

Selectboard Meeting Agenda
Anson Town Office, 5 Kennebec Street
June 23, 2026
Meeting begins at 6:00 p.m.

1. Call meeting to order.

2. Consent agenda:

- a. Review and approve the minutes of June 10, 2026.
- b. Review and approve Treasurer Warrants:

Warrant #61	Payroll	\$12,256.76
Warrant #62	A/P	\$8,213.00
Warrant #63	Sewer A/P	\$660.24
Warrant #64	Payroll	\$12,574.06
Warrant #65	Sewer A/P	\$12,853.74
Warrant #66	Town A/P	\$70,747.75
Total		\$117,305.55

3. Jessica Cobb - KVCOG

4. Regular Agenda:

- a. Discussion to approve a commercial haulers license for Waste Management in the Town of Anson.
- b. Discussion to approve The Town of Anson participating in the KVCOG Household Hazardous Waste Collection Event.
- c. Discussion to approve a policy authorizing the Town Administrator to Apply for Certain Grants.
- d. Discussion to approve the Town of Anson to participate and authorize Angel Aguirre to sign the Training Site Letter of Agreement with Advanced Workforce Development for Mature Workers (A4TD).
- e. Discussion to approve Angel Aguirre to sign a Letter of Intent – Supplemental and Dependent Life Insurance Benefits to add the benefit to be offered on a voluntary basis to Town Employees.

5. Updates of Past Items:

- a. Fountain
- b. Campground Rd. resident driveway concern
- c. Adobe Creative Cloud
- d. Fee Schedule
- e. Sidewalk and ADA Compliance

6. Other Business:

- a. Items from the Board:
 - b. Items from the Administrator:
- 7. Department Head Reports:
 - a. Highway
 - b. Fire
 - c. Town Office
- 8. No Public Hearings
- 9. Items by the Public:
- 10. Adjourn

Selectboard Meeting Agenda
Anson Town Office, 5 Kennebec Street
June 10, 2026
Meeting Minutes

1. Call meeting to order.

2. Consent agenda:

- ***Motion to approve the minutes of May 26, 2026. Motion by Leann Dickey, seconded by Larry McHugh. Approved 5-0.***
- ***Motion to approve Treasurer Warrants: Motion by Larry McHugh, seconded by Sharon Mellows. Approved 5-0.***

Warrant #55	Payroll #21	\$10,217.18
Warrant #56	A/P	\$29,891.75
Warrant #57	Payroll # 22	\$12,762.79
Warrant #58	Sewer A/P	\$4545.04
Warrant #59	A/P	\$1,117,135.67
Total		\$1,174,552.43

3. Evan Bourget proposed a Summer Recreation Camp to be held at Madison Middle School for students entering grades 1–6.

Program Details

- Dates: July 6–9, July 13–16, and July 20–23
- Hours: 8:00 a.m. – 1:00 p.m.
- Cost: \$75 per child
- Breakfast and lunch provided through the school program.
- Activities include open gym, arts and crafts, playground and field access, a UMaine/New Balance Field Day with Division I athletes, and a planned bike rodeo focused on bicycle safety.
- Registration will be managed through MyRec, with payments made at the Madison Town Office.
- Scholarships are available for families needing financial assistance.

Staffing and Budget:

- Up to 10 high school counselors and one lead counselor will be hired.
- All counselors will be CPR and First Aid certified.
- Madison Resource Officer Mike Pike will assist with the program.
- Counselor costs were proposed to be shared between Madison and Anson, with a 50/50 split estimated at approximately \$5,000 per town.

- During discussion, Selectboard member Brenda Garland volunteered to provide CPR training for camp staff, which significantly reduced or eliminated the need for additional CPR certification expenses.
- Existing recreation personnel funds may be used to help offset program costs, pending verification.

Motion to accept the summer Rec Program pending verification on Town Funds.

Motion Sharon Mellows, seconded by Larry McHugh. Approved 5-0.

4. Regular Agenda:

- ***Motion to have Angel put together a committee to put together a tentative fee plan for the Town, which will include the Planning Board. Motion by Sharon Mellows, seconded by Larry McHugh. Approved 5-0.***

- Angel presented research on developing an official Town of Anson logo, noting that an older logo had been located but little information exists regarding its origin. A previously reconstructed version of the logo lacked key identifying elements such as the town name and incorporation date. Sample mockups were prepared to demonstrate how an official logo could be used for town branding, communications, and digital platforms.

Board members and residents discussed the history of the existing logo, including its possible connection to a past school competition and references to the town's two rivers. Several participants suggested that a new logo should reflect Anson's unique history and landmarks, including the town's bridges. There was broad support for involving the community in the design process.

The Select Board discussed creating a logo design contest open to students, residents, community groups, and local organizations. Members emphasized the need to establish design criteria and required elements before soliciting submissions and selecting finalists for public consideration at the Town Meeting.

The Select Board directed Angel to:

- Draft logo contest criteria and submission requirements.
- Include guidance on required elements and design expectations.
- Present the proposed criteria to the Select Board at a future meeting for review and approval before the contest is launched.

The Board expressed support for a community-driven process that would encourage participation from residents, students, and local organizations in creating a logo that reflects Anson's identity, history, and community pride.

- The Select Board discussed a proposal to begin transitioning the Town of Anson from a calendar-year (annual) budget cycle to a fiscal-year budget cycle. The Town Manager explained that under the current annual budget system, the town must estimate county and school costs before those figures are finalized, which can result in budgeting inaccuracies. A fiscal-year budget would allow the town to develop and approve its budget using more current and complete financial information, improving accuracy and financial planning.

Additional benefits discussed included:

- Better alignment with county and school budget schedules.
- More accurate budgeting and tax commitments.
- Potential future implementation of programs such as a tax club to allow residents to make smaller monthly tax payments.
- Improved cash flow management for the town.
- The ability to hold the annual town meeting closer to the start of the budget year.

Angel outlined two possible transition methods:

- A six-month transition budget followed by a fiscal-year budget.
- An 18-month transition budget extending from January 1 through June 30 of the following year.

Angel recommended planning for an 18-month budget, noting that if voters ultimately reject the fiscal-year transition, the town could more easily revert to a traditional 12-month budget. Board members discussed the importance of public education and outreach, including informational meetings and potential presentations through local media, to ensure residents understand the proposal before voting on it at Town Meeting.

Motion to begin preparing an 18-month transition budget and move forward with the process of evaluating and educating the public on transitioning from an annual budget cycle to a fiscal-year budget cycle.

Motion by Sharon Mellows, seconded by Larry McHugh. Approved 5-0.

