-443-9554
direct: 207-844-5388
email: MRice@btsmaine.com
PO Box 482, Bath, ME 04530

Celebrating 40 Years Serving Maine Businesses & Municipalities

signature banner ad (4).png

Burgess Technology Services
PO Box 482
Bath, ME 04530
Phone: 207-443-9554

Prepared for Town of Anson

Quote ID: Additional Adobe license, valid until Monday, June 15, 2026

Prepared by Matt Rice

$1,199.88

Product	Quantity	Price	Amount
Creative Cloud Pro for teams - Multiple Platforms - Multi NorthAmerican Language Annual Subscription - 1 Year	1	$1,199.88	$1,199.88

Subtotal	$1,199.88
Shipping	$0.00
Tax	$0.00
Total	**$1,199.88**

Please note that all products must be paid in full

in advance of BTS ordering. Due to fluctuations in hardware prices,

payment for all hardware sales is required upon receipt. If payment is not received,

we reserve the right to issue a new quote. Labor is estimated and will be invoiced

after project completion or unless otherwise noted.

Class	Permit Type	KVCOG Proposal	Region High	Region Low
Residential	New Construction*	$500 min or $0.35sf	$0.36/sf	$0.09/sf
	Additions / Renovations*	$200 min or $0.25sf	$0.25/sf	$0.09/sf
	Multi-Family	$500 plus $50/unit	$0.36/sf	$0.09/sf
	Mobile Home New or Used	$100	$100	$25
	Accessory Structure*	$50.00	$100	$0.06/sf
	Garage/Barn	$100 or $0.25sf	$100	$0.06/sf
Commercial	New Construction	$0.50sf / $500 min	$0.54/sf	$100
	Additions / Renovations	$0.40sf / $250 min	$0.39/sf	$0.10/sf
	Accessory Structure	$0.40sf / $100 min	$125	$0.10/sf
	Sign Permit	$25	$90	$0.00
Other	Demoltion	$100	$100	$0.00
	After the Fact	Double	2.5 x fee	$0.00

KENNEBEC VALLEY
COUNCIL OF GOVERNMENTS
Regional service, local results

Permit Type	Proposed Fee Schedule Notes
Residential	For a comparison to larger cities: A $300,000 New Residential Home- Portland's fee is roughly $4,500 Waterville's fee is roughly $2,500
Additions / Renovations	Most additions/renovations have plumbing, electrical, insulation and framing requiring more inspections
Accessory Structure	Accessory Structure includes: Shed, Deck, Pool, Porch, Solar
General Note	Several smaller towns have $0.00 for fees.
General Note	New Construction and Additions/Renovations are the most time consuming of your inspections, often requiring several trips.

Regional Code Enforcement Officer Program
Jeff Drew, Regional CEO/LPI
jdrew@kvcog.org (207) 453-4258 Ext. 215

Jessie Cyr, Economic & Community Development Director
jcyr@kvcog.org (207) 453-4258 Ext. 220

TOWN OF MADISON SCHEDULE OF FEES

Updated and Approved 10-09-2025

SERVICE AND GENERAL FEES - ALL DEPARTMENTS

Tax Rate	**.70**
Bad Check Fee	35.00
Copies of Budget (Paper Copy Each)	8.00
Copies of Audit (Paper Copy Each)	8.00
Unified Development Ordinance (Paper Copy Each)	10.00
Zoning Maps (Paper Copy Each)	5.00

WATER/SEWER/GARBAGE RATES & FEES

Taps	**MINIMUM**
Water Tap (3/4 Inch)	1400.00^
Water Tap greater than 1"	Cost, plus Utility Contractor Cost
Sewer Tap (4 Inch)	1400.00^
Sewer Tap greater than 1"	Cost, plus Utility Contractor Cost
Outside Water and Sewer Taps	200% of Inside Cost^

^Taps whose Actual Cost EXCEED the minimum shall be billed at Actual Cost.

