

Selectmen's Workshop Agenda
Anson Town Office, 5 Kennebec Street
December 16, 2025, 5 - 6 p.m.

Present were Jim Smith, Larry McHugh, Brenda Garland, Sharon Mellows, Stacy Beane, Jeremy Manzer and Nancy Gove.

1. Discuss proposals for Revaluation. Nancy reviewed the two bids that were received; she's recommending that we contract with RJD Appraisal as they current do our assessing functions, they were low bid, and they would be wrapping up the revaluation in 2029, giving the town 5 years to budget for the cost. See attached spreadsheet.
2. Discuss Embden Fire Contract for billable calls per Deputy Chief email. AMS assistance was discussed. The Board is supportive to change the language in this section to exclude assistance for Emergency Medical Services. The reimbursement rates were discussed. Jeremy provided national average costs for UTV and Boat usage rates. The personnel reimbursement rate was discussed.
3. Discuss closing town office on Friday, December 26 and Friday, January 2. The Board is supportive of closing the town office on Friday, December 26 as it is a family holiday. They would like the office to be open on Friday, January 2.
4. Discuss updating job descriptions for all municipal employees (to include who they report to). The Board received a copy of all job descriptions that the administrator could find. They will begin reviewing and updating job descriptions.
5. Any other business. None.
6. Executive session to discuss a legal matter pursuant to 1 MRSA §405 (6) (E). Passed over the executive session as there was no time to discuss. The Board was attending the Kennebec Valley Regional Waste Corp meeting which starts at 6 p.m..
7. Adjourn. The meeting adjourned at 5:59 p.m.