Board members emphasized the need for extensive public education and outreach before any final decision is made by voters.

- The Town Administrator requested approval to purchase an Adobe Creative Cloud license for municipal use. The board discussed the differences between Adobe Pro, which is currently used for document management, signatures, and meeting packets, and Adobe Creative Cloud, which provides additional tools for graphic design, flyers, logos, marketing materials, and image editing.

The Town Administrator explained that Creative Cloud would improve the town's ability to create professional promotional materials and reduce the need for outside graphic design services. The software has been used successfully in other municipalities and would support projects such as logo development and community outreach efforts.

Two purchasing options were presented:

- A direct consumer license costing approximately \$839.88 per year.
- An enterprise license through the town's technology provider costing approximately \$1,199.88 per year.

The enterprise option would allow the software to be managed through the town's existing Adobe Enterprise Console and would provide the ability to add and manage additional user licenses in the future. Board members questioned the additional cost, the level of technical support provided, and whether multiple users could access the software.

Further discussion focused on the town's existing technology contracts, future licensing costs, and the potential cost of adding additional users. The Town Administrator confirmed that sufficient funds were available in the budget for the purchase but acknowledged that additional information regarding licensing options and costs would be beneficial.

Motion was made to table the request until the next meeting to allow additional information to be gathered regarding licensing options, user access, and potential future costs. Motion by Sharon Mellow, seconded by Larry McHugh. Approved 5-0.

5. Updates of Past Items:

- Sidewalk and ADA Accessibility Discussion

The Town Administrator provided an update regarding a resident's request to install sidewalks or pave road shoulders to improve ADA accessibility for wheelchair users. The matter has been referred to legal counsel for review due to the significant financial implications associated with such improvements.

The Administrator expressed support for ensuring ADA compliance and accessibility for all residents but noted the need to consider the broader impact on the town. Questions were raised about whether making improvements in one specific area could create expectations for similar projects elsewhere in town and whether there are other residents with accessibility needs that should also be considered. The Administrator emphasized the importance of evaluating the issue carefully to ensure any decision is legally sound, fiscally responsible, and serves the best interests of the entire community.

Resident Gary Lukes addressed the Board and offered several lower-cost safety recommendations that could be pursued while larger infrastructure improvements are being evaluated.

His suggestions included:

- Requesting that the Maine Department of Transportation install wheelchair-accessibility warning signs
- Reduce speed limits
- Establish additional no-passing zones through areas where wheelchair users regularly travel.

Mr. Lukes explained that he has advocated for these safety concerns for several years and believes these measures could significantly improve safety at a minimal cost compared to major roadway reconstruction.

Board members expressed appreciation for Mr. Lukes' efforts and praised the practical nature of his suggestions. Several members described the recommendations as excellent ideas and thanked him for his persistence in advocating for accessibility and public safety.

Discussion followed regarding the fact that the roadway in question is state-maintained. It was noted that any changes to speed limits, road markings, or signage would need to be approved and installed by the state. The Road Commissioner indicated that he had recently been in contact with the appropriate state representative regarding road-related matters and agreed to submit requests concerning additional double-yellow no-passing lines, wheelchair-accessibility signage, and other potential safety improvements before the state completes upcoming paving and striping work.

Additional discussion included the possibility of widening road shoulders during future paving projects; however, it was noted that such improvements would involve substantial costs and right-of-way considerations. Board members agreed that pursuing signage, pavement markings, and traffic-calming measures may provide more immediate safety benefits while longer-term accessibility solutions continue to be explored.

- Town Administrator to continue consulting with legal counsel regarding ADA-related obligations and potential accessibility options.
- Road Commissioner to contact the Maine Department of Transportation regarding:
 - Additional no-passing zones/double-yellow lines.
 - Wheelchair-accessibility warning signage.
 - Potential speed limit review and other traffic safety measures.

- Bathroom Renovation and Mold Remediation Discussion

The Town Administrator provided an update regarding the town office bathroom renovation and mold remediation project. It was explained that a previous arrangement had been made with a contractor to remove mold, install a cabinet, and add a sink in the bathroom. However, after attending a Select Board meeting and hearing concerns about public access to restroom facilities during meetings, the Administrator proposed modifying the project to improve accessibility.

The revised plan would create direct access to the restroom from the meeting room by opening a doorway through an existing wall and repurposing an existing door from another location in the building. This change would allow residents attending meetings to use the restroom without having to enter the town office area. The project would also address the existing mold issue in the bathroom.

The Administrator noted that the original proposal included installing a sink for cleaning staff; however, it was determined that a hose attachment on an existing faucet could meet that need, eliminating the need for additional plumbing work and reducing project costs. A revised quote was requested from the original contractor, but no updated estimate had been received. The contractor indicated he was occupied with other projects through the end of August.

Board members discussed the fact that funding for the bathroom project had previously been approved as part of a larger capital improvement package that also included other building-related projects. While the exact approved amount was not immediately available, members agreed that the revised scope of work could potentially reduce costs.

Because of the delay in receiving updated pricing and the ongoing concern regarding mold remediation, the Town Administrator requested authorization to seek additional bids for the project.

Motion to authorize the Town Administrator to solicit bids for the bathroom renovation and mold remediation project. Motion by Leann Dickey, seconded by Sharon Mellows. Approved 5-0.

***Agenda Adjustment and Subdivision Request**

Chair allowed resident Camden Akins to be moved up on the agenda in consideration of the age of his grandfather and to avoid requiring him to wait through the remainder of the meeting.

Camden addressed the Board regarding a proposed subdivision of his property located at 31 Martin Hill Road. He explained that he owns approximately 20.8 acres and is seeking to divide off a five-acre parcel to provide affordable housing

for his brother, a Marine Corps veteran who is planning to relocate to the area from Maryland.

Camden stated that during the process of preparing a survey and purchase-and-sale documentation, it was discovered that an older land agreement dating back to the 1980s may affect the subdivision process. He requested guidance and assistance from the Town regarding the necessary approvals.

The Town Administrator reported that upon receiving Camden's email, the information was forwarded to the Planning Board, as the matter falls under its jurisdiction. Board members discussed the property's history and noted that, based on their understanding, if the parcel had not previously been subdivided, the request may be permissible subject to compliance with local subdivision regulations and Planning Board review.

He indicated that the proposed subdivision has support from the abutting property owner, who is his grandson. He was advised that the next step would be to present the request to the Planning Board for formal consideration.

The Board thanked Camden for attending and wished him well with the process.

No formal action was taken by the Select Board. The matter was referred to the Planning Board for review and consideration.