Water/Sewer Rates and Miscellaneous Fees

Residential Water	**12.05** Active Rate Plus **7.68** Per 1000 Gallons
Residential Sewer	**20.44** Active Rate Plus **7.69** Per 1000 Gallons
Industrial Water	**379.80** Active Rate Plus **7.68** Per 1000 Gallons
Industrial Sewer	**668.19** Active Rate Plus **7.69** Per 1000 Gallons
Outside Water & Sewer Rate	200% of Inside Rate
Customer Deposit	200.00
Meter Test Fee	Customer pays

Actual Cost for meter to be tested only if meter is sent away for analysis and tests correct

Filling Swimming Pools .... Customer may request adjustment of sewer charges based on metered flow. Customer must request meter from Finance to receive adjustment.

Purchasing Water from Water Plant .... Payment in advance at a rate of twenty dollars ($20.00) plus estimated charges per 1,000 gallons. Out of Town rates will be 200% of in town rate per connection

Late Fee	25.00
Nonpayment Fee	50.00

Garbage & Debris Removal

Bi-Monthly Garbage Fees (Resident)	**28.00**
Bi-Monthly Garbage Fees (Business)	**56.00**
Landfill Fee	Based on cost imposed by Rockingham County Landfill

Collection of Residential Debris** (Cost Plus Landfill Fee)	30.00
**When Collection constitutes a Full Truck Load and removed by Town	
Returned Items of Debris from Landfill	10.00
Collection of Appliances	10.00

POLICE DEPARTMENT

Parking Tickets	
Regular Ticket	10.00
Handicap	75.00
Animal Control Fee	
First Capture of Animal (Plus Vet. Fees)	75.00
Second Capture of Animal (Plus Vet. Fees)	100.00
Third and All Other Captures of Animal (Plus Vet. Fees)	125.00

FIRE DEPARTMENT

Fire Calls	No Fee°

°Special Application Fees May Be Charged, Such as Loss of Equipment, Hazardous Waste Equipment and Clothing Used, Foam, Etc. Based on Cost.

FIRE PREVENTION FEES

Periodic State Required Inspections	**No Fee**
First Reinspection for Non-Compliance	**No Fee**
Second and Subsequent Reinspection for Non-Compliance	**50.00**
Fixed Fire Suppression Systems	
Modifications to existing system (up to 25 head adjustments/relocation)	**50.00**
Alternative fixed fire suppression – Kitchen Hood	**50.00**
Sprinkler System per riser	**50.00**
Fire Alarm System	
Device/Appliance replace/modify	**50.00**
Small Alarm System (up to 50 IDC/NAC devices connected)	**50.00**
Medium Alarm System (50-100 IDC/NAC devices connected)	**75.00**
Large Alarm System (100 + IDC/NAC devices connected)	**100.00**

BUILDING AND INSPECTION DEPARTMENT

Building Permit

Base/Minimum Fee	50.00
All building fees are **Base/Minimum Fee** plus:	
\$0 - \$1,000.00	0.00
\$1,000.01 to \$100,000.00	\$3.00 per \$1,000.00 or fraction thereof
\$100,000.01 and Up	\$300.00 plus \$3.00 per \$1,000.00 or fraction thereof
Manufactured Home	200.00
Relocation of Building	\$3.00 per \$1,000.00 or fraction thereof, cost of job

Demolition of Building	$3.00 per $1,000.00 or fraction thereof, cost of job

Electrical

Base/Minimum Fee	50.00
All electrical fees are **Base/Minimum Fee** plus:	
Single Phase Service:	
Less than 100 amp service	10.00
100-150 amp service	15.00
200-250 amp service	25.00
300-350 amp service	35.00
400 amp or larger	.005% (1/2 of 1%) of total Electrical Cost
Three Phase Service:	
100-150 amp service	25.00
200 amp service	35.00
300 amp service	45.00
400 amp or larger	.005% (1/2 of 1%) of total Electrical Cost
Service Change - Meter Base Only:	
100-150 amp service	5.00
200-250 amp service	10.00
300 amp service or larger	15.00

