

Selectmen's Meeting Minutes

5 Kennebec Street

September 9, 2025 at 6:00pm

Present were Jim Smith, Chair, Larry McHugh, Brenda Garland, Sharon Mellows. Dept heads – Arty Lane, Stacy Beane, Nancy Gove.

The meeting was called to order at 6:00 p.m.

1. Executive session to discuss a personnel matter pursuant to 1 M.R.S.A. § 405 (6) (A). Brenda made a motion to go into executive session to discuss a personnel matter. Sharon seconded. Vote 4-0. The board went into executive session at 6:01 p.m. Sharon made a motion to come out of executive session at 6:31 p.m. Brenda seconded. Voted 4-0. Brenda made a motion to appoint Melody Rich as Youth Sports Rec Director. Larry seconded. Vote 4-0.
2. Review and approve the minutes of August 26th Select Board meeting. Brenda made a motion to approve the minutes. Larry seconded. Vote 4-0.
3. Approve Warrants: #91- #95 and financial reports for August. (#91 PR - \$8167.07; #92 AP - \$6259.22; #93 PR \$7869.59; #94 AP \$7189.01; #95 AP \$309,505.41). Brenda made a motion to approve warrants 91 through 95. Larry seconded. Vote 4-0.
4. Discuss whether to hold a special election in November to fill a selectboard vacancy. Larry made a motion to fill this position in March at the annual town meeting and election. Brenda seconded. Vote 4-0.
5. Discuss hiring for the following: 1) full-time office deputy position, 2) highway laborer/equipment operator position. Larry made a motion to hire David Hupper as a full-time laborer/equipment operator. Brenda seconded. Vote 4-0. The Board asked that the full-time seasonal position be readvertised. Sharon made a motion to advertise for a full-time customer service specialist for the town office. Brenda seconded. Vote 4-0.
6. Discuss seeking bid proposals for a town-wide revaluation for budgeting purposes. A draft RFP asking for sealed bids by 4pm on November 25 was discussed. At this time, we are getting on a schedule and budgeting funds for this project. Sharon moved to authorize sending an RFP for revaluation. Larry seconded. Vote 4-0.
7. Discuss workshop schedule. The board was in agreement to schedule workshops to commence at 5 p.m. where possible. The Board scheduled a workshop to work on the solid waste ordinance for 10/14 at 5 pm.
8. Appoint a board member to serve on the Kennebec Valley Regional Waste Corp (to fill Arnold Luce's position on the board). No action taken. Brenda and Larry are both on this board.
9. Department head reports: Road Commissioner – Arty said they are grading the

roads and hauling sand. Madison St will be closed next week for repairs.

Fire Chief – Engine 81 was inspected. They would like to hold an open house at the North Station probably in October. Total calls to Embden is now at 27 (we bill after 25). North Station parking lot needs to be striped. Lucas Striping charges \$.49/foot. Need handicapped space. They're applying for an generator grant. Jeremy will be applying for a FEMA grant in November to update our turn out gear. Stacy would like to cut a few trees at the north station to plant a Christmas tree and flag pole. Board supports. She wants to move ahead with the purchase on security cameras for the north station. She would like to hire out hose inspections.

Administrative Assistant-Nancy has some sewer abatements to take action on. Sharon made a motion to approve the sewer abatements. Larry seconded. Vote 4-0. Mike Fairbanks would like to apply for a snowmobile grant-in-aid program. The board needs more information; Nancy will call Mike. The town office has a temp telephone number for people to call us and has posted it on our website. It is 207-968-8076. Ruth Carter owns a food truck Mama Ruths and would like to park her truck on the town's lot. Board doesn't support winter use at this site but would consider renting the lot spring thru fall.

10. Selectmen concerns. Jim asked Arty if we had heard from DOT on the sidewalks. Arty and Nancy have been trying to arrange a meeting with Tim Soucy. They'll reach out to Tim again next week.
11. Public session. Clarence Ayotte commented that the Quincy Woods Road and Poulin Corner Road will be closed to snowmobiles due to landowner refusal to cross their land. He questioned spreading of dust control measure on the ATV rail trail. Arty responded that they were instructed to apply material.
12. Adjourn. There being no further business, the meeting adjourned at 7:34 on a motion by Brenda and seconded by Larry. Vote 4-0.