6. Other Business:

- Items from the Board:

Selectboard Leann Dickey raised concerns regarding the distribution of school election ballots after receiving reports from residents who did not receive school ballots when voting absentee. Chair Dickey noted that she personally did not receive a school ballot with her absentee materials and learned of similar issues from other residents. One resident reported that he and his wife voted absentee in person but later realized they had not been provided school ballots.

During the discussion, questions were raised regarding the timing of the school election warrant, how it was signed and posted, and whether all Select Board members had been notified to sign the warrant. Chair Dickey expressed concern that she had not been contacted regarding the warrant and only became aware of it after reviewing publicly posted documents.

Board members and staff discussed the circumstances surrounding the ballot distribution issue. It was explained that some absentee ballots had been issued before the school ballots became available, resulting in voters not initially receiving the complete ballot package. Once the issue was identified, efforts were made to contact affected voters and provide them with the opportunity to obtain and cast the missing school ballots. It was also acknowledged that at least one voter who should have received a school ballot after it became available did not receive it due to an oversight.

The Board emphasized the importance of protecting residents' voting rights and ensuring election procedures are followed accurately. It was reported that Town Clerk had reviewed the issue and committed to implementing procedures to prevent similar problems in future elections. Additional protocols and training opportunities will be explored to strengthen election administration and ballot distribution processes.

The Town Administrator noted that election staff worked long hours during the election and that the Town Clerk is continuing to learn the role, having served as clerk for only a short period. It was further reported that the town will need additional election workers in the future, including a new election warden and ballot clerks, as longtime election volunteer is retiring. Residents interested in assisting with future elections were encouraged to contact the Town Office.

Selectboard Larry McHugh asked a resident for updates regarding concerns about road dust affecting their residents. The resident reported that recent rainfall had helped reduce the issue and it may need to be revisited if conditions worsen. The signs have helped some as well.

There was a discussion regarding the distribution of approved funds to Charitable Organization Care Cupboard regarding the timing of its annual charitable funding payment. The organization had requested that its approved appropriation be distributed in two installments rather than a single payment.

After discussion, the Select Board confirmed that the organization could receive its funding in two payments as requested and authorized staff to process the payments accordingly.

- The Town Administrator provided an update on ongoing efforts to understand town operations, infrastructure, and staffing. She has begun site visits with the Road Commissioner, is continuing to review municipal files, and has not yet met with the assessor or visited all facilities, but is working toward familiarizing herself with all departments, including the garage and fire stations. She reported working through a resident concern related to road construction and a driveway issue, which has been coordinated with the Road Commissioner and legal counsel. The matter has improved following ongoing communication and adjustments.

The Administrator also outlined several administrative initiatives:

- Transitioning staff reporting from oral updates to written reports to improve transparency and recordkeeping.
- Work on sewer lien processes, including training support from staff.
- A review of town ordinances, noting that many are outdated, unsigned, or inconsistent, and recommending future ordinance review sessions.

- Emphasis on professional development, including MMA trainings and upcoming elected official workshops.

Additional items included:

- Email and IT security concerns, highlighting risks of shared accounts and recommending individualized credentials and improved access protocols.
- Potential use of the Harold Alfond Center workforce training reimbursement program, which could reimburse municipalities for employee training costs.
- Exploration of a 55+ workforce program (A-TV program) to provide part-time support staff with partial wage funding, pending legal review.

7. Department Head Reports:

- The Road Commissioner reported a busy period of road maintenance and construction work, including paving, ditching, culvert installation, and shoulder restoration across multiple roads such as Campground Road, Horseback Road, and Hilton Hill. Driveway access improvements were completed following paving operations, with additional work planned to return and finalize shoulder and ditch areas once materials settle.

He noted that over 4,000 feet of ditching has been completed, along with multiple culvert replacements and drainage improvements, including work near Peas Hill and Preble Ave, as well as tree removal and roadside clearing to support drainage improvements.

The Commissioner also provided an update on a pump station issue, explaining that high recorded work hours were due to a mechanical failure at Pump Station 3. A broken component in the backflow system was identified at the bottom of the unit and will require rebuilding. He also noted that previous pump station upgrades included valve replacements that contributed to improved efficiency and reduced ongoing issues.

Additional maintenance work includes shoulder reclamation on Horseback Road and ongoing grading and surface gravel work. Seasonal staffing support has included intermittent assistance from a part-time worker for flagging and road support duties.

The Commissioner also addressed staffing recruitment challenges, noting that current applicants for open positions lack required experience or are requesting higher wages than the town can afford. He stated he will follow up with applicants and continue the hiring process if interest remains.

- The Fire Chief reported on recent facility, equipment, and operational updates across the fire stations.

At South Station, she met with Jeff Ireland to address an issue with the recorder system in the meeting room, which had stopped working due to a failed cooling fan. While the system is aging, it remains functional. Jeff also recommended adding additional security cameras inside the building. A quote has been requested, and coordination is ongoing to confirm compatibility with existing systems and prior installations.

The Chief also reported she is still awaiting quotes for air compressor and drying system improvements for both the North and South Stations, as well as pricing related to copper work at South Station. Follow-ups have been made with vendors, but responses are still pending.

An issue involving Engine 83 failing to enter pump mode during recent operations has since been resolved with assistance from Northeast services.

Additional facility maintenance was discussed, including potential roof and exterior repairs at South Station. A contractor has been contacted to assess and provide a quote, but none has been received yet.

Regarding apparatus, the Chief provided an update on the proposed donation of Engine 81. Initial outreach to one department did not result in interest, and further options are being explored with other potential agencies.

The department also participated in a recent community “Touch-a-Truck” event with A&M, which included fire trucks, emergency vehicles, and equipment displays. The event was well attended and provided positive community engagement opportunities for local children.

8. No Public Hearings

9. Items by the Public:

Discussion occurred between selectboard members and fire department volunteers/residents regarding fire department participation in public events (e.g., school “touch-a-truck” and similar community activities). The precedence is such events often occur on short notice and have historically been approved at the chief’s discretion due to operational needs.

Concerns were raised concerning liability and the need for awareness of non-emergency use of fire apparatus. A board member emphasized the importance of being informed in advance.

There was distention on the idea of requiring prior board approval for each event, citing operational flexibility, tradition, and the need to respond quickly to community requests. There was indication they are called out on a moment’s notice for public events because these things couldn’t be planned. They noted that delays in approval could hinder participation in time-sensitive public relations and school events.

Motion that the selectboard leave her fire station under the Fire Chief discretion for public functions per current operating procedures. Motion by Brenda Garland, seconded by Leann Dickey. Approve 2, abstained 2, 1 Opposed. Motion Failed.