Miscellaneous Electrical Fees:	
Temporary Electrical Power (Line to Main):	
Residential Service	0.00
Commercial Service	
100-150 amp service	5.00
200 amp service or larger	10.00
100-150 amp 3 phase service	10.00
200 amp 3 phase service	15.00
300 amp 3 phase service	20.00
400 amp 3 phase service	25.00
600 amp 3 phase service	30.00
800 amp 3 phase service or larger	40.00
Residential Wiring (with/without service)	25.00
Commercial Wiring (each 20 branch circuits/feeders)	25.00

Mechanical

Base/Minimum Fee (change-out/ductwork or gas piping only)	50.00
All Mechanical fees are **Base/Minimum Fee** plus:	
All heat producing equipment (except heat pumps):	
Over 500,000 (per 50,000 BTU)	2.00
Heat Pumps and Air Conditioners	
11 to 20 h.p. or tons	5.00
21 h.p. or tons and up	10.00
Ductwork Installation	10.00

Plumbing

Base/Minimum Fee (Includes 1 Fixture)	50.00

All Plumbing fees are base fee plus:

Each Additional Fixture (including water and sewer lines)	3.00

Signs

All Sign Permits	50.00

Miscellaneous

All inspections not otherwise specified	20.00
Code Compliance Inspection	150.00
Alcoholic Beverage Commission Compliance	50.00
Re-inspection	20.00
Extra Trip	10.00

All permits entitle permit holder to one (1) extra trip per permit.

A fee double the amount of the required permit will be charged for any permit acquired after work has commenced or been completed.

PLANNING AND ZONING DEPARTMENT FEES

Subdivision Plat	
Minor Subdivision	150.00
Major Subdivision	275.00
UDO Amendment	250.00
Special Use Permit (Except WCF)	250.00
Special Use Permit for WCF	1500.00
Application for Variance	250.00
Application for Appeal	250.00
Street Closing	**900.00**

CEMETERY DEPARTMENT

Town Taxpayer

Per 6-Grave Plot	1,920.00
Per 2-Grave Plot	640.00

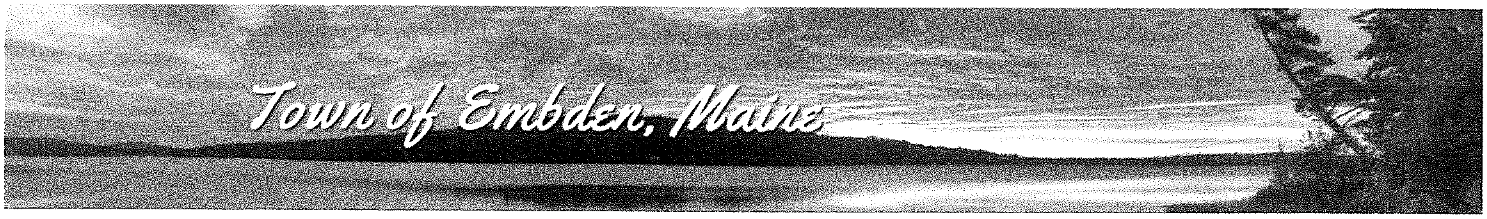
Non-Town Taxpayer

Per 6-Grave Plot	3,840.00
Per 2-Grave Plot	1,280.00
Transfer of Plots (Cost Plus Recording Fee)	10.00
Recording Fees and Documentation Fees (Per Plot)	26.00*

*Established by Rockingham County Register of Deeds –subject to change

Town of Skowhegan
Building Permit Fee Schedule

Residential one and two family	- New construction / additions	25¢ per square foot
Includes➔ Modular Homes Timber Homes Log Homes	- Renovations less than $2,500	$25
	- Renovations greater than $2,500	$25 base + 25¢ per square foot
Mobile Home (Single and Double Wide)	- New $100 - Relocated $50	
Garage	- New with foundation $50	
Accessory buildings (sheds)	- Without foundation and over 200 sq. feet	$30
Decks and Ramps	- $30 (over 200 sq. feet)	
Swimming Pools	- Depth less than 42" $20 - Depth greater than 42" $50	
Commercial and Multi-family	New construction / additions - Under 500sq. feet	$250
	- 500sq. feet – 2000sq. feet	$500
	- Over 2000sq, feet	$1,000
	- Renovations 25¢ per square foot	
	Unheated/Non-Insulated Storage Buildings -Under 1000 sq. feet	$100.00
	-Over 1000 sq. feet	$150.00
Demolition	Residential $50 Commercial $100	
Utility Scale Solar Projects	-$0.10/sq. ft. panel area-	$1,000 minimum



