Selectboard Meeting Agenda
Anson Town Office, 5 Kennebec Street
Meeting Minutes
July 14, 2026

1. Call meeting to order.

2. Consent agenda:
   a. ***Motion to approve the minutes of June 23, 2026. Motion by Larry McHugh, seconded by Sharon Mellow with corrections. Approved 4-0.***
   b. ***Motion to approve Treasurer Warrant: Motion by Larry McHugh, seconded by Leann Dickey. Approved.***

Warrant #70	Payroll #26		$12,046.09
Warrant #71	Town A/P		$9,645.00
Warrant #72	Payroll #27		$13,508.63
Warrant #73	Town A/P		$1, 201,809.23
Warrant #74	Sewer A/P		$4,984.60
		Total	$1,241,993.55

3. No Presentations

4. Regular Agenda:
   a. ***Motion to approve application for the Housing Opportunity Program Municipal Ordinance Development Grant: Round 2. Motion by Leann Dickey, seconded by Sharon Mellow. Approved 4-0.***

   b. ***Motion to approve the hanging of Veteran Flags from Town of Anson telephone poles. Motion Larry McHugh, seconded by Sharon Mellows. Approved 4-0 with confirmation of electric company approval.***

   c. ***Motion to approve the commitment of the North Anson Sewer User Rates. Motion by Leann Dickey, seconded by Larry McHugh. Approved 4-0.***

   d. ***Motion to approve Sewer Abatements for Acct. 29 for $236.10 and Acct. 149 for $153.34. Motion by Leann Dickey, seconded by Larry McHugh. Approved 4-0.***

   e. ***Motion to approve a Supplemental Sewer bill for Acct. 175 for $179.40. Motion by Sharon Mellow, seconded by Larry McHugh. Approved 4-0.***

f. Discussion and decision to approve Angel Aguirre to sign the Carrabec Community School Disaster/Emergency Shelter Plan. During the discussion, it was noted that the Carrabec Community School Disaster/Emergency Shelter Plan incorrectly identifies the facility as a warming shelter. It was clarified the facility is not designated or equipped to operate as a warming shelter. The plan should be reviewed and updated to accurately reflect the facility's intended emergency shelter designation and capabilities. *(Unable to locate who made motion or second, therefore being put back on the agenda for motion on July 28, 202g meeting.)*

g. ***Motion to approve Town of Ansons Support for AMS Ambulance Grant. Motion by Larry McHugh, seconded by Leann Dickey*** following discussion; **modified motion to table for more information or next meeting. Motion by Larry *McHugh, seconded by Sharon Mellows. Approved 4-0.***

h. Notification of Waste Management rate increase.

i. Motion to approve the Town Logo Contest and with a deadline submission date of September 1, 2026. Motion modified to September 11, 2026. Motion by Larry McHugh, seconded by Leann Dickey. Approved 4-0.

j. Motion to take no action on the forgiveness of Real Estate interest on Real Estate Acct. 968. Motion by Leann Dickey, seconded by Sharon Mellows. Approved 4-0.

k. Motion to put out to BID the Fire Station painting. Motion by Sharon Mellows, seconded by Larrry McHugh. Approved 4-0.

l. Motion to approve Angel Aguirre to sign the lease agreement with Leaf and Kyocera for an upgraded printer at the rate of $109.89 a month. Motion by Sharon Mellow, seconded by Larry McHugh. Approved 4-0.

m. Motion to table till Roger comes to answer question to determine the Mil Rate for 2026 Tax Commitment. Motion by Leann Dickey, seconded by Sharon Mellows. Approved 4-0.

5. Updates of Past Items:
   a. Fountain: Peter brought photos when he came into the office and he is waiting for a quote from an electrician. No further action has been taken until the quote is received.
   b. Campground Rd. resident driveway concern: Staff connected with the resident by phone after initially missing each other. The resident reported that the driveway "looks fantastic".
   c. Fee Schedule: Little to no progress has been made, so the item remains on the agenda.

d. Sidewalk and ADA Compliance: A letter was submitted to the Maine DOT requesting a traffic study. Arty has requested the necessary signs, but there has been no response yet. No additional progress has been made.

6. Other Business:
   a. Items from the Board: A resident asked whether the board could begin each meeting with the Pledge of Allegiance. The request was brought forward for board discussion. Board members noted differing practices:

      Some said most municipal boards and councils in Maine begin meetings with the Pledge.

      Others said that, based on their experience serving on multiple boards, only one of those boards includes it.