- There was question asked about the employee handbook. Town Manager mentioned she has two copies in her possession, neither of which are signed by the selectboard.

10. Motion to adjourn. Motion by Larry McHugh, seconded by Sharon Mellows. Approved 5-0.

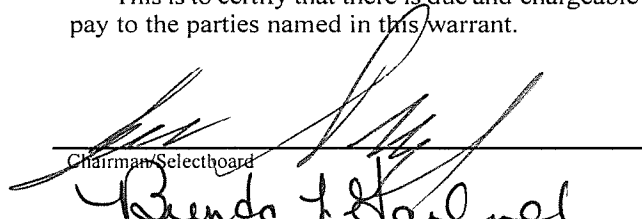
TREASURER'S WARRANT

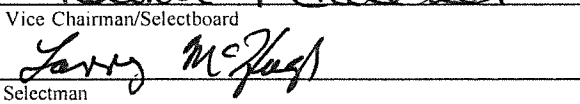
Town of Anson

Date: June 17, 2026

To the Treasurer of
Anson

This is to certify that there is due and chargeable to the appropriations listed below said sums. You are directed to pay to the parties named in this warrant.



Chairman/Selectboard


Vice Chairman/Selectboard

Selectman

Selectman

Selectman

Name	Warrant#	Account Name	Check#	Check Amount
	#62	FY 2026	54969	\$8213.00
			-	
		Town A/P	54973	

Total \$8213.00

10W

A / P Warrant

Warrant 62

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
00255 Charlotte Withee						
0387	54969	06	State Primary Election	June 9, 2026		
State Primary Election			E 10-10-10-77		232.00	0.00
			Gen Gov't / Admin - Operate Cost / Elections			
			Vendor Total-		232.00	
00768 Helen Buzzell						
0387	54970	06	State Primary Election	June 9, 2026		
State Primary Election			E 10-10-10-77		232.00	0.00
			Gen Gov't / Admin - Operate Cost / Elections			
			Vendor Total-		232.00	
00188 Karen Seams						
0387	54971	06	State Primary Election	June 9, 2026		
State Primary Election			E 10-10-10-77		232.00	0.00
			Gen Gov't / Admin - Operate Cost / Elections			
			Vendor Total-		232.00	
00450 Sharon A. Mellows						
0387	54972	06	State Primary Election	June 9, 2026		
State Primary Election			E 10-10-10-77		232.00	0.00
			Gen Gov't / Admin - Operate Cost / Elections			
			Vendor Total-		232.00	
00230 Treasurer, State of ME (BMV)						
0387	54973	06		wk#6/4-6/11/26		
BMV Reg			G 10-2100-00		3,333.25	0.00
			General / BMV Reg			
BMV Sales Tax			G 10-2120-00		3,819.75	0.00
			General / BMV Sales Tx			
BMV Titles			G 10-2110-00		132.00	0.00
			General / BMV Title			
			Vendor Total-		7,285.00	
			Prepaid Total-		0.00	
			Current Total-		8,213.00	
			EFT Total-		0.00	
			Warrant Total-		8,213.00	

To the Treasurer of the Town of Anson:

This is to certify that there is due & chargeable to the appropriations listed below the sum set against each name & you are directed to pay unto the parties deemed in this schedule.

James Smith, Chairman

Sharon Mellows, Selectman

Brenda L. Garland, Vice Chair

Leanne E. Dickey, Selectman

Larry McHugh, Selectman

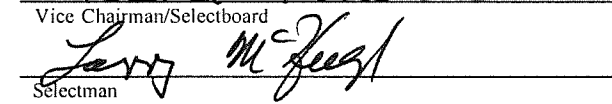
TREASURER'S WARRANT

Town of Anson

Date: June 17, 2026

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Chairman/Selectboard

Vice Chairman/Selectboard
Selectman

Selectman

Selectman

Name	Warrant#	Account Name	Check#	Check Amount
	#63	FY 2026	3889	\$660.24
			-	
			3889	
		Sewer A/P		

Total \$660.24

Sewer

ANSON
12:50 PM

A / P Warrant

06/15/2026
Page 1

Warrant 63

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
00218 United States Postal Service						
0388	3889	06	63 sewer Lien Certs	6/17/26		
63 sewer Lien Certs			E 90-10-15-15		660.24	0.00
			Sewer / Sewer - Supplies / Postage			
			Vendor Total-		660.24	
			Prepaid Total-		0.00	
			Current Total-		660.24	
			EFT Total-		0.00	
			Warrant Total-		660.24	

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Brenda L. Garland, Vice Chair

Leanne E. Dickey, Selectman

Larry McHugh, Selectman

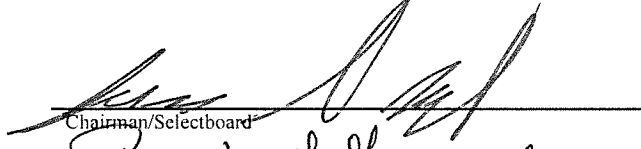
TREASURER'S WARRANT

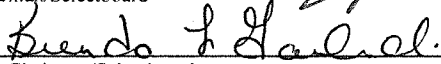
Town of Anson

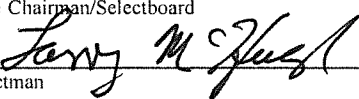
Date: June 17, 2026

To the Treasurer of
Anson

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Chairman/Selectboard


Vice Chairman/Selectboard


Selectman

Selectman

Selectman

Name	Warrant#	Account Name	Check#	Check Amount
	#61	FY 2026	62082	\$12,256.76
		Payroll# 23	12259	
			-	
			12268	

Total \$12,256.76

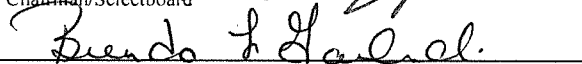
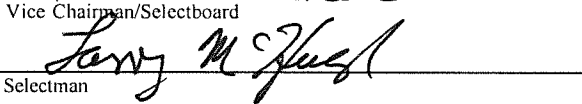
TREASURER'S WARRANT

Town of Anson

Date: June 17, 2026

To the Treasurer of
Anson

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Chairman/Selectboard

Vice Chairman/Selectboard

Selectman

Selectman

Selectman

Name	Warrant#	Account Name	Check#	Check Amount
	#61	FY 2026	62082	\$12,256.76
		Payroll# 23	12259	
			-	
			12268	