2024 New Building Permit Fees

March 14, 2024 by Town Clerk

This new schedule for fees will become effective April 1, 2024.   The Selectmen raised the fees for

building permits, etc. in order to bring the Town of Embden in line with other communities in the area.

Rural and Shoreland Residential Permits

(includes dwelling, garages, additions, sheds,

carports, decks and porches, and mobile

homes. Any construction over 200 square feet)   **Min. Fee $100.00 or $0.25 per square foot.**

Subdivisions

Initial Applications   **$100.00**

Preliminary Plan   **$50.00 per lot**

Rest of fees set out in subdivision ordinance

for minor and major subdivisions

Commercial

All buildings **Min. Fee $500 or $0.25 per**
square foot

Cellular Tower Permit **$2,500.00**

Additions to Tower **$250.00**

Addressing Fee **$0.00**

New Entrance Fee **$50.00**

New driveway off public road

Solar Facility **Min. $2,500.00 plus $0.10 per**
square

Foot of panel area

Appeals **$250.00**

Other fees: Applicant pays the cost of legal notices, mailings,

copying, and any other costs associated with the permit review

process.

From the Town Office

< Wednesday, March 13th 2024

> Work Session Thursday March 21st, 2024

Recent Town News

NOTICE OF PUBLIC HEARING

Town Office Hours May 25th and 26th.

TOWN OF PITTSFIELD
FEE SCHEDULE
(INCLUDES REIMBURSEMENTS)

ADMINISTRATION

Reimbursement for advertising fees incurred with applications.
Such fees will be adjusted from time to time to cover the Town's costs.

Current reimbursements:

Planning Board public hearings:	$98.25 per application
Board of Appeals public hearings:	$61.47 per application
Tax Increment Financing District:	$140.00 per application
New alcoholic beverage and special amusement public hearings:	$43.00 per ad
All other applications	$43.00 per ad
Requests for Ordinance Amendments	$343.00 per request

2010 and years beyond: Authorized by the Town Council to reflect the cost incurred.

Photocopies, Printing and Disks: See Miscellaneous Fees Chart

Business Permits: See Chapter 2A Chart

AIRPORT

Fee for Airport property leases will not exceed .15/sq. ft. subject to Council approval

ANIMAL CONTROL

Dog running at large (impounding fee):
$35.00 first offense; $50.00 second offense; $75.00 third offense in any one calendar year, in addition to such boarding fees as may be due and payable. Boarding fees are to be paid directly to the Animal Shelter by the owner before the Animal Shelter will release the animal to the owner.

Stray cats (impounding fee):
$35.00 first offense; $50.00 second offense; $75.00 third offense in any one calendar year, plus any actual fees incurred for food, shelter and veterinary care are due and payable directly to the Animal Shelter.

Temporary custody fee:
$35.00 first offence; $50.00 second offense; and $75.00 third offence in any one calendar year, and any actual costs for food and veterinary care. The temporary custody fee shall be payable to the Town of Pittsfield.

BUILDING/CODES

Appeal of Code Enforcement or Planning Board decision: $35.00 per appeal

Building permits: Chapter 3 Fee Schedule

Chickens (Female): Initial Application: $37.00/Renewal Application $15.00

Driveway permits: $35.00 per application

Floodplain permits: $25.00 per application plus expert witness cost

Shoreland Zoning Application: $50.00/application

Site Plan Review (effective 11/3/2006):

Application fees	**$0 to $100,000 construction:**	**$100.00**
	Over $100,000 value:	**$1.50 for each additional $1,000 of value to a total maximum of $400.00**

Site Plan Review (effective 2/16/2010):

Technical Review Fee: Applicant shall reimburse the Town for the actual costs of all required technical reviews. (Applies to any application submitted to the Town after 10/01/2009 that has not received final approval at the time of this amendment.)