      Overall, there was no significant opposition. One member stated they had no problem with adding the Pledge. ***Motion to approve saying Pledge of Allegiance before Selectboard Meetings. Motion Larry McHugh, seconded by Sharon Mellows. Approved 4-0.***

   b. Items from the Administrator:

      Cobra Recreation:
      The Select Board approved allowing the Town Administrator to sign a letter confirming that New Portland residents who wish to participate in Cobra Recreation programs will be responsible for paying their own participant fees. This decision is necessary because the Town of New Portland chose not to contribute funding to the regional recreation program, unlike the other participating towns. ***Motion by Leann Dickey, seconded by Larry McHugh. Approved 4-0.***

      2026 Spirit of America Award:
      The Select Board discussed participating in the 2026 Spirit of America Award program, which recognizes individuals or groups for outstanding volunteer service to the community. The Board voted to participate, advertise the nomination process on the town website, and accept nominations until August 28 at 3:00 p.m. The Select Board will review the nominations and choose the town's recipient at its September 8 meeting. ***Motion by Sharon Mellow, seconded by Leann Dickey. Approved 4-0.***

      The Town Administrator introduced monthly departmental reports that will be provided to the Select Board at the first meeting of each month

to improve communication and transparency. The current packet includes reports from Administration, Code Enforcement, Animal Control, and BTS. Reports from the Clerk and Assessor will begin in August.

Board members were asked to review the reports over the next month and provide feedback on any additional information they would like included. The Town Administrator also noted plans to work with BTS to make its report more detailed by including specific work completed rather than only general program updates. Additionally, access to the iWorQ system was recently obtained, allowing for the generation of Code Enforcement reports in future monthly updates.

7. Department Head Reports:
    a. Highway: The Road Commissioner reported that the Highway Department continues grading gravel roads and working on driveway repairs despite very dry conditions, which have required two water trucks and additional effort to properly grade and compact the roads. Approximately half of the remaining road work has been completed, with the goal of finishing it during the week. An estimate of $6,711.13 was received to repair the second pump at Pump Station No. 3, which has been operating on a single pump for nearly a month while waiting for replacement parts.

    The Road Commissioner also presented a request from the school to partner on converting the former tennis courts into a community playground. The tennis courts were originally constructed through a federal grant, and converting the site into a playground will keep the property in compliance with grant requirements. The school will remove the fencing, relocate the existing playground equipment, install wood chips, and assume future maintenance. The town's contribution will be removing the asphalt from the tennis courts, a project expected to take about one day. The Select Board approved moving forward with the partnership. ***Motion by Larry McHugh, seconded by Leann Dickey. Approved 4-0.***

    b. Fire: The Fire Department reported that Engine 84 is due for its inspection sticker and an appointment will need to be scheduled. Jeremy submitted the quarterly payroll for approval, which must be approved before Kim can process the payroll. The department received a quote from Tire Queen in the amount of approximately $5,790 to replace the tires on Engine 83. The tires are the original tires from when the truck was purchased new, and the inspector indicated that replacement tires would likely be required before approving the next inspection. The department also discussed the need for

an additional battery-operated exhaust/suction fan following a recent carbon monoxide call where Engine 82 was on scene, but the crew had to return to the station and bring Engine 83 because it was equipped with the required fan. The estimated cost of the new battery-operated fan is approximately $5,500. The department will review available funds after payroll and tire expenses are addressed and will determine whether the purchase can be made this fiscal year or should be considered during next year's budget process. Updated budget reports will be provided for review to assist with determining available funding. The scheduled Fire Department meeting was canceled due to a family medical issue and high temperatures at the station; no urgent matters required immediate attention.

c. Town Office: The Town Administrator provided additional updates, including continued efforts to obtain contractor quotes for the town office bathroom renovations, progress on the data center moratorium review by the Planning Board, and efforts to secure workforce training grant funding that could reimburse up to $1,200 per employee for eligible training. She also reported ongoing attempts to regain administrative access to the Town's inactive Facebook page and indicated that a new page may be created if access cannot be restored. ***Motion to pay the Fire Department payroll. Motion by Leann Dickey, seconded by Larry McHugh. Approved 4-0.***

d. EMA Director: No updates (Absent)

8. No Public Hearings

9. Items by the Public:

Residents raised concerns about firearms in the town office, the status of the employee handbook and related policies, website improvements, pest control in the municipal building, and shoulder work along Campground Road. The Road Commissioner explained that shoulder work is still in progress and assured residents that final grading and cleanup will be completed after the gravel road work is finished. Residents who wish to make minor adjustments to their lawns may do so, and the Highway Department will work around those areas when completing the project.

10. Motion to adjourn. Motion by Larry McHugh, seconded by Sharon Mellows. Approved 4-0.

Prepared by: Angel Aguirre, Town Administrator July 19, 2026.

Approved and signed on July 30, 2026

[illegible] Leanne E Dickerson

Larry McKeegh Sharon A McClure

Brenda Garland