Total \$12,256.76

Payroll

Payroll Warrant
Pay Date: 06/17/2026

WARRANT: 61

Check	D / D	Check	Employee	Gross Pay
12259	1,092.25	0.00	150 Angelica Aguirre	1,528.80
12260	180.73	0.00	039 Andrew P Hupper	195.70
12261	722.79	0.00	148 David P Hupper	966.00
12262	884.59	0.00	007 Floyd A Lane	1,422.00
12263	803.05	0.00	110 Henry R Mellows Jr.	1,100.00
12264	847.16	0.00	118 Kimberly J Moody	1,266.80
12265	779.58	0.00	035 Adam W Moore	1,100.00
12266	732.10	0.00	105 Madison M Murray	988.80
12267	0.00	6,042.25	D / D 4 Camden National Bank	
12268	0.00	1,836.30	T & A 1 IRS	
62082	0.00	1,122.65	T & A 3 Mission Square (ICMA)	
Total	6,042.25	9,001.20		8,568.10

Put into A/P **6,214.51**
Taken out of A/P **(2,958.95)**
Total Payroll 12,256.76

Count
Checks 11

To the Treasurer of the Town of Anson:
This is to certify that there is due & chargeable to the appropriations listed below the sum set against each name & you are directed to pay unto the parties deemed in this schedule.

James Smith, Chairman	Sharon Mellows, Selectman
Brenda L. Garland, Vice Chair	Leanne E. Dickey, Selectman
 Larry McHugh, Selectman	

TREASURER'S WARRANT

Town of Anson

Date: June 24, 2026

To the Treasurer of
Anson

This is to certify that there is due and chargeable to the appropriations listed below said sums. You are directed to pay to the parties named in this warrant.

Chairman/Selectboard

Selectman

Vice Chairman/Selectboard

Selectman

Selectman

Name	Warrant#	Account Name	Check#	Check Amount
	#64	FY 2026	62083	\$12,574.06
			-	
			62084	
		Payroll# 24		
			12269	
			-	
			12281	

Total \$12,574.06

WARRANT: 64

Check	D / D	Check	Employee	Gross Pay
12269	1,092.25	0.00	150 Angelica Aguirre	1,528.80
12270	74.89	0.00	005 Nancy J. Gove	113.58
12271	180.73	0.00	039 Andrew P Hupper	195.70
12272	772.92	0.00	148 David P Hupper	1,038.45
12273	884.59	0.00	007 Floyd A Lane	1,422.00
12274	803.05	0.00	110 Henry R Mellows Jr.	1,100.00
12275	858.11	0.00	118 Kimberly J Moody	1,282.64
12276	836.65	0.00	035 Adam W Moore	1,182.50
12277	732.10	0.00	105 Madison M Murray	988.80
12278	0.00	6,235.29	D / D 4 Camden National Bank	
12279	0.00	1,271.61	T & A 5 Department of Labor	
12280	0.00	1,927.51	T & A 1 IRS	
12281	0.00	4,850.51	T & A 2 STATE OF MAINE	
62083	0.00	1,143.15	T & A 3 Mission Square (ICMA)	
62084	0.00	386.00	T & A 4 TOWN OF ANSON	
Total	6,235.29	15,814.07		8,852.47

Put into A/P	6,338.77
Taken out of A/P	(9,578.78)
Total Payroll	12,574.06

Count
Checks 15

To the Treasurer of the Town of Anson:
This is to certify that there is due & chargeable to the appropriations listed below the sum set against each name & you are directed to pay unto the parties deemed in this schedule.

James Smith, Chairman	Sharon Mellows, Selectman
Brenda L. Garland, Vice Chair	Leanne E. Dickey, Selectman
Larry McHugh, Selectman	

TREASURER'S WARRANT

Town of Anson

Date: June 24, 2026

To the Treasurer of
Anson

This is to certify that there is due and chargeable to the appropriations listed below said sums. You are directed to pay to the parties named in this warrant.

Chairman/Selectboard

Selectman

Vice Chairman/Selectboard

Selectman

Selectman

Name	Warrant#	Account Name	Check#	Check Amount
	#65	FY 2026	3890	\$12,853.74
			-	
		Sewer A/P	3894	

Total \$12,853.74

A / P Warrant

Warrant 65

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
00011 Anson & Madison Water District						
0417	3890	06	Qtr2 Sewer Meter Readings	Inv#06302026		
Qtr2 Sewer Meter Readings			E 90-10-30-30		815.43	0.00
Sewer / Sewer - Utilities / Sewer						
Vendor Total-					815.43	
00010 Anson Madison Sanitary District						
0417	3891	06	Wastewater Treatment	May 2026		
Monthly Sewer Flow			E 90-10-40-60		11,013.10	0.00
Sewer / Sewer - Contract SVC / Sewer						
Vendor Total-					11,013.10	
00121 Madison Electric Works						
0417	3892	06		June Stmt		
000354700200 River RD			E 90-10-30-10		259.06	0.00
Sewer / Sewer - Utilities / Electric						
000359750200 Sewermeter			E 90-10-30-10		18.46	0.00
Sewer / Sewer - Utilities / Electric						
Vendor Total-					277.52	
00137 Maine Municipal Association						
0417	3893	06	WC	Inv#102445		
WC-Sewer Cleaning/Spring			E 90-10-10-70		72.69	0.00
Sewer / Sewer - Operate Cost / Workers Comp						
Vendor Total-					72.69	
00356 Stevens Electric & Pump Service, In						
0417	3894	06	Pump#2 Mtnc Sewer	Inv#42404		
Pump#2 Mtnc Sewer			E 90-10-70-35		675.00	0.00
Sewer / Sewer - Capital Proj / Sewer Maint						
Vendor Total-					675.00	
Prepaid Total-					0.00	
Current Total-					12,853.74	
EFT Total-					0.00	
Warrant Total-					12,853.74	

To the Treasurer of the Town of Anson:

This is to certify that there is due & chargeable to the appropriations listed below the sum set against each name & you are directed to pay unto the parties deemed in this schedule.

James Smith, Chairman

Sharon Mellows, Selectman

Brenda L. Garland, Vice Chair

Leanne E. Dickey, Selectman

Larry McHugh, Selectman

TREASURER'S WARRANT

Town of Anson

Date: June 24, 2026

To the Treasurer of
Anson

This is to certify that there is due and chargeable to the appropriations listed below said sums. You are directed to pay to the parties named in this warrant.