Subdivisions:

Final Plan Minor Subdivision:	**Application fee of $25.00/lot or unit** **Consulting services fee deposit (reimbursed if not used): $50.00/lot or unit**
Preliminary Plan Major Subdivision:	**Application fee of $25.00/lot or unit** **Consulting services fee deposit (reimbursed if not used): $50.00/lot or unit**
Final Plan Major Subdivision:	**Application fee of $25.00/lot or unit**

CEMETERY

The cemetery will be closed effective the end of the first week in October.

Lots – Residents	**Per grave $150; land $25; deed $10**
Lots – Non-residents	**Per grave $300; land $75; deed $10**
Trust Fund Allotment	**Per lot $500**

Effective with the 2006-2007 Winter Season on 11/01/2006:

Burials: Regular hours $300.00, Weekends and overtime on weekdays $450.00, Holidays and closed season $600.00.

Cremations: Regular $75.00, Weekends and overtime on weekdays $100.00, Holidays and closed season $150.00.

FIRE CALLS

Fire Coverage Contract with the Town of Palmyra	**$10,000 per year**

Coverage for motor vehicle accidents, non-mutual aid towns; and/or special agreements for fire coverage:

Labor: $15.00/hour

Equipment with operator:

Engine 4:	**$300.00/hour;**
Engine 1 & 3:	**$225.00/hour:**
Tanker 2:	**$175.00/hour; and**
Utility 5:	**$125.00/hour**

HIGHWAY

Effective 11/03/2006:

Street Opening Permit:	**$50.00 application fee**

Street Opening Excavation Deposit:

Paved Surface:	**$50.00 per square yard**
Concrete:	**$75.00 per square yard**
Other surfaces:	**$5.00 per square yard**
Direct Buried Cable:	**$.20 per lineal foot**

LIBRARY

FREE membership for Town residents

Non-resident membership:

Student up to age 18:	**$10.00**
Adult:	**$25.00**
Family:	**$50.00**

Blank floppy disk:	**$.50 each**
Patron's lost card:	**$2.00 to replace**
Overdue fines:	**$.10/day to a maximum of $2.00**
Photocopies:	**$.15 or .25 each, for research, copying books**

RECREATION PROGRAMMING

Swimming Programs:*

Child's Swimming Lessons	**$30.00 per child / $35.00 non-resident**
Family Plan: 3 children or more	**$80.00 / $95.00 non-resident**

Open Swim Fee:
Resident Family Rate: $10.00 per family
Non-Resident Family Rate: $20.00
Child's Rate: $1.00

Facility Use of the Swimming Pool Complex for Pool Parties:**

2 hour reservation	**$100.00**
Deposit	**$100.00**

All other Recreation Programs:*

Arts & Crafts	**$20.00 per child / $25.00 non-resident**
Field Hockey	**$20.00 per child / $25.00 non-resident**
Soccer	**$20.00 per child / $25.00 non-resident**
Tennis Lessons	**$20.00 per child / $25.00 non-resident**
Other programs offered by year	**$20.00 per child / $25.00 non-resident**

Note: Golf at J.W. Parks will be the cost set by the Golf Course each year.

