

Selectmen's Meeting Minutes
5 Kennebec Street
September 23, 2025 at 6:00pm

Present were Jim Smith, Larry McHugh, Brenda Garland. Sharon Mellows was absent. Dept heads present were Stacy Beane and Nancy Gove. Arty Lane was absent.

The meeting was called to order at 6:00 p.m. by Chairman Smith.

1. Review and approve the minutes of September 9th and 16th Select Board meetings. Brenda made a motion to approve the minutes of September 9th. Larry seconded. Vote 3-0-1 absent – Sharon. The September 16 minutes will be discussed at the next meeting as Brenda wasn't present on 9/16.
2. Approve accounts payable and payroll warrants #96 - #99. Treasurer Gove indicated that warrants issued were as follows: #96-PR for \$8,391.28; #97 AP - \$13,792.31, #98 PR - \$5,595.75, #99 Sewer AP - \$2,880.35, #100 Town AP - \$250,135.71. Brenda made a motion to approve the warrants, Larry seconded. Vote 3-0-1.
3. Discuss warming shelter with EMA Director. Mike Smith and Sara Bickford from Somerset County EMA, along with Mark Campbell from RSU #74 were present for this discussion. The goal is to use CCS (Carrabec Community School) as a warming shelter. Mike Smith indicated that CCS is currently approved as a shelter at the county level. Staffing the shelter was a concern. Inventory and condition of cots and blankets that are on hand (in storage) needs to be assessed. Somerset County can provide these items if necessary. Discussion also included whether to allow other towns to use our shelter, who will pick up the tab, shelter during school, shelter pet friendly, utilizing a shelter outside of North Anson and how shelter(s) will be staffed if emergency personnel are busy were topics for further discussion. Sara will provide us with a shelter survey and Mike will get us red cross ratio guidelines for beds and heads/space available. A shelter committee was suggested. Daryel Partridge would like to be on the committee along with Mark Campbell, Stacy Beane, Brenda Garland and Sara Bickford. Mark Campbell will get some potential meeting dates to Brenda. Sara suggested we get shelter supplies on site sooner rather than later.
4. Discuss On-Premises Beer, Wine & Spirits renewal application of Phillip Mattingly d/b/a Diadema Golf Club. Brenda made a motion to approve the liquor license. Larry seconded. Vote 3-0-1.
5. Adopt new General Assistance Ordinance maximums (appendices) to become effective 10/1/25 through 9/30/26. New appendices need to be adopted annually. These include the maximum levels of assistance allowable by category in Somerset County. Brenda made a motion to adopt the new GA Ordinance maximums listed in the appendices. Larry seconded. Vote 3-0-1/
6. Review contract with KVCOG for code enforcement, plumbing, health and

addressing services. The contract is for an initial term of October 1, 2025 through December 31, 2026 at a rate of \$1,306/month. Total contract will not exceed \$19,600. Brenda made a motion to approve the contract. Larry seconded. Vote 3-0-1. The Board gave administrator permission to sign said contract.

7. Sign support letter for ATV trail access to Main Street and Valley Road. Brenda made a motion to approve a section of Main Street and Valley Road as ATV trails. Larry seconded. Vote 3-0-1. The Board signed the letter of support.
8. Department head reports: Road Commissioner – on vacation;
Fire Chief – North Anson station is doing cleaning detail to prepare for the open house. Date has not yet been set. They've sprayed for spiders. Engine 81 didn't pass inspection – muffler. Jesse from Bowman came to the north station and fixed the siding of the new building. December 23rd Santa will be coming to the North station. The Fire station is still assisting residents with water from the south station as the water valve at the north station needs to be changed out.
Administrative Assistant – Nancy approved three vouchers for the HUD grant and moved the budget around to allow the full reimbursement of the grant. Waiting for approval of invoices and then reimbursement. Nancy asked the Board to write off delinquent taxes on a mobile home assessed to Ronald Grover that hasn't been taxed since 2022. Tow years of taxes (2021 and 2022) are still due but the mobile home is no longer there as the assessor's agent deleted the account. The property was located at 347 Embden Pond Road. The amount of the write off request is \$692.17. Brenda made a motion to write-off the taxes in the amount of \$692.17. Larry seconded. Vote 3-0-1. Telephone numbers should be ported over on September 25th at 11 am which will provide us the ability to receive calls. Road Commissioner, Administrator and DOT met recently to look at new sidewalk in North Anson from library to Vicniere's Market and on Main Street up to Parkwood Apartments. We will need to have these locations engineered. They are sending grant information on a 60%/50% split of the costs. New computers are in and are being set up now. Installation should be week of 9/29 or 10/6. Security cameras for the north station have been ordered. Fire Chief and I have contacted KVCOG about generator grant at North Station. Jim suggested fundraising for this project.
9. Selectmen concerns. Jim asked if highway installed new school bus signs?
10. Public session. Daryel asked about the balance in the fire budget which was roughly \$160,000.
11. Adjourn. Brenda made a motion to adjourn. Larry seconded. Vote 3-0-1. Meeting adjourned at 7:22 p.m.