Chairman/Selectboard

Selectman

Vice Chairman/Selectboard

Selectman

Selectman

Name	Warrant#	Account Name	Check#	Check Amount
	#66	FY 2026	54974	\$70,747.75
			-	
		Town A/P	54996	

Total \$70,747.75

Warrant 66

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
00002 AFLAC						
0418	54974	06			June 26	
Acct #DLT80			G 10-2780-00		251.40	0.00
			General / AFLAC			
			Vendor Total-		251.40	
00199 Anson-North Anson Snowmobile Club						
0418	54975	06	Snowmobile Muni Grant		June 24	
Snowmobile Muni Grant			E 45-10-60-99		25,200.00	0.00
			Snowmobile / Snowmobile - Unclassified / Expense			
			Vendor Total-		25,200.00	
00021 Bernstein, Shur, Sawyer & Nelson						
0418	54976	06	Real Estate Litigation V		Inv#4112950	
Real Estate Litigation V			E 10-10-10-07		340.00	0.00
			Gen Gov't / Admin - Operate Cost / Legal			
			Vendor Total-		340.00	
00023 Bob's Cash Fuel						
0418	54977	06	Hwy-Fuel		Acct#16989	
Hwy-Fuel			E 30-10-20-40		721.69	0.00
			Public Works / Highway - Equipment / On Rd Diesel			
			Vendor Total-		721.69	
00035 Campbells Hardware/Capital One Trade Credit						
0418	54978	06	Fire Department		Stmt 5/25/26	*** SEPARATE ***
Inv#2040588 FD			E 20-10-25-30		53.13	0.00
			Public Safet / Fire - Rep & Maint / Building			
Inv#20405250 FD			E 20-10-25-30		11.17	0.00
			Public Safet / Fire - Rep & Maint / Building			
Inv#20405226 FD			E 20-10-20-40		116.04	0.00
			Public Safet / Fire - Equipment / On Rd Diesel			
Inv#20405349 FD			E 20-10-25-30		30.58	0.00
			Public Safet / Fire - Rep & Maint / Building			
Inv#20405495 FD			E 20-10-25-20		38.58	0.00
			Public Safet / Fire - Rep & Maint / Equipment			
Inv#20405497 FD			E 20-10-25-20		21.09	0.00
			Public Safet / Fire - Rep & Maint / Equipment			
			Invoice Total-		270.59	
0418	54979	06	Highway		Stmt 5/25/26	*** SEPARATE ***
Inv#20405395 Hwy			E 30-10-25-20		19.99	0.00
			Public Works / Highway - Rep & Maint / Equipment			
Inv#20405072 Hwy			E 30-10-25-20		10.40	0.00
			Public Works / Highway - Rep & Maint / Equipment			
Inv#20405603 Hwy			E 30-10-25-30		11.58	0.00
			Public Works / Highway - Rep & Maint / Building			
			Invoice Total-		41.97	
			Vendor Total-		312.56	
00073 Fine Line Paving & Grading						
0418	54980	06	Pease Hill Rd Culvert		Inv#11309	
Pease Hill Rd Culvert			E 30-10-25-50		5,500.00	0.00
			Public Works / Highway - Rep & Maint / Roads			
			Vendor Total-		5,500.00	
00077 Franklin County Animal Shelter						

A / P Warrant

Warrant 66

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
0418	54981	06	Agrerement for Service	July 1-June 30		
Agrerement for Service			E 32-01-45-03		7,102.10	0.00
			Com Programs / Comm Prog - Comm Program / Animal Shelt			
			Vendor Total-		7,102.10	
00350 Grainger						
0418	54982	06	Repair & Mtnc Equipment	FD		
Inv#9934258287			E 20-10-25-20		97.68	0.00
			Public Safet / Fire - Rep & Maint / Equipment			
Inv#9934258287			E 20-10-25-20		2.96	0.00
			Public Safet / Fire - Rep & Maint / Equipment			
			Vendor Total-		100.64	
00100 Innovative Municipal Products US Inc.						
0418	54983	06	Calcium	Iv#PS-INV015760		
Calcium			E 30-10-15-52		6,679.49	0.00
			Public Works / Highway - Supplies / Calcium			
			Vendor Total-		6,679.49	
00770 Jared Poirier						
0418	54984	06	Removal of Beavers	Inv#1169		
Removal of Beavers			E 30-10-25-50		550.00	0.00
			Public Works / Highway - Rep & Maint / Roads			
			Vendor Total-		550.00	
00121 Madison Electric Works						
0418	54985	06		Stmt 6/9/26		
000100010400 2-100HPS			E 20-40-30-10		35.70	0.00
			Public Safet / St Lights - Utilities / Electric			
000100020400 65-175MV			E 20-40-30-10		1,308.76	0.00
			Public Safet / St Lights - Utilities / Electric			
00010003040012-400MV			E 20-40-30-10		351.14	0.00
			Public Safet / St Lights - Utilities / Electric			
000100040400 Bliker			E 20-40-30-10		12.19	0.00
			Public Safet / St Lights - Utilities / Electric			
000100050400 4 LED			E 20-40-30-10		89.56	0.00
			Public Safet / St Lights - Utilities / Electric			
000100060400 LED 3-150			E 20-40-30-10		165.14	0.00
			Public Safet / St Lights - Utilities / Electric			
000100070401 Flag Pole			E 20-40-30-10		24.31	0.00
			Public Safet / St Lights - Utilities / Electric			
000116800200 Office			E 10-10-30-10		119.47	0.00
			Gen Gov't / Admin - Utilities / Electric			
000230800200 HW			E 30-10-30-10		166.30	0.00
			Public Works / Highway - Utilities / Electric			
000215500200 33 Main St			E 20-10-30-10		155.10	0.00
			Public Safet / Fire - Utilities / Electric			
			Vendor Total-		2,427.67	
00138 Maine Mun Employee Health Trust						
0418	54986	06		July 26 Ins		
Health Inc			G 10-2740-00		8,860.38	0.00
			General / Health Ins			
IPP			G 10-2820-00		444.21	0.00
			General / Income Prot			
Vision			G 10-2760-00		36.87	0.00
			General / Vision Ins			