Outside Fields or other facilities with other entities:

Basketball	**$20.00 per child / $25.00 non-resident**
Football	**$20.00 per child / $25.00 non-resident**
Fall Soccer	**$20.00 per child / $25.00 non-resident**
T-ball, Farm League, Little League Softball	**$20.00 per child / $25.00 non-resident**
Adult Men's Wooden Bat Baseball League	**$100.00 per player**

*** Non-resident is any child that does not reside at least 6 months of the year in Pittsfield.**
**** Use of pool dependent upon scheduling, weather and personnel availability.**

RECYCLING

FREE for all town residents and businesses

Recycling User Fee Assessment for communities and regional organizations sending their recyclables to Pittsfield for processing as follows:

$$\frac{\text{The tons of recyclables from a community}}{\text{Total tons of recyclables sent by all towns Including Pittsfield}} \times \text{The Town of Pittsfield's Recycling Operation Budget – the cost of Curbside Pickup contract which is exclusive to Pittsfield}$$

The tons used will be based upon the prior year's tonnage.
The budget used with be the current year's operational budget.
The assessment will be set as of January 1 of that year.
The towns will be billed quarterly in March, June, September, and December for ¼ of the year's assessment.

SEWER

Septage Disposal: $ .06 cents per gallon

Sewer Rates: $7.25/1,000 gallons

THEATRE

Rental: $300/day

Tickets: General Admission: $6.00
Seniors and Matinee: $4.00
Monday: $2.00

Concessions:	Sodas	$2.50 - $3.50
	Candy	$2.00 - $3.00
	Popcorn	$3.00 - $5.00

Combos: When buying any size popcorn and any size soda, customer will receive $0.25 off any candy of choice.

TRANSFER STATION

All vehicles accessing the Transfer Station must have an up-to-date Dump Sticker ($1.00 per sticker at the Town Office. After purchasing a dump sticker for the first time, it can be traded in yearly at the Transfer Station for the next year's sticker at no cost) OR a signed permission slip from the Town Office:

Fees for usage of the Pittsfield Transfer Station:

Commercial haulers/contractors:

1. Demolition Debris:
   $75.00/ton with a certified weight slip required
   $20.00/pickup truckload

2. Asphalt Roofing Shingles:
   $90.00/ton with a certified weight slip required
   $30.00/pickup truckload

3. Municipal Solid Waste:
   Commercial Waste Haulers: 50% of the Town's current tipping fee with a

certified weight slip required

Business garages (dealerships, repair shops, auto shops):

1. **Car tires up to 18": $2.00 each**
2. **Truck tires 18" and up: $10.00 each**
3. **Off-road Heavy equipment tires: $125.00 each**

Fees for other communities/regional organizations utilizing the Pittsfield Transfer Station:

1. **Reimbursement for the current tipping fee paid by the Town**
2. **Combining the transportation and compactor fee into one charge of $225.00 per load.**
3. **Fee per CRT brought to the Transfer Station:**
   $10.00/small CRT
   $15.00/medium CRT
   $25.00/large CRT

WATER

Water Rates: See Chart

Terms and Conditions sets fees for:

Disconnection, restoration of service, establishment of service, collection trip fee and charges for repair or replacement of damaged water meters

TOWN OF CAMDEN Fee & Penalty Schedule

Effective Upon Approval

Code and Planning Department	
Residential 1 & 2 Famly Homes	
Application Fee	$75.00
New Construction - including all potentially	$0.60
habitable areas - (6'+ height) per sq.ft.	
Modular & Mobile Homes per sq.ft.	$0.35
Unfinished basements /other areas less 6' per sq.ft.	$0.40
Renovation Alteration and Repair per sq. ft.	$0.50
Garages, sheds and accessory bldgs. per sq.ft.	$0.40
Decks, porches, ramps, stairs per sq. ft.	$0.40
After the Fact Permit Multiplier for work started	
without permit	3 x
Commercial & Multi-Family (3+ units)	
Application Fee	$125
New Construction - including all potentially	$1.00
habitable areas - (6'+ height) per sq.ft.	
Renovation Alteration and Repair per sq. ft.	$0.75
Accessory Structures	$0.75
Towers per $1,000 of esitmated cost	$60
After the Fact Permit Multiplier for work started	3x
without permit	
Flat Fees	
Minor Work as determined by the CEO including	$75
roofing, siding, insulation, interior demo	
Demoliton per structure	
Structure 1,000 sq.ft. or greater	$500
Structure b/w 401 and 999 sq.ft.	$250
Structure 400 sq.ft. or less	$50
Move/Remove Used Mobile Home	$75
Signs per sign	$50
Blasting	$200
Fill and Excavation greater than 100 CY per yr.	$150
Fences - Commerical and Multi-Family	$100
Fences- Residential Greater than 6' in height	$50
Home Occupation	$50
Change of Use	$75
Certificate of Occupancy	$100
Effective Upon Approval	
Shoreland Zone	
Minor including clearing of vegeation	$75
Major	$250
Floodplain Management	
Minor Development	$125
Major (2 Part)	$300
Zoning Verifcation	
Resdiential (1-2 Units)	$75
Nonresidential and Multifamily (3+ units)	$250
Erosion Control	$75