A / P Warrant

Warrant 66

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
Dental			G 10-2750-00		512.82	0.00
			General / Dental Ins			
Vendor Total-					9,854.28	
00137 Maine Municipal Association						
0418	54987	06	WC Policy	Inv#102445		
WC Hwy			E 30-10-35-70		735.98	0.00
			Public Works / Highway - Insurance / Workers Comp			
WC FF Volunteer			E 20-10-35-70		787.97	0.00
			Public Safet / Fire - Insurance / Workers Comp			
WC Office Employees			E 10-10-35-70		80.16	0.00
			Gen Gov't / Admin - Insurance / Workers Comp			
WC ACO			E 10-30-10-70		3.14	0.00
			Gen Gov't / Sp Officer - Operate Cost / Workers Comp			
WC Parks&Rec			E 40-10-10-70		38.85	0.00
			Rec / Summer Rec - Operate Cost / Workers Comp			
WC Winter Roads/Plowing			E 30-10-35-70		619.85	0.00
			Public Works / Highway - Insurance / Workers Comp			
WC Selectman/Board of Tru			E 10-20-35-70		34.67	0.00
			Gen Gov't / BOS - Insurance / Workers Comp			
WC Municipal Empl NOC			E 10-10-35-70		28.49	0.00
			Gen Gov't / Admin - Insurance / Workers Comp			
Vendor Total-					2,329.11	
00152 Northeast Emergency Apparatus LLC						
0418	54988	06	Repair&Mtnc Truck/Equip	FD		
Inv#112454			E 20-10-25-10		4,543.58	0.00
			Public Safet / Fire - Rep & Maint / Trucks			
Inv#112430			E 20-10-25-10		1,085.18	0.00
			Public Safet / Fire - Rep & Maint / Trucks			
Inv#112567			E 20-10-25-20		214.60	0.00
			Public Safet / Fire - Rep & Maint / Equipment			
Vendor Total-					5,843.36	
00402 Stacy Beane						
0418	54989	06	Reimbursement	5/18/26 Purchas		*** SEPARATE ***
Reimbursement			E 20-10-25-10		30.58	0.00
			Public Safet / Fire - Rep & Maint / Trucks			
Invoice Total-					30.58	
0418	54990	06	Mowing Contract	Pynt 2 June 26		*** SEPARATE ***
Mowing Contract			E 34-10-40-55		1,166.66	0.00
			Cem Etc / Cemetery - Contract SVC / Mowing			
Invoice Total-					1,166.66	
Vendor Total-					1,197.24	
00208 Tim's Trash						
0418	54991	06		June 2026		
Admin			E 10-10-40-70		35.00	0.00
			Gen Gov't / Admin - Contract SVC / Solid Waste			
Highway			E 30-10-25-30		36.00	0.00
			Public Works / Highway - Rep & Maint / Building			
Fire			E 20-10-25-30		25.00	0.00
			Public Safet / Fire - Rep & Maint / Building			
Vendor Total-					96.00	
00236 Town of Anson						
0418	54992	06	Petty Cash/Ppostage	June 26		

A / P Warrant

Warrant 66

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
Petty Cash/Ppostage			E 10-10-15-15		83.95	0.00
			Gen Gov't / Admin - Supplies / Postage			
			Vendor Total-		83.95	
00230 Treasurer, State of ME (BMV)						
0418	54993	06		wk#6/11-6/22/26		
BMV Reg			G 10-2100-00		1,519.00	0.00
			General / BMV Reg			
BMV Sales Tax			G 10-2120-00		165.00	0.00
			General / BMV Sales Tx			
BMV Titles			G 10-2110-00		132.00	0.00
			General / BMV Title			
			Vendor Total-		1,816.00	
00215 Unifirst Corp.						
0418	54994	06		Hwy Uniforms		
Inv#1054095458			E 30-10-10-42		91.15	0.00
			Public Works / Highway - Operate Cost / Uniforms			
Inv#1054096904			E 30-10-10-42		91.15	0.00
			Public Works / Highway - Operate Cost / Uniforms			
			Vendor Total-		182.30	
00165 Vicneire's Elm Street Market						
0418	54995	06	FD-Pizza	Inv#1143		
FD-Pizza			E 20-10-10-35		45.97	0.00
			Public Safet / Fire - Operate Cost / Meals			
			Vendor Total-		45.97	
00780 W.B. Mason Co., Inc.						
0418	54996	06	FD-Printer	Inv#262409841		
FD-Printer			E 20-10-25-20		113.99	0.00
			Public Safet / Fire - Rep & Maint / Equipment			
			Vendor Total-		113.99	
			Prepaid Total-		0.00	
			Current Total-		70,747.75	
			EFT Total-		0.00	
			Warrant Total-		70,747.75	

To the Treasurer of the Town of Anson:

This is to certify that there is due & chargeable to the appropriations listed below the sum set against each name & you are directed to pay unto the parties deemed in this schedule.

James Smith, Chairman

Sharon Mellows, Selectman

Brenda L. Garland, Vice Chair

Leanne E. Dickey, Selectman

Larry McHugh, Selectman

TOWN OF ANSON, MAINE

POLICY AUTHORIZING THE TOWN ADMINISTRATOR TO APPLY FOR CERTAIN GRANTS

Purpose

The purpose of this policy is to improve administrative efficiency by authorizing the Town Administrator to apply for limited grant opportunities that do not require a local financial commitment and that present minimal financial or legal risk to the Town. This policy is intended to allow the Town to pursue small funding opportunities while maintaining the Select Board's authority over municipal finances and policy decisions.

Authority

Pursuant to the authority granted to the Select Board under Title 30-A of the Maine Revised Statutes, including the general powers of municipal officers under 30-A M.R.S. § 2635, and the authority of municipalities to receive and expend funds for municipal purposes as authorized by law and Town Meeting appropriations, the Select Board hereby delegates limited grant application authority to the Town Administrator as set forth herein.

Policy

1. Authorization to Apply

The Town Administrator is authorized to prepare and submit applications on behalf of the Town of Anson for grants meeting all of the following conditions:

- a. The total grant award available does not exceed Five Thousand Dollars (\$5,000.00);
- b. The grant does not require any local cash match, in-kind match, cost share, or future financial commitment by the Town;
- c. The grant does not obligate the Town to create a new position, continue funding a program after the grant period, incur debt, or assume ongoing operational expenses;
- d. The grant does not require execution of contracts, easements, restrictive covenants, interlocal agreements, or other legally binding obligations without prior Select Board approval;
- e. The proposed use of funds is consistent with existing municipal operations, programs, or services.

2. Notification to the Select Board

The Town Administrator shall notify the Select Board of any grant application submitted under this policy at the next regular Select Board meeting and shall provide:

TOWN OF ANSON, MAINE

POLICY AUTHORIZING THE TOWN ADMINISTRATOR TO APPLY FOR CERTAIN GRANTS

- a. The name of the grant program;
- b. The amount requested;
- c. The purpose of the grant; and
- d. Any reporting requirements associated with the grant.

3. Acceptance of Grant Awards

Nothing in this policy authorizes the Town Administrator to accept grant awards, execute grant agreements, expend grant funds, or otherwise bind the Town.

All grant awards shall be presented to the Select Board for review and acceptance before any agreement is executed or funds are expended, unless otherwise authorized by law.

4. Expenditure of Funds

Grant funds received by the Town shall be deposited and expended in accordance with applicable Maine law, Town financial policies, and any appropriations authorized by Town Meeting or the Select Board as permitted by law.

5. Grants Exceeding Authority

Any grant application that:

- a. Exceeds \$5,000;
 - b. Requires a local match;
 - c. Creates ongoing financial obligations;
 - d. Requires execution of legal agreements; or
 - e. Involves significant policy considerations;
- shall require prior approval of the Select Board before submission.

6. Revocation

The Select Board reserves the right to amend, suspend, or revoke this policy at any time.

Effective Date

This policy shall become effective immediately upon adoption by the Anson Select Board.

TOWN OF ANSON, MAINE

POLICY AUTHORIZING THE TOWN ADMINISTRATOR TO APPLY FOR CERTAIN GRANTS

Adopted this ____ day of _____, 2026.

TOWN OF ANSON SELECT BOARD

Chair

Select Board Member

Select Board Member

Select Board Member

Select Board Member

ATTEST:

I hereby certify that this policy was adopted by vote of the Anson Select Board on the date indicated above and is a true and correct copy in effect.

Town Clerk

Town of Anson, Maine

Seal

Senior Community Service Employment Program

This is a *Letter of Agreement* between Associates for Training and Development,
hereinafter referred to as SCSEP, and Training Site Name: _____

SCSEP shall assign a participant to the Training Site as outlined below. **It is further agreed that:**

- 1 The Training Site shall assist and encourage participants in seeking and obtaining unsubsidized employment** including, but not limited to, recognition that participants will use authorized time for appropriate job search activities. The Training Site acknowledges that participants may engage in job search activities concurrently while they are assigned to the Training Site for training.
- 2 The Training Site shall work with SCSEP to assist each participant in his/her personal development.** Personal development includes meeting with SCSEP staff at the site, or in a meeting to develop an Individual Employment Plan. The Training Site understands that participants will use authorized time to attend regular meetings of program participants, SCSEP workshops that provide training in goal setting, job search, and related topics, and/or to attend skills classes identified as appropriate for each participant's training.
- 3 The Training Site shall consider participants for all job openings for which they are qualified.** The Training Site shall hire a participant, subject to the Training Site's personnel procedures, into a position for which the participant is qualified if and when possible. **Failure to consider a participant for an appropriate opening will result in termination of this agreement.**
- 4 The Training Site shall recognize that participants are assigned to a temporary training position designed to prepare them for unsubsidized employment,** that SCSEP may transfer participants at any time to another training site to enable participants to receive different training, and that such a transfer is likely when a participant has developed marketable skills in one or more areas and additional training is not available at current site as needed..
- 5 The Training Site shall provide adequate supervision of participants (a supervisor/designee must be present at all times),** and shall provide orientation and necessary training concerning the training site, its activities and each participant's day-to-day responsibilities.
- 6 The Training Site will provide participant with training activities and supervision for a normal schedule of 20 hours each week.** Occasionally training schedules will increase or decrease based on program funding. If a change from the 20-hour routine is expected, participants and supervisors will be notified by SCSEP staff.
- 7 The Training Site shall not change a participant's activities, or schedule without first consulting with the SCSEP staff,** so that the Training Assignment Description can be modified.
- 8 The Training Site shall provide a safe and sanitary training environment and training conditions, and shall give all participants any necessary safety instruction,** and shall report any accidents immediately to SCSEP staff.
- 9 Training Site staff shall sign an accurate time sheet for the participant at the end of each pay period.** The participant is responsible for submitting the time sheet. Training Site supervisor assistance to the participant is appreciated.

- 10 The Training Site shall complete** and return in a timely manner any reports, evaluations, etc. requested by SCSEP, which will include, but not be limited to, **a 6 month participant IEP evaluation.**
- 11 The Training Site shall report to SCSEP the value of the supervisor's time, and what percentage of the supervisor's compensation is paid with federal funds. The Training Site shall report, on each pay period's time sheet, the non-federal dollar value of the amount of time spent in direct supervision or training of each participant (in-kind donation).**
- 12 The Training Site shall assure that each participant only trains the total number of hours authorized by SCSEP. Any additional hours or volunteer hours are not permitted.**
- 13 If the Training Site requires a background check for the participant, it is the responsibility of the Training Site to initiate and underwrite the appropriate expenses. If underwriting the expenses is not possible, it is the Training Site's responsibility to discuss such with SCSEP staff.**
- 14 The Training Site shall not displace any employee or volunteer with a participant, nor assign a participant to perform the tasks of an employee on layoff, nor replace a non-SCSEP funded position with a participant.**
- 15 The Training Site shall not discriminate on the basis of race, color, religion, sex, national origin, handicap, age, political affiliation or opinion, ancestry, gender or sexual orientation.**
- 16 Associates for Training and Development is committed to a work environment in which all individuals are treated with respect and dignity. Each individual has the right to work in a professional atmosphere that promotes equal employment opportunities and prohibits discriminatory practices, including harassment. Therefore, Associates for Training and Development expects that all relationships among persons in the workplace will be business-like and free of bias, prejudice and harassment.**
- 17 I verify that this training position constitutes a new or expanded service and is not a violation of maintenance of effort regulations of the U.S. Department of Labor.**
Positions of SCSEP participants shall be in addition to positions which otherwise would be funded by the local training site without assistance from SCSEP. Positions funded under SCSEP: shall result in an increase in employment opportunities over those which would otherwise be available; may not result in the displacement of currently employed workers, including partial displacement such as reduction in hours of non-overtime work, wages or employment benefits; may not impair existing contracts for service or result in the substitution of federal funds for other funds in connection with work that would otherwise be performed; may not substitute program jobs for existing federally assisted jobs; may not employ or continue to employ a participant to perform work the same or substantially the same as that performed by any other person who is on layoff.

18 The Training Site shall ensure that participants do not engage in any partisan or non-partisan political activity, or work to promote a specific religious belief, during training time paid by SCSEP.

19 The Training Site shall enforce the provisions of the Drug-Free Workplace Act of 1988.

20 It is understood that each party shall indemnify the other against all claims or actions that arise from the indemnifying party's performance of duties as described herein, including without limitation, claims arising from participant conduct under express instructions from the Training Site as part of participant's assignment, and claims arising from host agency's duty to maintain a safe working environment for participants. The obligations of each party to indemnify the other shall survive the termination or expiration of this Agreement.

This agreement may be terminated by the Training Site with 30 days written notice to the SCSEP. The SCSEP reserves the right to terminate this agreement immediately for failure to comply with the above terms.

Signature of Host Site Representative

Signature of SCSEP Staff

Name/Title

Name/Title

Date: _____

Date: _____