TOWN OF CAMDEN Fee & Penalty Schedule	
After the Fact Permit Multiplier for work started	
without permit	3x
Electrical	
Residential - including additioanl wiring,	$60
renovation, generator, heat pump, service	
New Home - Whole House Renovation	$125
Non-Residential (commerical & multi-family	$75 plus 1% cost of job
After the Fact Permit Multiplier for work started	3x
without permit	
REINSPECTION FEES	
Charged for each occurenace that requires the CEO to conduct	$100
Planning and Zoning Board of Appeals Fees	
PB Subdivision Fees	
Pre-Application	$200
Preliminary Plan Review per lot/unit	$225
Final Plan Review per lot/unit	$225
Revision or Amendment per lot/unit	$225
Minor Field Change per lot/unit	$200
Public Hearing Fee plus cost of hearing notices to	$200
be no invoiced after publication	
Abutter Notice Fee per abutter	$20
Site Plan Review Fees	
Pre-Application	$150
Full Site Plan Review	$500
Site Plan Amendment	$350
Minor Revision Review	$150
Minor Field Adjustment	$100
Private Way	$400
Wireless Tower (New)	$600
Public Hearing Fee plus cost of hearing notices to	$200
be no invoiced after publication	
Abutter Notice Fee per abutter	$20
Zoning Board of Appeals Fees	
Administrative Appeal	$275
Variance	$275
Nonconformance	$275
Shoreland Zone Review	$300
Special Exception	$275
Public Hearing Fee plus cost of hearing notices to	$200
be no invoiced after publication	
Abutter Notice Fee per abutter	$20
PB and ZBA After the Fact Mulitplier	3x
Other	
Wireless Antenna CEO co-location (in addition	$250
to other permits required)	
Ordinance Amendments	$500
Abutter Notice as may be required	$20

TOWN OF CAMDEN Fee & Penalty Schedule	
CODES OFFICE BUSINESS LICENSES	
Cannabis Cultivation	
Application Fee	$1,000
Tier 1 indoor and outdoor	$1,000
Tier 2 indoor and outdoor	$2,000
Flea Martket	$100
Unhosted Short Term Rental	$200

Madison Recreation Department

MADISON REC SUMMER CAMP

Located at Main Street Middle School

8 a.m. – 1 p.m.

Fall Grades 1st–6th

Registration Fee

$75

Breakfast & Lunch provided

CPR/First Aid certified staff

Assistance from Madison School Resource Officer

ACTIVITES

- Bike safety course
- New Balance/UMaine Field Day
- Open Gym/Fields
- Arts & Crafts
- Playgroud

JULY 6TH – 9TH
JULY 13TH – 16TH
JULY 20TH – 23RD

SCAN HERE TO REGISTER!

Or visit https://madisonme.myrec.com/

Contact Us

(207) 612-1889

madisonme.recreation@gmail.com

10 Regular Counselor	1 Lead Counselor	CPR/First Aid
$15.10	$15.60	$42 per counselor
20 hrs/week	20 hrs/week	11 total counselors
3 week	3 week	
Total = $9,060	**Total = $936**	**Total = $462**
Payroll - Anson pays $4,530 (Madison pays for lead counselor)		
50/50 Split - Anson/Madison $5,000		
$231 addition for CPR training (Split 50/50)		
Total w/ CPR training = $4,761		
Total w/ CPR training (50/50) = $5,231		